SAN FRANCISCO PUBLIC LIBRARY
3 1223 08679 6936

5/S

San Francisco Public Library

Government Information Center
San Francisco Public Library
100 Larkin Street, 5th Floor
San Francisco, CA 94102

REFERENCE BOOK

Not to be taken from the Library

Digitized by the Internet Archive
in 2012 with funding from
California State Library Califa/LSTA Grant

http://archive.org/details/minutes200709sanf

DOCUMENTS DE
JAN 18 2007
SAN FRANCISCO
PUBLIC LIBRARY

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, Santa Barbara Room
Monday, January 22, 2007
4:30 - 7:30 PM

DRAFT AGENDA

I.	**Call to Order**	**4:30**
II.	**Moment of Silence in Honor of Council Member Darnell Durio**	**4:32**
III.	**Roll Call**	**4:35**
IV.	**Review and Approval of Agenda**	**4:38**
V.	**Review of December 18th, 2006 Minutes - VOTE**	**4:40**
VI.	**General Announcements**	**4:45**
VII.	**Public Comment**	**4:50**

Public Comment on this item.

VIII. **Steering Committee Report** **5:10**
Stephen Herman, Co-Chair

Public Comment on this item.

IX. **San Francisco Department of Public Health HIV Health Services Quarterly Report** **5:20**
Michelle Long, Director

Public Comment on this item.

X. **Discussion of HRSA (Health and Resources Services Administration, United States Department of Health and Human Services) Housing Policy Response** **5:30**

Housing Work Group Members Margot Antonetty, Laura Thomas, and George Simmons

- Discussion of the HRSA HAB Policy 99-02 Amendment:
- Housing Work Group will present a draft response as voted upon at the December 18th, 2007 Full Council meeting.

Public Comment on this item.

X. **Ryan White CARE Act Title III Presentation** **5:45**
Tenderloin Health and Title III Consortium Presenters

Public Comment on this item.

XI. **Dinner Break** **6:10**

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/Full Council Meeting Monday January 22 Agenda.EML/1_multipart_xF8FF_2_Jan 22 2007 Draft Agenda doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/Jan 22 2007 Draft Agenda.doc?attach=1

Meeting Evaluation Forms will be distributed to Council Members during the Dinner Break.

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/Full Council Meeting Monday January 22 Agenda.EML/1_multipart_xF8FF_2_Jan 22 2007 Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/Jan 22 2007 Draft Agenda.doc?attach=1

3 1223 08679 6936

XII. Ryan White CARE Act Title IV Presentation **6:15**
Larkin Street Youth Representative

Public Comment on this item.

XIII. Data Presentation on HRSA Requirements **6:40**
Council Staff

Public Comment on this item.

XIV. Report on HIV+ Consumer Caucus and Next Steps **6:55**
Council Members Randy Allgaier and Stephen Herman

Public Comment on this item.

XV. Policy Regarding FPPC (Fair Political Practices) Form 700 and Public Disclosure of Council Member Information – VOTE **7:10**

Public Comment on this item.

XVI. Notice of Proposed Bylaws Change: Article IV, Meetings, Section 3. Voting **7:20**

ARTICLE XI, AMENDMENTS

Section 1. These Bylaws may be amended by the Council at any Regular meeting by a majority (two-thirds) vote, following thirty (30) days notice of any proposed changes.

Public Comment on this item.

XVII. New Business/Next Agenda **7:25**

- *Council Members will have an opportunity to complete Meeting Evaluation Forms.*
- *JOINT MEETING: HIV Prevention Council and HIV Health Services Council, Thursday, February 8th, 2007, Milton Mark Conference Center, 455 Golden Gate Avenue, Lower Level, San Diego Rooms, 3pm - 7:30pm.*
- *Please Note: The next full council meeting will be Monday, February 26th, 2007, Milton Mark Conference Center, 455 Golden Gate Avenue, Lower Level, San Diego Rooms*

Public Comment on this item.

XVIII. Adjournment **7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The Milton Marks Conference Center is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #47 Van Ness, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center.
For information on MUNI accessible services, call 923-6142.
There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall.
The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV Health Services Planning Council
Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, Santa Barbara Room
Monday, January 22, 2007
4:30 - 7:30 PM

GOVERNMENT
DOCUMENTS DEPT

MAR 23 2010

SAN FRANCISCO
PUBLIC LIBRARY

Minutes

I. Call to Order

The meeting was called to order at Council Member Soto, Co-Chair at 4:40 p.m.

II. Moment of Silence in Honor of Council Member Darnell Durio

The Council observed a moment of silence in Honor of Council Member Darnell Durio.

III. Roll Call

The Roll Call was taken and quorum was established. (Attachment A, Item 1)

IV. Review and Approval of Agenda

The agenda was reviewed and approved by consensus with the change that Mr. Newby will give the Steering Committee report and Item 7 should read 2006 instead of 2007.

V. Review of December 18th, 2006 Minutes

The minutes were approved by consensus.

VI. General Announcements

- Catholic Charities now has a $225 subsidy for persons living with AIDS and incomes below $1000 per month.
- There will be a seminar for women with HIV at PRC on January 25, 2007.
- HRSA posted new policy and this is the time to respond. It individuals or agencies want to respond, now is the time and they should look at National AIDS Housing response.
- AIDS service providers were requested to announce to their Citizens Advisory Panels that the HIV CARE Planning Council needs new members, including Latino/as, African Americans and youth.

VII. Public Comment

Michael Petrellis commented on three things: 1) thanking Margot Antonetty, George Simmons, and Mark Molnar for assisting the increase in subsidies 2) his almost 50 th birthday party will be held at ACTUP, 8-10 p.m. on Friday night with light refreshments 3) Jeff Klausner has been on the news about Viagra and gay men. There is growing concern that Mr. Klausner is using the Viagra issue as another restriction on gay men taking HIV cocktails who experience erectile dysfunction issues. Mr. Klausner should be taken to task for stigmatizing PWA's.

VIII. Steering Committee Report

The Steering Committee report was presented by Mr. Newby. The Committee discussed the voting, recusal and abstention issue.

Membership Committee discussed a potential application and the implications of responding to undeclared.

Housing Work Group will be standing committee and meet as needed. The CARE Council response has been finalized and sent regarding the HRSA Housing policy change to be implemented.

Community Outreach and Advocacy discussed the community forum and meeting calendar for 2007. The tentative calendar is:

Community Forums:

- March 2007: Women, especially people of color
- May 2007: Prevention with positives

Community Meetings:

- July 2007 – Youth
- October 2007 – Post Incarceration

Policy and Evaluation has developed a new mission statement.

Steering retreat will be held this Friday at the Zen Center, 300 Page. The retreat agenda items determined as follows:

1. Comprehensive Plan – implementation – review and committee responsibility
2. Individual Committee Goals (members will discuss the individual committee goals)
3. Council cultural competency – approach – timeline – what is the focus
4. Implementation of Reauthorization
5. Approach to Barriers to Care – define- council responsibilities

6. Agreement regarding goals and purpose of community forums 0 council member roles
7. Review of council support budget
8. Should council have input re: "AIDS Czar"? – (this item will be discussed if time allots)
9. HIV+ Caucus

Public Comment on this item.

Michael Petrellis noted that the CC: list is only going to Democrats and recommends that Republicans get this letter as well.

IX. San Francisco Department of Public Health HIV Health Services Quarterly Report

Ms. Long, Director, San Francisco HIV Health Services presented the FY 2006-2007 (September – December 2006) report. (Attachment B).

This presentation included:

- Conditions of award met September 2006 – December 2006
- Quality Management
- Contract Status Report
- Status Report on HRSA Carry forward Request
- "Unfunds" From FY 2005-06
- Report on reallocation funds (changing categories) – (Attachment C).
- New Staff

Discussion

There is Programmatic approval but not funding of actual grant requests at this time.

Transgender Best Practices Guidelines are available as part of Standards of Care.

Residential program requirements are responsible for low Units of Service and unduplicated clients. It is noted that some clients that fit criteria on paper do not fit the programs.

Public Comment on this item.

There was no public comment.

X. Discussion of HRSA (Health and Resources Services Administration,

United States Department of Health and Human Services) Housing Policy Response

Housing Work Group Members Margot Antonetty, Laura Thomas, and George Simmons

CM Thomas discussed that the Housing Work Group (HWG) response to the Health Resources and Services Administration HIV/AIDS Bureau (HRSA HAB) Policy 99-02 Amendment. The HWG was reconvened and has met twice. Mr. Newby drafted the response based on the Work Group recommendations and it was approved by the HWG and Steering. This response reflects concerns from HWG and is the official position of the SF HIV Planning Council. The HWG included Council Members and major housing providers and Health Department. There were also consumers attending the HWG.

It is also recommended that HRSA provide a consultant to assist in implementation of policy.

Public Comment on this item.

There was no public comment on this item.

XI. Ryan White CARE Act Title III Presentation
Tenderloin Health and Title III Consortium Presenters

Tenderloin Health

CM Thomas presented the Tenderloin Health presentation (attachment B).

Specific outline of the presentation included:

- Program Information
- Goal and Objectives of the Program
- Title III Client Information
- Annual Grant Award Funding Levels
- Coordination of Services
- Allocation of Title III Grant in 2007

Discussion

Contract with HRSA with specific deliverables and must provide range of services. Title I interaction includes supplementing where Title III does not cover.

Title III Consortium

Alan Meyer, Title III Grantee, San Francisco Clinic Consortium Early Intervention

Services (EIS) contracts with community providers for grant administration. The role of the Consortium is for Health advocacy and lobbying.

Public Comment on this item.

There was no public comment.

XII. Dinner Break

Meeting Evaluation Forms were distributed to Council Members during the Dinner Break.

XIII. Ryan White CARE Act Title IV Presentation

Sherilyn Adams, Executive Director

Larkin Street Youth Services has been in operation since 1998. The presentation topics included:

- Continuum of Support
- Integrated Care Model for HIV Infected Youth
- HIV Care – Gender, Ethnicity, Sexual Orientation
- Services Provided – Individual, Group
- Title IV Program Description
- Title IV Collaborative Partners
- Amount and Duration of Title IV Funding

Public Comment on this item.

There was no public comment.

XIV. Data Presentation on HRSA Requirements
Council Staff

Mr. Newby and Mr. Asis - Schedule of presentations

- Distinction between Priority Setting and Resource Allocation
- Why's and How's – Legislative Requirements
- Why the Process
- Steps in Priority Setting and Resource Allocation
  - Define Parameters
  - Determine, Accumulate and Review Relevant Information
  - Agree on Principles to be Applied in Decision-Making
- Steps in the Resource Allocation Process
  - Agree on Principles to be Applied in Decision-Making
  - Estimate Needs by Service Category
  - Allocate Resources to Service Categories

- Expectations of Members – What We Need From You
- What is Your Role in the Prioritization and Allocation Process
- Overview

Public Comment on this item.

There was no public comment.

XV. Report on HIV+ Consumer Caucus and Next Steps
Council Members Randy Allgaier and Stephen Herman

A history of the HIV+ Consumer Caucus was presented. This was originally a standing committee of the CARE Council but was disbanded to distribute PWA membership throughout committee structure. This will not be an official CARE council committee, but will meet to discuss concerns that the caucus feels should be brought to the CARE Council attention, in addition as a means of peer empowerment and support.

Public Comment on this item.

There was no public comment.

XVI. Policy Regarding FPPC (Fair Political Practices) Form 700 and Public Disclosure of Council Member Information

Proposed Policy as recommended by Steering: information on California Fair Political Practices Form 700 complies with public disclosure.

Vote – unanimous.

Public Comment on this item.

There was no public comment.

XVII. Notice of Proposed Bylaws Change: Article IV, Meetings, Section 3. Voting

Article XI, Amendments

Section 1. These Bylaws may be amended by the Council at any Regular meeting by a majority (two-thirds) vote, following thirty (30) days notice of any proposed changes.

This item has been Noticed for VOTE at the next Full Council Meeting.

Public Comment on this item.

There was no public comment.

XVIII. New Business/Next Agenda

- *Council Members will have an opportunity to complete Meeting Evaluation Forms.*
- *JOINT MEETING: HIV Prevention Council and HIV Health Services Council, Thursday, February 8 th, 2007, Milton Mark Conference Center, 455 Golden Gate Avenue, Lower Level, San Diego Rooms, 3pm -7:30pm.*
- *Please Note: The next full council meeting will be Monday, February 26 th, 2007, Milton Mark Conference Center, 455 Golden Gate Avenue, Lower Level, San Diego Rooms*

Public Comment on this item.

There was no public comment.

XIX. Adjournment

The meeting was adjourned at 7:30 p.m.

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, February 26 th, 2007
4:30 - 7:30 PM

DRAFT AGENDA

I. Call to Order
4:30

II. Roll Call
4:32

III. Review and Approval of Agenda
4:38

IV. Review of February 8 th, 2007 Minutes - VOTE
4:40

V. General Announcements
4:45

VI. Public Comment
4:50

Public Comment on this item.

GOVERNMENT
DOCUMENTS DEPT

MAR 23 2010

SAN FRANCISCO
PUBLIC LIBRARY

VII. Steering Committee Report
Stephen Herman , Co-Chair
4:55

Public Comment on this item.

VIII. Review and Discussion of the January 26 th Steering Committee Annual Retreat -Council Co-Chairs
5:05

- Review draft retreat minutes
- Review Work Plan

Public Comment on this item.

IX. Marin and San Mateo Counties Reports on Compliance with Reauthorization Requirements - VOTE

5:10

Public Comment on this item.

X. Review and Discussion of Final FY 2006 Budget – Review and Approve VOTE 5:20

Public Comment on this item.

XI. Review and Discussion of HRSA (Health and Resources Services Administration) Timelines and Schedule Regarding Required Budgeting and Allocations Proposal and Principles to Meet the Authorization Requirements – VOTE – The Council will Vote on a new Allocations Formula. **Group 5:30**

Public Comment on this item.

XII. Dinner Break
6:20

Meeting Evaluation Forms will be distributed to Council Members during the Dinner Break.

XIII. Review and Discussion of Possible Reductions Protocol 6:35

Group – Review of Reductions Formula. Discussion of possible new reductions protocol.

Possible VOTE on new reductions protocol.

Public Comment on this item.

XIV. Proposed Bylaws Change: Article IV, Meetings, Section 3. Voting - VOTE
Article XI, Amendments
7:20

Section 1. These Bylaws may be amended by the Council at any Regular meeting by a majority (two-thirds) vote, following thirty (30) days notice of any proposed changes.

Public Comment on this item.

XV. New Business/Next Agenda
7:25

- *Council Members will have an opportunity to complete Meeting Evaluation Forms.*

- *Please Note: The next full council meeting will be Monday, March 26 th, 2007, Milton Mark Conference Center, 455 Golden Gate Avenue, Lower Level, Benecia Rooms*

Public Comment on this item.

XVI. Adjournment
7:30

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3 rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5 th floor, San Francisco, CA 94102

The Milton Marks Conference Center is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #47 Van Ness, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center.
For information on MUNI accessible services, call 923-6142.
There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall.
The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org.

THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV Health Services Planning Council
Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, February 26th, 2007

DOCUMENTS DEPT.
MAR 2 1 2007
SAN FRANCISCO
PUBLIC LIBRARY

Draft Minutes

I. Call to Order

The meeting was called to order at 4:36 p.m by CM Kanios.

II. Roll Call

The roll was called and quorum was established.

III. Review and Approval of Agenda

The Agenda was reviewed and amend that Item 8 will be Mr. Newby and Item 7 will be Kanios.

The agenda was approved.

IV. Review of February 8, 2007 Minutes

The minutes were reviewed and amended to include seroadaptive behavior.
The minutes were approved by consensus.

V. General Announcements

March calendar – Needs Assessment Committee will be meeting on March 6th and the Women's Forum will be held on March 22nd.

VI. Public Comment

There was no public comment.

VII. Steering Committee Report

All items discussed at the February 20, 2007 Steering Committee are on this agenda and folded into the results of the annual Steering Retreat.

VIII. Review and Discussion of the January 26th Steering Committee Annual Retreat

Mr. Newby presented the overview of the annual Steering Committee Annual Retreat. Each Committee is being provided with individual work plan objectives and goals with respect to the MOU and 3 year plan. There was also discussion of male attendance at the women's forum and the consensus was that Council Member attendance would be helpful in understanding the community needs. The forum was not planned as a

support group but rather issue specific. An option for follow-up at the forum for those uncomfortable with the forum setting is an option.

IX. Marin and San Mateo Counties Reports on Compliance with Reauthorization Requirements

CM Sweetin presented the San Mateo County compliance report. The Executive Committee for San Mateo meets next week and will review the proposed budget changes.

CM Flores presented the Marin County report on compliance.

CM Kleffner filed a grievance regarding the Marin County reallocation process.

Motion – table this item for later discussion to allow for resolution of outstanding issues - CM Thomas/Siron
CM Pearce called the question –
CM Herman objected.

There was further discussion regarding the Marin and San Mateo County compliance with Reauthorization Requirements.

CM Simmons called the question
No objection.

ACTION
Vote – To table this item
Unanimous Approved Attachment A, Item 1.

X. Review and Discussion of Final FY 2006 Budget – Review and Approve

Dean Goodwin presented a spreadsheet showing final allocations after adjustments made to date in the budget. There was a discussion of the $40,000 change in the Marin County budget. The question was called by CM Antonetty/Siron consensed.

ACTION - Motion to accept
Vote – Unanimous Approved Attachment A, Item 2

XI. Review and Discussion of HRSA (Health and Resources Services Administration) Timelines and Schedule Regarding Required Budgeting and Allocations Proposal and Principles to Meet the Authorization Requirements

Planning committee proposal for compliance.

A. Background
B. Proposal
C. Process and Timeline
D. Implications
    1. Administrative Expenses (10% - currently at 7.6%)

Grantee Administration
Planning Council Support
Program Support (including Reggie expenses)
Quality Management

2. Core Medical Services
Ambulatory/Outpatient Medical Care
Medications (not currently funded)
Mental Health Services
Oral Health Care
Home Health Care
Substance Use Treatment: Outpatient
Treatment Adherence (in the context of integrated primary care)
Case Management
Emergency Financial Assistance – Medical
Client Advocacy – Peer Advocacy (in the context of integrated primary care)

3. Other Support Services
Housing
Emergency Financial Assistance - Non-medical
Client Advocacy – Benefits Counseling and Money Management
Food Bank/Home Delivered Meals
Substance Use Treatment: Residential
Legal Services
Transportation

Steps toward achieving compliance of HRSA's 75% funding for Core Medical Services

1. Move the Center of Excellence currently funded by Minority AIDS Initiative funding to regular Title I funds.
2. Ensure that Marin and San Mateo Counties are in compliance with the requirement. (Counties included an anticipated 5% reduction to reflect HRSA cut.)
3. Assign to Admin all possible costs, including Planning Council Support.
4. Maximize Title II flexibility by moving services from Other Support Services to Title II.

5a. Assign to Core Medical Services all appropriate categories (within HRSA guidelines): Cases management and other services provided in the context of integrated primary care (such as peer advocacy): and

5b. Identify Direct Emergency Financial Assistance spent on medical costs and assign to Core Medical Services.

Potential Actions Necessary to Achieve 75% Core Services Threshold – to be taken by others.

8. Reduce funding to existing Support Service categories to match historical underspending in those categories (Residential Substance Abuse Treatment and Residential Subsidies).

7a. Move portion of Housing to GF in accordance with existing Council directives after CARE reduction received ($634079 – Board of Supervisors).

7b. if allowable, move GF-funded COEs and other appropriate services to Title I and fund support services with GF. (including CoE, Primary Medical Care, Dental approx. $1.1 Million) Note: If not allowable item 7c increases from 2.5 to 3.9 Million;

7c. Advocate with Board of Supervisors to move Housing costs off of CARE. (approx. 2.8 M – or 3.9 M)

Public Comment

Mike Smith, HAPN see memorandum

Action
Motion to approve guiding principles and steps for compliance implementation for new HRSA funding regulations.
Vote Attachment A, Item 3
Unanimous - Approved

XII. Dinner Break

Evaluations were distributed to Council Members during the dinner break.

XIII. Review and Discussion of Possible Reductions Protocol

Herman/Siron table
Item XIII is tabled.

Public Comment
There is no public comment.

XIV. Proposed Bylaws Change: Article IV, Meetings, Section 3. Voting – VOTE

Motion - Bylaws Change: Article IV, Meetings, Section 3. Voting
Section 3. Voting. While the Council will strive for consensus, every official act taken by the Council shall be adopted by a majority vote. A majority vote shall mean two-thirds (66%) of all members of the Council present, including proxies for PLWHA, ~~or~~ and voting. Council Members who are on probation and not entitled to vote will not be

counted among council members present and voting for purposes of this section. Council members who recuse themselves due to a conflict of interest will be deducted from Members present and voting for determining a majority vote. Council Members who abstain will not be deducted from Members present and voting. If absent, a Council member may specify in writing (including FAX) his or her opinion on an identified agenda item. This information will be shared with the Council by Council staff, but will not be considered a vote. Council members holding proxies acting on behalf of PLWH may cast votes for the member they are representing.

Public Comment
There was no public comment.

Action
Unanimous – Attachment A, Item 4.

XV. New Business/Next Agenda

Review and Discussion of Possible Reductions Protocol

XVI. Adjournment
The meeting adjourned at 7:20 p.m.

DOCUMENTS DEP
MAR 2 1 2007
SAN FRANCISCO
PUBLIC LIBRARY

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, March 26th, 2007
4:30 - 7:30 PM

DRAFT AGENDA

I. Call to Order **4:30**

II. Roll Call **4:32**

III. Review and Approval of Agenda **4:38**

IV. Review of February 26th, 2007 Minutes - VOTE **4:40**

V. General Announcements **4:45**

VI. Public Comment **4:50**

THE PUBLIC HAS THE OPPORTUNITY TO COMMENT ON ITEMS NOT ON THE AGENDA AND WITHIN THE JURISDICTION OF THE PLANNING COUNCIL.

VII. Steering Committee Report **5:10**
Stephen Herman, Co-Chair

Public Comment on this item.

VIII. Council Membership Applicant Recommendations – VOTE **5:15**
Mark Molnar and Mary Lawrence Hicks, Membership Committee Co-Chairs

The Membership Committee recommends three applicants for Council Membership.

- *Chris Harris*
- *Cruz Olgin*
- *Jerald (Jerry) Prentice*

Public Comment on this item.

Current Applications for Review at Next Membership Committee Meeting

- *Cynthia Hoffman*
- *Steve Manley*
- *Manuel Rochin*

Public Comment on this item.

IX. Marin and San Mateo Counties Reports on Compliance with Reauthorization Requirements - VOTE **5:20**

Public Comment on this item.

X. Planning Committee Recommendations For Implementation of the Reauthorized CARE Act – VOTE **5:30**

XI. Review and Discussion of Letter to Board of Supervisors and Mitch Katz – VOTE **5:40**

XII. Title IV Presentation – Family Service Network **5:45**

XIII. Dinner Break **6:00**

Meeting Evaluation Forms will be distributed to Council Members during the Dinner Break.

XIV. Conflict of Interest Presentation **6:20**
Council Support

XV. COA Recommendations Regarding 2nd Community Forum (Possible Co-Sponsor with HAPN – HIV/AIDS Provider Network)
COA Committee **6:35**

XVI. Review and Discussion of Eligibility and Severe Needs Definition **6:45**
Laura Thomas

XVII. Needs Assessment for Cultural Competency **6:55**
Veronica Neal, Consultant

XVIII. New Business/Next Agenda **7:15**

- *Council Members will have an opportunity to complete Meeting Evaluation Forms.*
- *Please Note: The next full council meeting will be Monday, March 26th, 2007, Milton Mark Conference Center, 455 Golden Gate Avenue, Lower Level, Benecia Rooms*

Public Comment on this item.

XIX. Adjournment **7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The Milton Marks Conference Center is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #47 Van Ness, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center.
For information on MUNI accessible services, call 923-6142.
There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall.
The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, March 26th, 2007
4:30 - 7:30 PM

DRAFT MINUTES

I. Call to Order

The meeting was called to order by Council Member Herman, Co-chair, at 4:41 PM.

II. Roll Call

The roll was called and quorum was established. (Attachment A)

III. Review and Approval of Agenda

The Agenda was reviewed and approved by consensus.

IV. Review of February 26th, 2007 Minutes

The minutes were reviewed and approved by consensus.

DOCUMENTS DEPT.
APR 17 2007
SAN FRANCISCO
PUBLIC LIBRARY

V. General Announcements

There were no general announcements.

VI. Public Comment

Diva Berry, a resident of Marin County, stated that her roommate, who had HIV and passed away last Saturday, was unable to receive adequate medical attention or other services in a timely manner despite numerous attempts to request help over the last few months. She was constantly reassured that "help was on the way," but never received any. She was dissatisfied with access to and delivery of service in Marin County.

Pam, another resident of Marin County, agrees with Ms. Berry that services in Marin County should arrive in a more timely manner.

VII. Steering Committee Report

The March 19th, 2007 Steering Committee report was presented by CM Member Herman, Co-chair.

VIII. Council Membership Applicant Recommendations

Mark Molnar and Mary Lawrence Hicks, Membership Committee Co-chairs

CM Molnar presented an update on the Membership Committee and introduced Chris Harris and Jerald (Jerry) Prentice, candidates for Council Membership, to the Council.

The Membership Committee recommends three applicants for Council Membership.

- Chris Harris (Present)

ACTION – Motion to Approve Chris Harris for Council Membership

VOTE – Approved by consensus (unanimous

- Cruz Olgin (Absent)

  ACTION – Motion to Approve Cruz Olgin for Council Membership
  VOTE– Approved by consensus (unanimous)

- Jerald (Jerry) Prentice (Present)

  ACTION – Motion to Approve Jerald (Jerry) Prentice for Council Membership
  VOTE – Approved by consensus (unanimous)

Public Comment on this item.
There was no public comment on this item.

Current applications for Review at the next Membership Committee Meeting
- Cynthia Hoffman
- Steve Manley
- Manuel Rochin

Public Comment on this item.
There was no public comment on this item.

IX. Marin and San Mateo Counties Reports on Compliance with Reauthorization Requirements

San Mateo County
CM Sweetin presented the San Mateo County Reduction Report and discussed the services that would be affected by the budget reduction.

Public comment on this item.

There was no public comment on this item.

ACTION – Motion to Accept the San Mateo County Report on Compliance with Reauthorization Requirements
VOTE – Motion Passes by consensus (16 in favor, 2 abstain, 0 not in favor) (Attachment A, Item 1)

Marin County
CM Spaeth presented the February 27th, 2007 Marin CARE Council Meeting minutes and the Marin County Reduction Report. She discussed the services that would be affected and/or eliminated because of the budget reduction.

CM Kleffner has filed a grievance regarding the process of making public comments at Marin County reallocation meetings.

CM expressed a primary concern about the Marin Report was the de-funding of residential substance abuse programs when it was felt it should have affected case management. Also, it appeared that one Marin council member had too much influence.

It was also noted that the $6,500.00 Council Support item should be removed from the budget.

Public comment on this item.
There was no public comment on this item.

The question was called by CM Simmons with no objections.

ACTION – Motion to Accept Marin County Report on Compliance with Reauthorization Requirements
VOTE – Motion Passes by consensus (13 in favor, 6 not in favor)
(Attachment A, Item 2)

X. Planning Committee Recommendations for Implementation of the Reauthorized CARE Act

CM Thomas presented the recommendations made by the Planning Committee.

Public comment on this item.
A San Francisco resident wanted to remind the Council that they should allow space during their meetings for the community to make comments on decision making for big changes that affect the public.

The question was called by CM Antonetty with no objections.

ACTION – Motion to Accept Planning Committee Recommendations for Implementation of the Reauthorized CARE Act

VOTE – Motion Passes (Handcount: Favor: 17, Opposed: 1) (CM Molnar opposed the motion because the proposal doesn't appear to allow for later discussion)

XI. Review and Discussion of Letter to Board of Supervisors and Dr. Mitch Katz

CM Thomas presented the Letter sent to the Board of Supervisors and Dr. Mitch Katz (SF DPH). Dr. Katz said he would include the Council's budget increase request in with the Health Department budget.

ACTION – Motion to Accept Letter to Board of Supervisors and Dr. Mitch Katz

VOTE – Motion Passes by consensus (unanimous)

XII. Report on the Title IV Presentation – Family Service Network

CM Hicks introduced Stephanie DeLucca and Esperanza Pallana, representatives of the Family Service Network (FSN). The FSN presented the following items to the Council:

- The Mission of the FSN
- Definition of an FSN
- Creation of the FSN and Sources of Funding
- Organizations within the FSN

- What the FSN provides
- Clients of the FSN
- Family Centered Model of Care
- Number of Clients Served by the FSN under Title IV
- Affected Family Served by Each Agency
- FSN Clients: Population by Gender, 2007
- FSN Clients: Population by Age, 2007
- FSN Clients: Population by Ethnicity, 2007
- Consumer Advisory Board (CAB)
- What the CAB Does
- Accomplishments
- Always looking for CAB Members
- Young Women's Project
- Domestic Violence Project
- Title IV and other Titles
- Contact Information

XIII. Dinner Break

Meeting evaluation forms were distributed to Council Members during the break.

XIV. Conflict of Interest Presentation

This presentation has been postponed until the next Full Council Meeting.

XV. COA Recommendations Regarding the 2nd Community Forum (Possible Co-Sponsor with HAPN – HIV/AIDS Provider Network)

The Community Outreach and Advocacy Committee (COA) has decided to move the "Prevention with Positives" meeting to a later date and replace it with a Town Hall Meeting to gather input from the community.

XVI. Review and Discussion of Eligibility and Severe Needs Definition

CM Laura Thomas presented the Eligibility and Severe Needs Definition and noted that the written proposal will be distributed at the next meeting with updated 2007 Federal Poverty Level numbers.

XVII. Needs Assessment for Cultural Competency

Mr. Newby introduced Veronica Neal, consultant, to the Council. Ms. Neal distributed a two-page needs assessment survey to each council member. The survey is to be returned by mail no later than Friday, March 30th, 2007.

XVIII. New Business/Next Agenda

Please note: The next full council meeting will be Monday, April 23rd, 2007, Milton Mark Conference Center, 455 Golden Gate Avenue, Lower Level, San Diego Rooms.

Public comment on this item.

There was no public comment on this item.

XIX. Adjournment

CM Herman, Co-chair, concluded the meeting at 6:52 PM.

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, April 23rd, 2007
4:30 - 7:30 PM

DRAFT AGENDA

I.	**Call to Order**	**4:30**
II.	**Roll Call**	**4:32**
III.	**Review and Approval of Agenda**	**4:38**
IV.	**Review of March 26th, 2007 Minutes - VOTE**	**4:40**
V.	**General Announcements**	**4:45**
VI.	**Public Comment**	**4:50**

THE PUBLIC HAS THE OPPORTUNITY TO COMMENT ON ITEMS NOT ON THE AGENDA AND WITHIN THE JURISDICTION OF THE PLANNING COUNCIL.

VII. Steering Committee Report **5:00**
Don Soto, Co-Chair

Public Comment on this item.

VIII. Council Membership Applicant Recommendations – VOTE **5:05**
Mark Mohar and Mary Lawrence Hicks, Membership Committee Co-Chairs

The Membership Committee recommends four applicants for Council Membership.

- *Alfredo Cordova*
- *Steve Everett Manley*
- *Manuel Rochin*
- *Jose Luis Villarce*

Public Comment on this item.

Current Applications for Review at Next Membership Committee Meeting

- *Elliot Davis*
- *Donald Frasier*
- *W. Lee Warren*
- *Stacia Scherich*
- *M. Gerardo Ramos*

4:40 pm MSF
DOCUMENTS DEPT.
APR 17 2007
SAN FRANCISCO
PUBLIC LIBRARY

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/HIV Services Planning Council Meeting Notice.EML/1_multipart_xF8FF_2_Apr 23 2007 Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/Apr 23 2007 Draft Agenda.doc?attach=1

Public Comment on this item.

IX. San Francisco Department of Public Health HIV Health Services Quarterly Report **5:15**
Michelle Long, Director

X. Review and Discussion of CARE Council Application Procedure Revision – (Forwarded from Membership Committee) - VOTE **5:20**
Mark Molnar and Mary Lawrence Hicks, Membership Committee Co-Chairs

XI. Review and Discussion of Updated Prioritization and Allocation Schedule – (Forwarded from Planning Committee) - VOTE **5:25**
Laura Thomas, Planning Committee Co-Chair

XII. Review and Discussion of Regarding Compliance with HRSA 75/25 and Reductions Protocol **5:30**
Laura Thomas, Planning Committee Co-Chair and Michelle Long, Director SF DPH HHS

XIII. EPI Presentation **5:45**
Mary Kay Parisi, HIV Epidemiology Section, AIDS Office SFDPH

XIV. Dinner Break **6:15**

Meeting Evaluation Forms will be distributed to Council Members during the Dinner Break.

XV. Housing Presentation – San Francisco Board of Supervisors Comprehensive AIDS Housing Work Group Recommendations **6:30**
CM Antonetty

XVI. Review and Discussion of Eligibility and Severe Need Criteria Definition – (Forwarded from Planning Committee) - VOTE **7:05**
CM Thomas, Planning Committee Co-Chair

XVII. Review and Discussion of CARE Council/HPPC MOU – (Forwarded from Policy and Evaluation Committee) - VOTE **7:10**
CM Allgaier, Policy and Evaluation Committee Co-Chair

XVIII. Discussion of May Full Council Date Rescheduling – VOTE **7:20**
Council Co-Chairs

XIX. New Business/Next Agenda **7:25**

- *Council Members will have an opportunity to complete Meeting Evaluation Forms.*
- *Please Note: The next full council meeting date will be announced, Milton Mark Conference Center, 455 Golden Gate Avenue, Lower Level, San Diego Rooms*

Public Comment on this item.

XX. Adjournment **7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The Milton Marks Conference Center is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #47 Van Ness, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center.
For information on MUNI accessible services, call 923-6142.
There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall.
The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, April 23rd, 2007
4:30 - 7:30 PM

DRAFT MINUTES

DOCUMENTS DEPT.
MAY 17 2007
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

CM Soto, Co-Chair, called the meeting to order at 4:30 P.M.

II. Roll Call

The roll was called and quorum was established. (Attachment A)

III. Review and Approval of Agenda

The Agenda was reviewed and approved by consensus.

IV. Review of March 26th, 2007 Minutes

The March 26th, 2007 Minutes were reviewed and approved by consensus.

V. General Announcements

First-time home buyer opportunities are now available (Non-HOPWA, Non-CARE Funded) through San Francisco Redevelopment Agency.

VI. Public Comment

There was no public comment.

VII. Steering Committee Report

CM Soto, Co-Chair, provided the Steering Committee update.

Public Comment on this item

There was no public comment.

VIII. Council Membership Applicant Recommendations

The Membership *Committee recommended three applicants for Council Membership.*

- Alfredo Cordova
- Steve Everett Manley
- Jose Luis Villarce

Public Comment on this item.

There was no public comment.

ACTION – VOTE

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/HIV Health Services Planning Council Meeting Notice.EML/1_multipart_xF8FF_3_April 23 2007 Draft Planning Council Minutes.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/April 23 2007 Draft Planning Council Minutes.doc?attach=1

Each applicant for Council Membership was voted on and approved (individually) by consensus.

Current Applications for Review at the Next Membership Committee Meeting

- Elliot Davis
- Donald Frazier
- W. Lee Warren
- Stacia Scherich
- M. Gerardo Ramos

Public Comment on this item.

There was no public comment.

IX. San Francisco Department of Public Health HIV Services Quarterly Report

- Michelle Long, San Francisco Department of Public Health (SF DPH) presented the 4th Quarterly Report (FY 2006-07 [January-February 2007]). She discussed the following:
  - Title II Award
    - Overall award was increased by .05% for FY 2007
  - Conditions of Award met January 2006-March 2006
    - Submitted February 2007
      - CARE Title I: Final FY 2006-2007 Allocations
    - Submitted March 2007
      - CARE Title I: Client and Services Data Reporting
  - Quality Management – discussion of 1st quarter 2007 provider trainings
  - Contract Status Report
    - Current number of CARE Title I (Part A) and Title II (Part B) contracts and MOU is 54.
    - In order to avoid interruptions in payment to contractors, contract renewal documents which allow contractors to bill for services rendered in March and April have been put in place (except for MOU and UCSF contracts).
    - Contract Modifications will be processed once the final contract amounts are known and will include any revisions to the contract narrative, budget, or boilerplate.
  - Due dates for funding award related activities
    - April 30, 2007 : Award Notification – Ryan White Programs, Part B (CARE Title I) Supplemental

- May 1, 2007 : Guidance issued for Ryan White Programs, Part F (MAI Programs) Application (tentative
- August 1, 2007 : Award Notification – Ryan White Programs, Part F

➢ Title I application

X. Review and Discussion of CARE Council Application Procedure Revision

The CARE Council Application Procedure Revision will allow the Membership Committee Co-Chairs to schedule an applicant for an interview without prior review of their application in order to expedite the process for categories in need.

The revision to the Procedure reads:

> *At the discretion of the Membership Committee Co-Chairs, interviews may be scheduled without a review of the applications by the Membership Committee. In the event interviews are scheduled without a review by the committee, copies of the applications (with the name deleted and substituted with "Applicant #") will be provided to committee members at the time the meeting agenda is posted. Membership Committee Co-Chairs can select individuals to be interviewed without prior Committee review, but cannot reject membership applications without Committee review. If the names of any members who will be interviewed without prior committee review are known, the names will be placed on the regular Full Council Agenda at the meeting prior to the interview.*

ACTION – VOTE

The CARE Council Application Procedure Revision was approved by consensus.

XI. Review and Discussion of Updated Prioritization and Allocation Schedule

CM Thomas presented the Updated Prioritization and Allocation Schedule.

ACTION – VOTE

The CARE Updated Prioritization and Allocation Schedule was approved by consensus.

XII. Review and Discussion Regarding Compliance with HRSA 75/25 and Reductions Protocol

CM Thomas presented the Reductions Protocol.

Council Member suggestions and discussion included:

- Numbers should be included in the letter to the Board of Supervisors
- Individuals felt it was likely there would be add-backs this year because this is not a dire fiscal year for the general fund.
- The fiscal conservative approach would entail making cuts now and not taking a chance to make scenario drastic later.
- Add-backs are one time only and should be worked into next year's base budget.

XIII. EPI Presentation (Status of the HIV/AIDS Epidemic-San Francisco)

Mary Kay Parisi, HIV Epidemiology Section, AIDS Office, SFDPH presented a presentation that included the following information (complete presentation available online at http://www.sfcarecouncil.org/Documents/docs):

- HIV/AIDS Surveillance System
- Reporting System
- Demographics and Characteristics of San Francisco Persons Living With HIV/AIDS
- Trends
- Late-Testers
- Estimates of People Not In Care
- Conclusions
    - The number of persons living with HIV//AIDS in San Francisco continues to increase
    - Persons over 50 years old make up 35% of persons living with HIV/AIDS; and the number has increased 55% from 3,439 in 2002 to 5,319 in 2006
    - Proportion of late testers among persons diagnosed with AIDS has remained relatively stable in 2001-2006
    - People of color, younger persons, heterosexuals and those without an identifiable risk, are less likely to be tested in care

XIV. Dinner Break

Meeting evaluation forms were distributed to Council Members during the break.

XV. Housing Presentation (Findings and Recommendations of the Comprehensive HIV/AIDS Housing Work Group)

CM Antonetty presented the following information:

- Overview of HIV/AIDS Housing in San Francisco
- Impetus for Comprehensive HIV/AIDS Housing Plan
- Response: HIV/AIS Housing Work Group
- Work Group Findings: Epidemic Trends and Housing
- Work Group Findings: Current HIV/AIDS Housing Inventory
- Work Group Findings: Many PLWHA Have Special Needs
- Work Group Findings: Funding Issues
- Work Group Focus Area: Systems Change
- HIV/AIDS Housing Work Group Recommendations
- Tier 1 Recommendations
    - Total Cost of Tier 1 = $8,920,000
- Tier 2 Recommendations

- Total Cost of Tier 2 = $ 30,000
- Tier 3 Recommendations
  - $600,000/year (stipends)

XVI. Review and Discussion of Eligibility and Severe Needs Criteria Definition

CM Thomas presented the Eligibility and Severe Needs Criteria Definition.

- The only change on the document is the update on the income levels for special populations

Public Comment on this item

There was no public comment

ACTION – VOTE
The Eligibility and Severe Needs Criteria Definition was approved by consensus.

XVII. Review and Discussion of Care Council/HPPC MOU (Memorandum of Understanding)

Mr. Newby presented the CARE Council/HIV Prevention Planning Council (HPPC) MOU.

The draft MOU was approved by the HHSPC Policy &Evaluation Committee and their changes were sent to HPPC for review.

- Revisions:
  - Number of members on the Council on the HPPC POI can be increased in the future
  - Discusses the timing of when HSPC members go onto HPPC
  - Voting procedures discussed
  - Attendance Policy members abide by their respective attendance policies
  - Allows HSPC and DPH to have one vote
  - HPPC Adopted having public comment before every vote on joint committee

ACTION – VOTE
The CARE Council/HPPC MOU was approved by consensus with one (1) abstention (Flores)

VIII. Discussion of May Full Council Date Rescheduling

ACTION – VOTE
Motion - Reschedule the May CARE Council Meeting for May 21st, 2007 - Herman/Byers

Public Comment on this item
There was no public comment.

Motion was approved by consensus.

ACTION – VOTE

Motion by CM Byers to hold a CARE Council meeting on June 11th, 2007 to discuss the HRSA 75/25 - Byers/Penagos (this date will be confirmed at the May 21st CARE Council Meeting).

Public Comment on this item

There was no public comment.

The motion was approved by consensus

XIX. New Business/Next Agenda

- Please Note: The next full council meeting date will be May 21st, 2007, Milton Mark Conference Center, 455 Golden Gate Avenue, Lower Level, San Diego Room
- Reschedule May 2007 Steering Committee Meeting

Public Comment on this item.

There was no public comment.

XX. Adjournment

CM Soto adjourned the meeting at 7:30 P.M.

HIV Health Services Planning Council

City College San Francisco Administrative Offices
Auditorium
33 Gough Street, San Francisco CA 94103
Monday, May 21st, 2007
4:30 - 7:30 PM

DRAFT AGENDA

I.	**Call to Order**	**4:30**
II.	**Roll Call**	**4:32**
III.	**Review and Approval of Agenda**	**4:38**
IV.	**Review of April 23rd, 2007 Minutes - VOTE**	**4:40**
V.	**General Announcements**	**4:45**
VI.	**Public Comment**	**4:50**

The Public has the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council.

VII. Steering Committee Report **5:00**
Council Co-Cairs

Public Comment on this item.

VIII. Council Membership Applicant Recommendations – VOTE **5:05**
Mark Molnar and Mary Lawrence Hicks, Membership Committee Co-Chairs

- *The Membership Committee recommends four (4) applicants for Council Membership.*
  - *Bart Ellison*
  - *Johnson Livingston*
  - *Stacia Scherich*
  - *M. Gerardo Ramos*

Public Comment on this item.

4:25 p.m. MSF
DOCUMENTS DEPT
MAY 17 2007
SAN FRANCISCO
PUBLIC LIBRARY

- *Current Applications for Review at Next Membership Committee Meeting include but are not limited to the following:*
  - *Cynthia Hoffman (scheduled for interview)*
  - *Marcus Mabry (scheduled for interview)*

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/HIV Health Services Planning Council Meeting Notice.EML/1_multipart_xF8FF_2_May 21 2007 Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/May 21 2007 Draft Agenda.doc?attach=1

- *Current Applications for CARE Council Membership Renewal consideration are:*
  - *CM Robert Oropeza*
  - *CM Ellen Sweetin*

Public Comment on this item.

IX. Review and Discussion Regarding Compliance with HRSA 75/25 and Reductions Protocol - VOTE **5:15**
Laura Thomas, Planning Committee Co-Chair, Michelle Long, Director SF DPH HHS, Dean Goodwin SF DPH HS

The Council will review, discuss and vote on a reduction scenario based on the recently released Title I and II FY 2007-08 Grant Awards.

X. Dinner Break **6:00**
Meeting Evaluation Forms will be distributed to Council Members during the Dinner Break.

XI. Review and Discussion of Regarding Compliance with HRSA 75/25 and Reductions Protocol (resumption of Item IX) - VOTE **6:15**
Laura Thomas, Planning Committee Co-Chair, Michelle Long, Director SF DPH HHS, Dean Goodwin SF DPH HS

The Council will continue review, discuss and vote on a reduction scenario based on the recently released Title I and II FY 2007-08 Grant Awards.

XII. Minority AIDS Initiative (MAI) Application Budget - VOTE **7:05**
Michelle Long, Director SF DPH HHS, and Robert Whirry (MAI Grantwriter)

The CARE Council will review, discuss and VOTE on the MAI Application Budget in consideration of the recently released FY 2007-08 Grant Awards.

XIII. Nominations/Election for Female Co-Chair Vacancy - VOTE **7:20**
Council Co-Cairs

The CARE Council will nominate and elect a woman Co-Chair to temporarily fill the seat previously occupied by Billie-Jean Kanios for the duration of the remaining unexpired term.

XIV. New Business/Next Agenda **7:25**

- *Council Members will have an opportunity to complete Meeting Evaluation Forms.*
- *Please Note: The next full council meeting date will be announced at this meeting.*

Public Comment on this item.

XV. Adjournment **7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The City College Administrative Offices are wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #47 Van Ness, # 49 City College/Mission, the #71 Haight Noriega, the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center.
For information on MUNI accessible services, call 923-6142.
There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall.
The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

DOCUMENTS DEPT.
JUN 19 2007
SAN FRANCISCO
PUBLIC LIBRARY

HIV Health Services Planning Council

City College San Francisco Administrative Offices
Auditorium
33 Gough Street, San Francisco CA 94103
Monday, May 21st, 2007
4:30 - 7:30 PM

DRAFT MINUTES

I. Call to Order

CM Herman called the meeting to order at 4:37 PM.

II. Roll Call

The roll was called and quorum was established.

III. Review and Approval of Agenda

The Agenda was reviewed and ***approved by consensus.***

IV. Review of April 23rd, 2007 Minutes -

The April 23rd, 2007 Minutes were reviewed and ***approved by consensus***.

V. General Announcements

- The CARE Coalition met in Washington D.C. last week.
- The Town Hall Meeting, co-sponsored with the HIV/AIDs Providers Network (HAPN), will be held on May 31st, 2007 to engage community in discussion around budget cuts.
- Michelle San Pedro will be leaving her position as Administrative Assistant at the HIV Health Services Planning Council.
- Lily Belo was introduced as the new Administrative Assistant at the HIV Health Services Planning Council.

VI. Public Comment

- Eddy Motzinger, from a Center of Excellence (COE), wanted to bring to the Council's attention the following matter:
  - COEs effectively consolidate services to prevent duplication of services – further cuts to COE will impair the ability of COEs to provide and coordinate comprehensive core services.
  - Hold COEs harmless from further cuts

VII. Steering Committee Report

CM Soto presented the Steering Committee Update.

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/HIV Health Services Planning Council Meeting Notice - June 25th, 2007.EML/1_multipart_xF8FF_3_May 21 2007 Draft Planning Council Minutes.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/May 21 2007 Draft Planning Council Minutes.doc?attach=1

- The Community Outreach and Advocacy (COA) committee discussed the Women's Forum, and the May 31st, 2007 Town Hall meeting it will be co-sponsoring Town meeting with HAPN.
- The Planning committee discussed the HRSA 75/25 Compliance and Reductions Protocol.
- The Membership committee recommends the following four (4) applicants for Council membership: Bart Ellison, Johnson Livingston, Stacia Scherich, and M. Gerardo Ramos.
- The Policy & Evaluation committee outlined a timeline for evaluations.
- The Needs Assessment work group has a meeting scheduled this Thursday, at which they will review a draft report of needs assessment for the women's community.
- The Steering committee discussed the open Co-Chair (Female Seat), and is forwarding to the Council budget scenarios regarding the Compliance with HRSA 75/25 and Reductions Protocol.

Public Comment on this item.

There was no public comment on this item.

VIII. Council Membership Applicant Recommendations –

Mark Molnar and Mary Lawrence Hicks, Membership Committee Co-Chairs, provided the Membership committee update.

➢ *The Membership Committee recommends four (4) applicants for Council Membership.*

- *Bart Ellison*
- *Johnson Livingston*
- *Stacia Scherich*
- *M. Gerardo Ramos*

ACTION ITEM

Each applicant for Council Membership was voted on and ***approved*** (individually) ***by consensus.***

Public Comment on this item.

There was no public comment on this item.

➢ *Current Applications for Review at Next Membership Committee Meeting include but are not limited to the following:*

- *Cynthia Hoffman (scheduled for interview)*
- *Marcus Mabry (scheduled for interview)*
- *Don Frazier (scheduled for interview)*

- *Current Application for CARE Council Membership Renewal consideration is:*
  - *CM Ellen Sweetin*

    ACTION ITEM

    Ellen Sweetin's application for Council Membership Renewal was voted on and ***approved by consensus***

Public Comment on this item.

There was no public comment on this item.

IX. Review and Discussion Regarding Compliance with HRSA 75/25 and Reductions Protocol -

This item was presented by CM Laura Thomas, Planning Committee Co-Chair, Michelle Long, Director SF DPH HHS, Dean Goodwin SF DPH HS

- Three scenarios, and their financial consequences, were presented to the Council for consideration: (documents on file at Council Support Offices)
  - Scenario A: Distribute available dollars across all allowable Support Services categories. (36% reduction in non-medical service categories)
  - Scenario B: Fully fund Emergency Housing and Transitional Housing, and distribute remaining available dollars across other allowable categories. (39% reduction in non-medical service categories)
  - Fully fund Emergency Housing, Transitional Housing, Residential Mental Health, and Home/Community Based Care, and distribute remaining available dollars across other allowable categories. (45% reduction in non-medical service categories)

Public Comment on this item.

- Lee Jewel, Board Member of Project Open Hand, expressed client based concern that his organization, which provides meals to PLWH, is being considered as a second tier category.
- Raymond, a man who lives in transitional housing, brought to the Council his concern that funding housing is important. He says, "I'll probably wind up in San Quentin like many others if we have to leave our homes."
- Mike Smith, President of HAPN, recommended to the Council that it is a wiser decision to make equal cuts on every group, rather than holding organizations harmless one by one. By making selective cuts it leaves fewer people to advocate against budget reductions.
- Jimmy Loyce, Interim Director of the Black Coalition on AIDS expressed his support of the Council to vote on Scenario A.

- Perry Katz, Director of the Redwood Center, requested that the Council provide groups that provide housing more time because it is unfair to ask groups to ask their residents to vacate on such short notice.

X. Dinner Break

Meeting Evaluation Forms were distributed to Council Members during the Dinner Break.

XI. Review and Discussion of Regarding Compliance with HRSA 75/25 and Reductions Protocol (resumption of Item IX)

ACTION ITEM

CM Siron made a motion to approve Scenario A. for the Compliance with HRSA 75/25 and Reductions Protocol. Seconded by CM Newell.

Discussion

Council Members discussed the three scenarios presented:

- *There was discussion about restoring certain housing categories*
- *There was discussion about how the cuts would impact programs, especially later in the fiscal year*
- *Council Members expressed concern about whether the decisions could impact other advocacy efforts*
- *It was pointed out that modifications could be made in the budget at a later date*
- *Concern was expressed about having to eliminate certain service categories such as housing and residential substance abuse*

The motion to approve Scenario A for the Compliance with HRSA 75/25 and Reductions Protocol was ***approved by roll call vote.*** (Item 1) (unanimous)

XII. Minority AIDS Initiative (MAI) Application Budget -

Michelle Long, Director SF DPH HHS, presented this item:

- Proposing to apply for $3.6 million to cover COE and the additional funding will go toward Administrative Cost (5%), and Quality Management (5%)
- Add case managers to lower ratio of clients-to-case-managers
- Applying for services to support Marin County (increase capacity of non-HIV specific providers to increase testing men who have sex with men, particularly in the African-American and Latino community)
- San Mateo and San Francisco Counties to apply for grant to support peer treatment advocacy program for persons dually diagnosed with HIV and Hepatitis C (primarily African Americans, non-mono-lingual Latino) based on the 75/25 requirements.

Public Comment on this Item

There was no public comment

ACTION ITEM

Motion to approve Ms. Long's request of $3.6 million for the MAI. Siron/Newell.

The motion to approve Ms. Long's request of $3.6 million for the MAI was ***approved by roll call vote***. (Item 2)

XIII. Nominations/Election for Female Co-Chair Vacancy -

The CARE Council is to nominate and elect a woman Co-Chair to temporarily fill the seat previously occupied by Billie-Jean Kanios for the duration of the remaining unexpired term.

- The following Council Members were nominated for election:
  - Catherine Newell (Nominated by CM Siron, seconded by CM Spaeth)
  - Laura Thomas (Nominated by CM Allgaier, seconded by CM Molnar)

ACTION ITEM

Laura Thomas was elected (by paper ballot) to temporarily fill the Co-Chair seat previously occupied by Billie-Jean Kanios for the duration of the remaining unexpired term.

XIV. New Business/Next Agenda

- *Please Note: The next full council meeting will be held on Monday, June 25th, 2007, Milton Mark Conference Center, 455 Golden Gate Avenue, Lower Level, San Diego Room B&C.*

Public Comment on this item.

There was no public comment on this item.

XV. Adjournment

CM Herman, Co-Chair, adjourned the meeting at 7:20 PM.

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, June 25th, 2007
4:30 - 7:30 PM

DRAFT AGENDA

I.	**Call to Order**	**4:30**
II.	**Roll Call**	**4:32**
III.	**Review and Approval of Agenda – VOTE**	**4:38**
IV.	**Review and Approval of May 21st, 2007 Minutes - VOTE**	**4:40**
V.	**General Announcements**	**4:45**
VI.	**Public Comment**	**4:50**

THE PUBLIC HAS THE OPPORTUNITY TO COMMENT ON ITEMS NOT ON THE AGENDA AND WITHIN THE JURISDICTION OF THE PLANNING COUNCIL.

VII. Steering Committee Report **5:00**
Council Co-Cairs

Public Comment on this item.

VIII. Council Membership Interviews **5:05**
Mark Mohar and Mary Lawrence Hicks, Membership Committee Co-Chairs

- *The Membership Committee has no recommendations for Council Membership.*

Public Comment on this item.

- *Current Applications for Review at Next Membership Committee Meeting include but are not limited to the following:*
  - *Raymond Banks (scheduled for interview)*
  - *Donald Frazier (scheduled for interview)*
  - *Naim Harrison (scheduled for interview)*
  - *Cynthia Hoffman (scheduled for interview)*
  - *Marcus Mabry (scheduled for interview)*

Public Comment on this item.

12:30 p.m. MSF
DOCUMENTS DEPT.
JUN 19 2007
SAN FRANCISCO
PUBLIC LIBRARY

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/HIV Health Services Planning Council Meeting Notice - June 25th, 2007.EML/1_multipart_xF8FF_2_June 25 2007 Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/June 25 2007 Draft Agenda.doc?attach=1

IX. Review and Discussion of Presentation Schedule Updates - VOTE **5:10**
The Planning Committee will present updates for the CARE Council Presentation Schedule for the remainder of the Fiscal Year.

X. Review and Discussion of Review of Late HIV Testing in San Francisco – Findings from the 2006 HPPC Needs Assessment **5:20**
Aimee Crisostomo, Kim Dorman, Harder + Company

XI. Dinner Break **6:00**
Meeting Evaluation Forms will be distributed to Council Members during the Dinner Break.

XII. San Francisco Department of Public Health HIV Health Services Quarterly Report **6:20**
Michelle Long, Director, SF DPH HHS

XIII. SF DPH HHS Presentation **6:25**
Barbara Garcia, Deputy Director-Department of Public Health

Ms. Garcia will introduce herself in her new role as head of the HIV/AIDS office as well as discuss the 07/08 budget.

XIV. Review and Discussion of Funding Streams Presentation **6:40**
Jack Newby, Director, HIV Services Planning Council

XV. Review and Discussion of Title II Presentation **6:55**
Jeff Byers, EMA Liaison, State Office of AIDS

XVI. Review and Discussion of Planning Committee Recommendations for Prioritization and Allocations Summit FY 07/08 - VOTE **7:20**
Laura Thomas and George Simmons, Planning Committee Co-Chairs

XVII. New Business/Next Agenda **7:25**

- *Council Members will have an opportunity to complete Meeting Evaluation Forms.*
- *Please Note: The next full council meeting date is scheduled for Monday, July 9th, 2007, 4:30-7:30 p.m. at the State Building, Milton Marks Conference Center, San Diego Rooms (lower level), 455 Golden Gate, San Francisco.*

Public Comment on this item.

XVIII. Adjournment **7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/HIV Health Services Planning Council Meeting Notice - June 25th, 2007.EML/1_multipart_xF8FF_2_June 25 2007 Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/June 25 2007 Draft Agenda.doc?attach=1

The City College Administrative Offices are wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #47 Van Ness, # 49 City College/Mission, the #71 Haight/Noriega, the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center.

For information on MUNI accessible services, call 923-6142.

There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall.

The following services are available when requested by Noon of the Friday before the Council meeting:

For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV HEALTH SERVICES PLANNING COUNCIL

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, June 25th, 2007
4:30 - 7:30 PM

DRAFT MINUTES

DOCUMENTS DEPT.

JUL 03 2007

SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

CM Soto called the meeting to order at 4:32 pm.

II. Roll Call

The roll was called and quorum was established.

III. Review and Approval of Agenda

The agenda was reviewed and following amendments were made:

- Item X: Late HIV Testing Presentation was canceled and postponed to a later date

The Agenda was ***approved by consensus***

IV. Review and Approval of May 21st, 2007 Minutes

The Minutes were reviewed:

- Item XI: Scenario A was called to question regarding whether the percent reduction was 36% or 34%. Council Support will follow-up on this detail.

The May 21st, 2007 minutes were ***approved by consensus***.

V. General Announcements

- A Press Conference will be held June 26th to discuss the implementation of Focus groups and Work groups being developed by the HIV/AIDS Policy Work Group.
- A Community Outreach and Advocacy meeting was held in Marin County and over 15 people attended. Some of the topics discussed were food, transportation and acupuncture.
- Advocacy efforts in Marin County will back fill $150,000 towards CARE services.
- Dr. Michelle Roland is the new Chief of the AIDS Office
- Council Support sent out an email about two vacancies:
  - *Points of Integration Committee* (POI)
  - *Housing Opportunities for Persons Living with AIDS* (HOPWA Loan Committee):
    - This Committee is hoping to have a consumer fill this space
    - CM Thomas noted that she is on this committee and can answer any questions regarding the position.

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/July 9, 2007 SF HIV Health Services Planning Council Meeting Notice.EML/1_multipart_xF8FF_3_June 25 2007 Full council Draft minutes.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/June 25 2007 Full council Draft minutes.doc?attach=1

VI. Public Comment

There was no public comment

VII. Steering Committee Report

- Mr. Newby reported that there was no quorum at the last Steering Committee meeting; however, the Committee did agree to pass on a recommendation for the Priority Setting and Allocation Summit.
- Steering updated the CARE Council on the recent Town Hall Meeting:
  - Well attended by CARE Council members and the community
  - A brief overview was giving in terms of cuts to CARE funding. HAPN and DPH spoke about plans
  - The Mayor's Office, Speaker Pelosi's Office and Representative Bevan Dufty spoke about their commitments to HIV/AIDS funding

Public Comment on this item.

There was no public comment on this item.

VIII. Council Membership Interviews

Jose Luis Villarce has agreed to fill the vacancy on the POI committee.

- The Membership Committee had no recommendations for Council Membership.

Public Comment on this item.

There was no public comment on this item.

- Current applications for review at the next Membership Committee meeting include but are not limited to the following:
  - *Raymond Banks (scheduled for interview)*
  - *Donald Frazier (scheduled for interview)*
  - *Naim Harrison (scheduled for interview)*
  - *Cynthia Hoffman (scheduled for interview)*
  - *Marcus Mabry (scheduled for interview)*

Council Support will be following up with the Mayor's Office on the status of newly approved member appointments.

Public Comment on this item.

There was no public comment on this item.

IX. Review and Discussion of Presentation Schedule Updates

The Planning Committee presented the updated CARE Council Presentation Schedule for the remainder of the Fiscal Year.

The content of several up-coming presentations were briefly described.

- **Action Item –**

Motion to approve the Updated Presentation Schedule
Motion was ***approved by consensus***

X. Review and Discussion of Review of Late HIV Testing in San Francisco – Findings from the 2006 HPPC Needs Assessment

Presentation was postponed to a later date.

XI. Dinner Break

Meeting Evaluation Forms were distributed to Council Members during the Dinner Break.

XII. San Francisco Department of Public Health HIV Health Services Quarterly Report

Michelle Long, Director, SF DPH HHS presented the Quarterly report and explained the following sections:

- Conditions of Award met – March/May 2007
    - Submitted March 2007:
        - Ryan White Programs, Part A: Client Services Data Reporting
    - Submitted May 2007:
        - Ryan White programs, Part A: Final Status Report (FSR) FY 2007/08
        - Ryan White Programs, Part A: MAI (Minority AIDS Initiative) Final Report FY 2006/07
        - Ryan White Programs, Part A: MAI Application FY 2007/08
        - Ryan White Programs, Part B: Application FY 2007/08 (1st part)
- Quality Management: Provider trainings were conducted over the past quarter
    - 4/20/07 Client Record keeping
    - 4/17/07 Supervision and Management II
    - 5/9/07 Finance for Non Financial Managers
- Contract Status Report: noting that Providers can bill for services through June
    - The current number of Ryan White Programs Part A and Part B contracts and MOU (Memorandum of Understanding) is 53:
        - Certified or In Certification Process – 45% (24)
        - With HHS (In Review/negotiation process or to be modified) – 55% (29)
- Strengths and Weaknesses Report:
    - The SF EMA Supplemental application for Ryan White Programs, Part A funds was based on a 100 point scoring system, with the SF EMA Ryan White Programs scoring 95 out of 100 points
- "Unfunds" from FY 2006-07

- The carry forward balance (unobligated balance) from CARE Title I FY 2006/07 grant is $499,381, an increase of $98,405 (24.5%) from the 2006/05 balance

- Also noted:
  - Residential Substance Abuse Treatment has been added as an allowable service category
  - Submission will not get seen till October 1st

Public Comment on this item.

There was no public comment on this item.

XIII. SF DPH HHS Presentation

Barbara Garcia introduced herself as head of the HIV/AIDS office. She discussed the following items concerning the 07/08 budget:

- What areas are funded by the HIV/AIDS office and the various areas that have been considered for funding
- Add-backs to the recent cuts and where that funding will go
- There will be a hearing the week of June 25th on the status of the budget, with the anticipation that the budget will be cleared by Thursday, June 28th.

XIV. Review and Discussion of Funding Streams Presentation

Mr. Newby presented part one of the Funding Streams Presentation. Part Two will be presented at the July 23rd Planning Council meeting.

The following items were presented:

- Funding amounts from CARE titles
- Other Non-CARE Act funding streams:
  - Veterans Administration
  - Bernal Heights neighborhood
  - San Francisco Redevelopment
  - HOPWA: used only for people living with HIV/AIDS
  - Medi-Cal (Medicaid)
  - Medicare- reimburses medical costs to providers
  - Private Insurance
- SAMHSA (Substance Abuse and Mental Health Services Administration)
  - Total Estimated SAMHSA Funding is $2.5 million for HIV specific and another approximate $2.5 for HIV prevention and treatment
- Foundation funding – considered a supplemental source

XV. Review and Discussion of Title II Presentation

Jeff Byers from the State Office of AIDS presented on Title II and discussed how the Office of AIDS-CARE Branch programs contribute to the continuum of care in the SF EMA (The CARE Act will henceforth go by the title: The Ryan White Treatment Modernization Act).

- The Ryan White Treatment Modernization Act (RWTMA) – Part B provided funding to the following programs for CY 2006:
    - AIDS Drug Assistance Program- ADAP
        - Provided HIV/AIDS drugs at little or no cost to 4,430 clients in the SF EMA
        - ADAP funding totaled $423, 567,101 for the SF EMA
    - Health Insurance Premium Payment Program – CARE/HIPP
        - Provided funding to pay health insurance premiums for up to 29 months for individuals who have stopped working due to HIV related problems
        - 147 clients in the SF EMA accessed CARE/HIPP at a cost of $479,444
    - AIDS Case Management Program – AIDS CMP
        - Provided comprehensive nurse and social work case management services for those most ill with HIV/AIDS.
        - The SF EMA has 5 provider agencies who delivered CMP services to122 clients semiannually (FY 2005/06) at a cost of $822,625
    - Consortia/Direct Services Program
        - The activities of a are identical to those of a Part A Planning Council- including:
            - Conducting needs assessments
            - Prioritization and allocation
            - Completing an annual application
        - Consortia/Direct Services program allocated $1,257,560 to the SF EMA
    - Bridge Project
        - Focuses on out-of-care, HIV-infected persons of color to identify and gradually engage them into a range of care services and programs
        - Project was funded with State General Funds and HRSA Minority AIDS Initiative funds in FY 2006/07
        - Three sites in the SF EMA received funding for the Bridge project, totaling $180,000

XVI. Review and Discussion of Planning Committee Recommendations for Prioritization and Allocations Summit FY 07/08

- The Planning Committee recommended a full day meeting on August 16th rather than two full day meetings. The Committee also recommended that the CARE Council focus mainly on the substantial changes that have already been made this year.

- The Committee's recommendation for the Summit is as follows:
  - A full day Summit meeting on August 16th with a Facilitator
  - A second 3 hour meeting on August 20th without a Facilitator
  - Allowing the August 27th Planning Council meeting to serve as a follow-up meeting if necessary.
- The CARE Council discussed opinions and concerns surrounding the recommendation
- Summit logistics were discussed, including staffing for a Saturday meeting

❖ **Action Item –**

Motion to approve the Planning Committee's recommendation for the Summit.
Motion ***not approved***

➢ An amendment to the recommendation was proposed:

- A full day Summit meeting on August 16th with a facilitator
- A second meeting on August 20th with a facilitator
- Not including the August 27th CARE Council meeting as a possible follow-up for the Summit.

❖ **Action Item**

Motion to approve the amendment to the recommendation.
Motion ***approved by consensus***.

- The CARE Council also discussed the following issues regarding the Summit:
  - Holding a "review" meeting to update any members on CARE Council issues before the Summit.
  - Not allowing members who missed the first Summit meeting to be able to vote at the second Summit meeting.

Public Comment on this item

There was no public comment on this item.

XV. New Business/Next Agenda

- Council Members had an opportunity to complete the Meeting Evaluation Forms.
- The next full council meeting date is scheduled for Monday, July 9th, 2007, 4:30- 7:30 p.m. at the State Building, Milton Marks Conference Center, San Diego Rooms (lower level), 455 Golden Gate, San Francisco.

Public Comment on this item.

There was no public comment on this item.

XVI. Adjournment

Meeting adjourned at 7:33 pm.

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/July 9, 2007 SF HIV Health Services Planning Council Meeting Notice.EML/1_multipart_xF8FF_3_June 25 2007 Full council Draft minutes.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/June 25 2007 Full council Draft minutes.doc?attach=1

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, July 9th, 2007
4:30 - 7:30 PM

DRAFT AGENDA

I. Call to Order **4:30**

II. Roll Call **4:32**

III. Review and Approval of Agenda – VOTE **4:38**

IV. Review and Approval of June 25th, 2007 Minutes - VOTE **4:40**

V. General Announcements **4:45**

VI. Public Comment **4:50**

The Public has the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council.

VII. Steering Committee Report **5:00**
Council Co-Chairs

Public Comment on this item.

VIII. Council Membership Interviews **5:05**
Mark Molnar and Mary Lawrence Hicks, Membership Committee Co-Chairs

- *The Membership Committee has no recommendations for Council Membership.*

Public Comment on this item.

- *Current Applications for Review at Next Membership Committee Meeting include but are not limited to the following:*
  - *Raymond Banks (scheduled for interview)*
  - *Donald Frazier (scheduled for interview)*
  - *Naim Harrison (scheduled for interview)*
  - *Cynthia Hoffman (scheduled for interview)*
  - *Marcus Mabry (scheduled for interview)*

DOCUMENTS DEPT.
JUL 03 2007
SAN FRANCISCO
PUBLIC LIBRARY

Public Comment on this item.

IX. Review and Discussion of Cultural Competency Work for Planning Council
Jack Newby, Director, HIV Services Planning Council **5:10**

X. Review and Discussion of Reggie Data **5:15**

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/July 9, 2007 SF HIV Health Services Planning Council Meeting Notice.EML/1_multipart_xF8FF_2_July 9 2007 Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/July 9 2007 Draft Agenda.doc?attach=1

Celinda Cantu, SF DPH HHS

XI. Dinner Break **6:00**
Meeting Evaluation Forms will be distributed to Council Members during the Dinner Break.

XII. Review and Discussion of Service Category Summary Sheets **6:15**
Bill Blum/Dean Goodwin, SF DPH HHS

This review and discussion will focus on the Trends and Mega trends.

XIII. Review and Discussion of COE Update **6:40**
Michelle Long, Director, SF DPH HHS

XIV. Planning Update regarding August 2007 Prioritization and Allocation Summit
George Simmons/Laura Thomas, Planning Committee Co-Chairs **6:20**

XV. New Business/Next Agenda **7:25**

- *Council Members will have an opportunity to complete Meeting Evaluation Forms.*
- *Please Note: The next full council meeting date is scheduled for Monday, July 23rd, 2007, 4:30- 7:30 p.m. at the State Building, Milton Marks Conference Center, San Diego Rooms (lower level), 455 Golden Gate, San Francisco.*

Public Comment on this item.

XVI. Adjournment **7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The Milton Marks Conference Center is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #47 Van Ness, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center.
For information on MUNI accessible services, call 923-6142.
There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall.
The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/July 9, 2007 SF HIV Health Services Planning Council Meeting Notice.EML/1_multipart_xF8FF_2_July 9 2007 Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/July 9 2007 Draft Agenda.doc?attach=1

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, July 9th, 2007
4:30 - 7:30 PM

DRAFT MINUTES

DOCUMENTS DEPT.
JUL 17 2007
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

CM Thomas called the meeting to order at 4:40 pm.

II. Roll Call

Roll was called and *quorum was established.*

III. Review and Approval of Agenda – VOTE

The Agenda was reviewed and *approved by consensus.*

IV. Review and Approval of June 25th, 2007 Minutes - VOTE

The June 25th, 2007 Minutes were reviewed and *approved by consensus.*

V. General Announcements

The San Francisco Work Group will be holding a community input forum on Thursday July 26th at the Federal building from 6-8 pm. This will be an opportunity to address broad healthcare issues.

The Mayor has approved the new CARE Council Members, a swearing-in ceremony is scheduled for Thursday, July 12th at 3:30 PM.

A review meeting for the Summit was suggested for Wednesday, August 1st.

VI. Public Comment

There was no public comment at this time.

VII. Steering Committee Report

The next Steering Committee meeting is scheduled for July 16th, 2007.

Public Comment on this item.

There was no public comment on this item.

VIII. Council Membership Interviews

The next Membership Committee meeting is scheduled for July 30th, 2007.

- *The Membership Committee has no recommendations for Council Membership.*

Public Comment on this item.

There was no public comment on this item.

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/HIV Health Services Planning Council Meeting Notice.EML/1_multipart_xF8FF_3_July 9 2007 Draft minutes.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/July 9 2007 Draft minutes.doc?attach=1

- Current Applications for Review at Next Membership Committee Meeting include but are not limited to the following:
  - Raymond Banks *(scheduled for interview)*
  - Donald Frazier *(scheduled for interview)*
  - Naim Harrison *(scheduled for interview)*
  - Cynthia Hoffman *(scheduled for interview)*
  - Marcus Mabry *(scheduled for interview)*

Public Comment on this item.

There was no public comment on this item.

IX. Review and Discussion of Cultural Competency Work for Planning Council

Brief report on information gathered from post-meeting evaluations. Hoping to come out with recommendations for counsel structure to be more culturally competent. Counsel member input is important in developing a complete training.

X. Review and Discussion of Reggie Data

Reggie is the HIV Health Services system of records. It is structured on three fields of data.

The three fields are divided into levels of specificity:

- Level I: broad demographic categories
- Level II: HIV exposure risks, HIV/CD4 status and treatment categories
- Level III: specific medical/health status categories

The presentation included HIV stage definitions and the following data notes:

- The data is for San Francisco only
- The sample size (n= 5,522)
- Reporting period 3/1/06-2/28/07
- Date of Data-run: as of 6/27/07

The following issues were addressed in the presentation:

- The basic demographic and health indicators of the clients
- The number of clients on Highly Active Antiretroviral Therapy (HAART)/ which clients are not on HAART
- How "new" clients differ from continuing clients

Data collected focused on the following areas:

- HIV Status
- Living Situation and Client ZIP code
- Income and % of 2006 Federal Poverty level
- Insurance and Health Care source
- Age
- Gender

- Race/ethnicity
- CD4 count and Viral Load
- Exposure Risk

Lastly, the presentation addressed data on "severe needs" clients based on the following demographics

- Gender
- Ethnicity
- Age

The data was used to develop conclusions on the above stated issue areas.

XI. Dinner Break

Meeting Evaluation Forms will be distributed to Council Members during the Dinner Break.

XII. Review and Discussion of Service Category Summary Sheets

This review and discussion focused on the Trends and Mega trends.

A sample of the Tends presented include:

- Increased Household Income range
- Increased medical complexity of clients
- Necessity of funding for Residential facilities
- Need for more resources to train and educate staff
- Large numbers of patients presenting with methamphetamine use
- High demand for mental health, psychiatric and substance abuse services
- Increased number of women and transgender clients seeking mental health services
- Continued need for eviction prevention and housing assistance
- Food/Delivered meal services
- Delays in seeking dental care
- Flat funding challenges: funding does not meet the true cost of service

Many of the trends reviewed are related to issues being addressed by the Comprehensive Housing Plan.

Council Members noted aging as an important issue in terms of CARE funding.

XIII. Review and Discussion of COE Update

The Centers of Excellence (CoE) presentation addressed the following items:

- Goals for the CoEs
- Who are the CoEs
    1. Mission Neighborhood Health Center
    2. University of California, San Francisco (UCSF) - Chronic Care HIV/AIDS Multi-Disciplinary Program
    3. Tenderloin Health- Tenderloin Area Center of Excellence
    4. UCSF- Women's Center of Excellence

5. Forensic AIDS Project Jail Health Services
6. Native American Health Center
7. Westside Mental Health Center

- Who the CoEs serve – clients in the "severe needs" category
- Where the CoEs provide services:
  - Mission, Tenderloin, Bayview Hunter's Point, South of Market and Western Addition areas
- What services the CoEs provide
  - Primary medical care
  - Case management
  - Psychiatric assessment and psychiatric medication monitoring
  - Treatment adherence and medication assistance
  - Peer advocacy
  - Access to emergency housing
  - Outpatient mental health
  - Vouchers for transportation, food and household goods
- Deliverables:
  - Targeted units of service compared to delivered units of service
- Cost of CoE programs for FY 2006-07 in terms of allocated, expended and unexpended amounts
- Client Overlap: meaning clients that receive services from one or more CoE
- Categories of representation:
  - Ethnicity : noting a slighting higher percentage of multiethnic clients
  - Age
  - Gender
  - HIV exposure risk
  - Severe need
- Issues and trends regarding the CoEs

XIV. Planning Update regarding August 2007 Prioritization and Allocation Summit

The Planning Committee updated the CARE Council that recommendations for the Summit are underway.

XV. New Business/Next Agenda

- Council Members had an opportunity to complete Meeting Evaluation Forms
- The next Agenda will include an update on City backfilling and funding allocation
- The next full council meeting date is scheduled for Monday, July 23rd, 2007, 4:30- 7:30 p.m. at the State Building, Milton Marks Conference Center, San Diego Rooms (lower level), 455 Golden Gate, San Francisco.

Public Comment on this item.

There was no public comment on this item.

XV. Adjournment

Meeting adjourned at 7:35 PM

HIV HEALTH SERVICES PLANNING COUNCIL

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, July 23rd, 2007
4:30 - 7:30 PM

DRAFT AGENDA

DOCUMENTS DEPT.
JUL 17 2007
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order **4:30**

II. Roll Call **4:32**

III. Review and Approval of Agenda – VOTE **4:38**

IV. Review and Approval of July 9th, 2007 Minutes - VOTE **4:40**

V. General Announcements **4:45**

- San Francisco HIV Health Work Group Community Meeting, July 26th, 2007, 6 -8 p.m.

VI. Public Comment **4:50**

THE PUBLIC HAS THE OPPORTUNITY TO COMMENT ON ITEMS NOT ON THE AGENDA AND WITHIN THE JURISDICTION OF THE PLANNING COUNCIL.

VII. Steering Committee Report **4:55**
Council Co-Chairs

- **HOPWA Loan Committee Vacancy Appointment Recommendation – VOTE**

  The Steering Committee recommends that CM Manley be approved to fill this vacant position.

Public Comment on this item.

VIII. Council Membership Update **5:00**
Mark Molnar and Mary Lawrence Hicks, Membership Committee Co-Chairs

- *The Membership Committee has no recommendations for Council Membership.*

Public Comment on this item.

- *Current Applications for Review at the July 30th, 2007 Membership Committee Meeting include but are not limited to the following:*
  - *Raymond Banks (scheduled for interview)*
  - *Donald Frazier (scheduled for interview)*
  - *Naim Harrison (scheduled for interview)*
  - *Cynthia Hoffman (scheduled for interview)*
  - *Marcus Mabry (scheduled for interview)*

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/HIV Health Services Planning Council Meeting Notice.EML/1_multipart_xF8FF_2_July 23 2007 Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/July 23 2007 Draft Agenda.doc?attach=1

Public Comment on this item.

IX. Review of Cultural Competency and Training Schedule – VOTE **5:05**
Jack Newby, Director, SF HIV Health Services Planning Council

X. Review and Discussion of Data Findings from 2007 Women's Needs Assessment
Erika Takada, Harder+Co. **5:10**

XI. Review and Discussion of AIDS Office Funding Streams Report **5:50**
Erik Mezack, SF DPH HHS

XII. Dinner Break **6:05**
Meeting Evaluation Forms will be distributed to Council Members during the Dinner Break.

XIII. Review and Discussion of Quality Management Presentation **6:20**
Patricia Sullivan, SF DPH HHS

XIV. Review and Discussion of HIV/AIDS Provider Network (HAPN) Presentation
Mike Smith, Naomi Prochovnick, Charlotte Smith, Brett Andrews, Executive Committee(HAPN)
6:35

XV. Suplemental Funding from State and Recommendations from CARE Council – VOTE **7:05**

XVI. Priority Setting and Allocation Process – VOTE **7:10**
CM Thomas/Simmons, Planning Committee Co-Chairs

These items are being Noticed for Full Council Vote at the next Full Council Meeting to be held on August 16th, 2007.

- Create two tiers of service using HRSA definitions:
  - A. Core Medical Services (CMS) in current priority order
  - B. Other support services (OSS)
- Fund Part A: CMS at current 75% for flat funding
- Residential Substance Abuse Treatment will not be added as a CARE funded service category
- Other Support Services stays as the service categories in priority order and funding amounts approved at the May meeting (with the list and dollar amount included in the motion).

XVII. Policy and Evaluation Committee Recommendations – VOTE **7:15**
CM Allgaier

These items are being noticed for Full Council Vote at the next Full Council Meeting to be held on August 16th, 2007.

- CARE Council to reorganize in January 2008 to allow the Cultural Competency Process to be completed and inform any decisions regarding reorganization.

XVIII. New Business/Next Agenda **7:25**

- *Council Members will have an opportunity to complete Meeting Evaluation Forms.*

- *Please Note: The next full council meeting date is scheduled for Thursday, August 16th, 2007, 9:00 a.m. – 5:00 p.m. at the State Building, Milton Marks Conference Center, San Diego Rooms (lower level), 455 Golden Gate, San Francisco.*

Public Comment on this item.

XIX. Adjournment **7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The Milton Marks Conference Center is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #47 Van Ness, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center.
For information on MUNI accessible services, call 923-6142.
There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall.
The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at

Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, July 23rd, 2007
4:30 - 7:30 PM

Minutes

GOVERNMENT
DOCUMENTS DEPT

MAR 23 2010

SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

The meeting was called to order by CM Herman at 4:40 PM.

II. Roll Call

Roll was called and *quorum was established.*

III. Review and Approval of Agenda

Dr. Michelle Roland will be introduced during the meeting.

The Agenda was reviewed and *approved by consensus.*

IV. Review and Approval of July 9th, 2007 Minutes

The July 9th, 2007 Minutes were reviewed and *approved by consensus.*

V. General Announcements

- San Francisco HIV Health Work Group Community Meeting, July 26th, 2007 from 6 -8 p.m.
- Summit binders were distributed.
- August 1st, training 3-5 pm 25 Van Ness, followed by the HIV Caucus meeting from 5-6 pm.

VI. Public Comment

The Public had the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council.

There was no public comment.

VII. Steering Committee Report

Council Co-Chairs

Steering updated the CARE Council on the status and progress of each of the CARE Council Committees. Several of the Committees will be presenting at this evening's CARE Council meeting.

- **HOPWA Loan Committee Vacancy Appointment Recommendation**

The Steering Committee recommended that CM Manley be approved to fill this vacant position.

Action Item:

The appointment of CM Manley to fill the HOPWA Loan Committee vacancy was *approved by consensus.*

Public Comment on this item.

There was no public comment on this item.

VIII. Council Membership Update

Mark Molnar and Mary Lawrence Hicks, Membership Committee Co-Chairs

- The Membership Committee had no recommendations for Council Membership.

Public Comment on this item.

- Current Applications for Review at the July 30th, 2007 Membership Committee Meeting include but are not limited to the following:
  - *Raymond Banks (scheduled for interview)*
  - *Donald Frazier (scheduled for interview)*
  - *Naim Harrison (scheduled for interview)*
  - *Cynthia Hoffman (scheduled for interview)*
  - *Marcus Mabry (scheduled for interview)*

Public Comment on this item.

There was no public comment on this item.

IX. Review of Cultural Competency and Training Schedule

Jack Newby, Director, SF HIV Health Services Planning Council

A Consultant has been working with both the Council Support Staff and the Policy and Evaluation Committee on developing cultural competency training and recommendations for Council structure.

Two dates were presented to the CARE Council for approval:

1. September 10th, two half day trainings: one morning and one afternoon training. Council Members will have the option of choosing between the morning or afternoon session.
2. October 22nd all day training.

Action Item:

Cultural Competency training dates were *approved by consensus.*

X. Review and Discussion of Data Findings from 2007 Women's Needs Assessment

Erika Takada, Harder+Co.

Women's Needs Assessment focused on **Women of Color and Transgender Women**

- Methods
  - Interviews: In-depth telephone interviews with 35 women
  - Focus groups: 5 focus groups conducted
    - African/American/Black
    - Latina (2 in Spanish)
    - Transgender
    - open
- Demographics: covering gender, race/ethnicity, sexual orientation

- Housing
    - Types of Housing, i.e. rent apartment/house and SRO with tenancy/hotel
    - Analysis targeted access, safety, cultural sensitivity
    - Concerns surrounded:
        - More housing opportunities were provided to men
        - Transgender women felt discriminated against
        - Access to clean and sober housing
- Health Status
    - Where participants receive care most often: 51.4% received care at community clinics
    - Challenges and barriers
        - Not enough services geared towards transgender women
        - Not enough services geared towards understanding women
    - Dental and mental health in addition to primary care
    - Severe need: 51% fell into the severe need category
        - Analysis of Severe needs qualifiers were broken down to race/ethnicity and gender
- Abuse and domestic violence (DV)
    - 57% reported experiencing abuse/DV
    - 90% were able to find support for abuse
- Substance use: statistics
    - 57% reported needing substance use treatment since being infected with HIV
        - Challenges and barriers
        - Rates of use
- Focus groups
    - Health Care: primary care/ mental health
        - Barriers
    - Abuse/ DV
    - Stigma
- Recommendations
    - Increase cultural and linguistic competency
    - Conduct outreach and training on HIV/AIDS standards of practice and cultural competency to emergency providers
    - Setting aside services to women, i.e. housing.
    - Increase efforts towards maintaining affordable clean and sober housing for HIV+ women to support their recovery
    - Increase awareness of abuse and domestic violence services, especially for transgender women

- Plan and conduct outreach efforts specifically targeting HIV+ women in the SF EMA about available health and social services
- Encourage service providers to organize support groups for HIV+ women of color

XI. Review and Discussion of AIDS Office Funding Streams Report

Erik Mezack, SF DPH HHS

Preliminary information on funding provided by the SF Board of Supervisors and the General Fund was presented. Contracts will be backfilled through February.

Discussion surrounded General Funding and concerns as to continuing services past February.

XII. Dinner Break

Meeting Evaluation Forms were distributed to Council Members during the Dinner Break.

XIII. Review and Discussion of Quality Management Presentation

Patricia Sullivan, SF DPH HHS

The Goal of Quality Management is to develop guidelines and strategies for ensuring the highest standards and delivery of care for clients accessing CARE-funded services with the SF EMA.

(Note: This entire PowerPoint presentation of the raw data is available at the SF HIV Health Services Planning Council Support office).

The QM presentation reviewed activities during 2006-07.

The following trainings were provided by QM during 2006-07:

- Building collaborative partnerships
- Client Record Keeping
- What does it mean to be an effective director?
- The Executive Director and the Board Relationship
- Development and Finance Working Together
- Supervision and Management Best Practices
- The Keys to effective Human Resources

Technical Assistance was focused on the newly-formed Centers of Excellence (CoE)

The presentation also included CoE Quality management Health Outcomes and Indicators data that reflected:

- Primary Care health Outcome and Indicators:
  - Desired Health Outcome: to prevent the progression of HIV disease
  - Adherence to ARV Therapy
  - HIV staging/Monitoring
  - Mycobacterium Tuberculosis Screening
  - PCP Prophylaxis
  - MAC Prophylaxis
  - STD Screening
  - Hepatitis Screening
- Treatment Adherence
- Mental Health

- Substance Abuse
- Case Management

XIV. Review and Discussion of HIV/AIDS Provider Network (HAPN) Presentation

Mike Smith, Naomi Prochovnick, Charlotte Smith, Brett Andrews, Executive Committee(HAPN)

HAPN is comprised of 43 community-based, non-profit agencies that serve the needs of people with HIV/AIDS in SF.

The CARE Council is mandated to seek input from a variety of sources in the priority-setting and resource-allocating process, specifically including input from providers, wherein HAPN is involved.

HAPN hired a professional facilitator to lead the group in developing positions on various topics related to prioritization, resource allocation and funding scenarios.

- The meeting on June 1 was attended by about 21 member agencies.

HAPN's recommendations are in keeping with its core values:

- Strengthening and stabilizing the existing infrastructure of services
- Prioritizing severe needs and special populations clients
- Improving coordination among agencies and assuring service choices for our clients
- Fairness and transparency in the contracting and funding processes

During HAPN's June 1 meeting members identified a new and important core value:

- Maintaining the grassroots, volunteer-based, peer-involved, donor-funded, community model of care that is the hallmark of the San Francisco system.
- This is a direct response to new Federal attempts to medicalize AIDS and focus resources on medical services only.

HAPN proposed the following recommendation to the CARE Council:

- Join HAPN in advocating for transparency and community input in the process of integrating the AIDS Office into the rest of DPH. The planning council is the only organized voice of HIV-services consumers in the DPH decision-making process.
- Continue work at collaborating and integrating with the Prevention Planning Council
- Form a task force of CARE Council, HAPN and AO members to carefully evaluate the allocation of GF and CARE dollars so that services are not disrupted because of fund stream shifts (i.e. residential case management).
- Consider advocating for a new role for the Council, similar to that of the Prevention Council which make recommendations to DPH regardless of funding source.

HAPN invited CARE Council member to attend HAPN meetings to learn firsthand about the services their members provide.

XV. Supplemental Funding from State and Recommendations from CARE Council

Dr. Michelle Roland introduced herself as the new Director at the State Office of AIDS. She provided information on her personal background and the work of the State. She hopes to return at a later date to speak to the Council.

Of the amount available by the State $895,786 will be allotted to backfill the cuts made to San Mateo and Marin County.

Action Item:

- Motion to pass the funding recommendation for San Mateo and Marin County
- Roll call vote was taken.
- Recommendation on funding allotment was *passed unanimously*.

XVI. Priority Setting and Allocation Process

CM Thomas/Simmons, Planning Committee Co-Chairs

These items are being Noticed for Full Council Vote at the next Full Council Meeting to be held on August 16th, 2007.

- Create two tiers of service using HRSA definitions:

  A. Core Medical Services (CMS) in current priority order

  B. Other support services (OSS)

- Fund Part A: CMS at current 75% for flat funding
- Residential Substance Abuse Treatment will not be added as a CARE funded service category
- Other Support Services stays as the service categories in priority order and funding amounts approved at the May meeting (with the list and dollar amount included in the motion).

XVII. Policy and Evaluation Committee Recommendations

CM Allgaier

These items are being noticed for Full Council Vote at the next Full Council Meeting to be held on August 16th, 2007.

- CARE Council to reorganize in January 2008 to allow the Cultural Competency Process to be completed and inform any decisions regarding reorganization.

XVIII. New Business/Next Agenda

- *Council Members completed the Meeting Evaluation Forms and conflict of interest forms.*
- *Please Note: The next full council meeting date is schednled for Thursday, August 16th, 2007, 9:00 a.m. – 5:00 p.m. at the State Building, Milton Marks Conference Center, San Diego Rooms (lower level), 455 Golden Gate, San Francisco.*

Public Comment on this item.

XIX. Adjournment

Meeting adjourned at 7:45 pm.

Action Item:

- Motion to pass the funding recommendation for San Mateo and Marin County
- Roll call vote was taken.

Recommendation on funding allotment was *passed by consensus*.

Two dates were presented to the CARE Council for approval:

3. September 10th, two half day trainings: one morning and one afternoon training.
4. October 22nd all day training.

Action Item:

Cultural Competency training dates were *approved by consensus*.

- **HOPWA Loan Committee Vacancy Appointment Recommendation**

The Steering Committee recommended that CM Manley be approved to fill this vacant position.

Action Item:

CM Manley to fill the HOPWA Loan Committee vacancy was *approved by consensus*.

HIV Health Services Planning Council

Milton Marks Conferenee Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Thursday, August 16th, 2007
9:00 AM – 5:00 PM

DOCUMENTS DEPT.
AUG 13 2007
SAN FRANCISCO
PUBLIC LIBRARY

DRAFT AGENDA

I.	**Call to Order**	**9:00am**
II.	**Roll Call**	**9:02am**
III.	**Review and Approval of Agenda**	**9:05am**
IV.	**Review and Approval of *July 23, 2007* Minutes**	**9:10am**
V.	**General Announcements**	**9:15am**
VI.	**Public Comment**	**9:20am**
VII.	**Introductions**	**9:30am**

Co-Chairs will introduce Susan Strong, Facilitator. Overview of activities of meeting, ground rules and logistics, as well as a review of Prioritization and Allocations by the Facilitator. Council Members will introduce themselves.

Public Comment on this item

VIII.	**Conflict of Interest Disclosure by Council Members**	**10:00am**

Public Comment on this item

IX.	**Break**	**10:20am**
X.	**Goals of the Summit**	**10:30am**

Laura Thomas and George Simmons, Planning Committee Co-Chairs

There will be a review of the legislative mandate, objectives with final goals of priorities, allocations, and funding scenarios. Draft priority sheets will be explained and used during the meeting.

Public Comment on this item

XI.	**Counties Funding Allocation Discussion – VOTE**	**10:50am**

The Counties of Marin and San Mateo will present their allocation decisions for Review and Approval.

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/Meeting Notice Updated - Agenda Change.EML/1_multipart_xF8FF_2_August 16 2007 Summit Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/August 16 2007 Summit Draft Agenda.doc?attach=1

XII. Trends and Analysis Factors of the EMA (Eligible Metropolitan Area) **11:10am**

Laura Thomas and George Simmons, Planning Committee Co-Chairs

The Council will review major data information that has been presented during the year. This will include epidemiological information, Reggie data, Summary Sheets, etc. Council Members will discuss the data and how it applies to their decision making process and any trends they are seeing.

Public Comment on this item

XIII. Lunch **12:10pm**

XIV. Group Discussion **12:40pm**

Council Members will have an opportunity for questions and further discussion regarding the needs assessment and trend analysis presentations.

Public Comment on this item

XV. Presentation and Discussion of Recommendations for Priority Setting and Directives to Grantee– VOTE **12:55pm**

- **Planning Committee Recommendations - VOTE**
  Laura Thomas and George Simmons, Planning Committee Co-Chairs

  Public Comment on this Item

- **PLWHA Caucus Recommendations - VOTE**
  Randy Allgaier

  Public Comment on this Item

XVI. Discussion and Possible Action Regarding Unfunds - VOTE **1:55pm**

The Council will discuss and possibly vote on recommendations for the allocation of unfunds.

Public Comment on this item.

XVII. MAI Funding Report and Decisions - VOTE **2:20pm**

The Council will discuss and possibly vote on recommendations for MAI funding.

Public Comment on this item.

XVIII. Break **2:45pm**

XIX. Resource Allocation Discussion - VOTE **3:00pm**

Council members will review and discuss resource allocations considerations.

- **Planning Committee Recommendations - VOTE**

Public Comment on this item.

XX. Development of Funding Scenarios – VOTE **3:55pm**

- **Planning Committee Recommendations - VOTE**

XXI. Nominations for Council Co-Chair – VOTE **4:35pm**

The Council will open nominations for the Council Co-Chair Seats (Female, Person of Color)

XXII. Council Membership Application Recommendations – VOTE **4:40pm**

Mark Molnar and Mary Lawrence Hicks, Membership Committee Co-Chairs

The Membership Committee recommends five(5) applicants for Council Membership.

- Raymond Banks
- Donald Frazier
- Naim Harrison
- Cynthia Hoffman
- Marcus Mabry

XXIII. Membership Term Renewals – VOTE **4:50pm**

The Council will discuss membership renewal for Council Member Byers, Pearce and Soto for September 1, 2007 deadline; Council Members Brown and Flores for October 1, 2007 deadline.

- **September 1, 2007:**
  - Jeff Byers
  - Ken Pearce
  - Donald Soto
- **October 1, 2007**
  - Tracy Brown
  - Wade Flores

Public Comment on this item

XXIV. Next Meeting and Agenda Items **4:55pm**

- *Please Note: The next full council meeting date is tentatively scheduled for Monday, August 20th, 2007, 4:30 p.m. – 7:30 p.m. at the State Building, Milton Marks Conference Center, San Diego Rooms (lower level), 455 Golden Gate, San Francisco pending the outcome of today's meeting.*

  Otherwise, the next full council meeting date is tentatively scheduled for Monday, September 24th, 2007, 4:30 p.m. – 7:30 p.m. at the State Building, Milton Marks Conference Center, San Diego Rooms (lower level), 455 Golden Gate, San Francisco.

XXV. Adjournment **5:00pm**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The Milton Marks Conference Center is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #47 Van Ness, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For information on MUNI accessible services, call 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall.

The following services are available when requested by Noon of the Friday before the Council meeting: For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/Meeting Notice Updated - Agenda Change.EML/1_multipart_xF8FF_2_August 16 2007 Summit Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/August 16 2007 Summit Draft Agenda.doc?attach=1

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Thursday, August 16th, 2007
9:00 AM – 5:00 PM

DRAFT MINUTES

DOCUMENTS DEPT.
SEP 20 2007
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

The meeting was called to order at 9:05am by CM Soto.

II. Roll Call

Roll call was taken, quorum was established.

III. Review and Approval of Agenda

The Agenda was reviewed and approved by consensus.

IV. Review and Approval of *July 23, 2007* Minutes

The July 23, 2007 Minutes were reviewed and approved by consensus.

V. General Announcements

- There will be a community summit on Women and HIV on Friday November 30th in the East Bay.

VI. Public Comment

There was no public comment.

VII. Introductions

CARE Council Co-Chairs introduced Susan Strong, Facilitator who gave an overview of activities for the meeting, ground rules and logistics, as well as a review of Prioritization and Allocations. Council members introduced themselves.

A member of the public asked if there was a copy of the legislation. There was no copy of the legislation.

VIII. Conflict of Interest Disclosure by Council Members

Council Members publicly disclosed their individual Conflicts of Interest (Attachment B).

There was no public comment.

IX. Break (there was no break at this time)

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/HIV Health Services Planning Council Meeting Notice.EML/1_multipart_xF8FF_3_August 16 2007 Summit Draft Minutes.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/August 16 2007 Summit Draft Minutes.doc?attach=1

X. Goals of the Summit

Susan Strong, Facilitator, went over goals of summit, stating that the goal of the summit was for everyone to leave the meeting with a set of agreed upon priorities for service delivery for Ryan White Treatment Modernization as of 2006 according to 75/25 guidelines that HRSA and Congress have put in place.

There was no public comment.

XI. Counties Funding Allocation Discussion – VOTE

The Counties of Marin and San Mateo presented their allocation decisions for Review and Approval.

- ***Marin County Allocation Presentation*** - CM Spaeth gave a report on Marin County's allocation funding for '08-'09.
  - A motion to accept Marin's recommendation was made and seconded.

Discussion

There was a concern from a Council Member that the information presented was not provided earlier, thereby, allowing enough time for people to come to a decision on the matter.

Discussion included:

- The difficulty of allocation to keep within limiting factors of 75/25.
- One time funding backfills.
- Service categories that potentially would be discontinued or altered. The use of vouchers implemented to keep track by case managers regarding usage. Vouchers include, but not limited to, Trader Joe's, Safeway etc ….

Public Comment

There was a public comment regarding the use of vouchers and how people with them aren't misusing them.

Action Item
VOTE
Ayes = 25
Abstentions = 1
Motion Passes. (Attachment A, Item 2)

There was further discussion regarding the definition and meaning of an abstaining vote. The facilitator explained that an abstaining vote counts with regards to establishing quorum, but it is neither a yes vote nor a no vote and are not counted in the vote.

A recusal refers to the act of abstaining from participation in an official action such as a legal proceeding due to a **conflict of interest**.

❖ **San Mateo Allocation Presentation** - CM Sweetin gave a report on San Mateo County's allocation funding for '08-'09.

Action -
Motion to accept San Mateo's proposals for allocation funds. Herman/Allgaier

Discussion

- There are three categories that San Mateo was trying to put funds back into.
  1) Residential Substance Abuse
  2) Emergency Financial Assistance
  3) Food (The food category remains high on discussion. It's an important item and high priority item on agenda.).
- Other Discussion Points include:
  - Non-medical case management and consideration of benefit if percentage of '07/'08/'09 went to dental care.
  - Allocation percentage differences between mental health and dental health.
  - What other funding streams are there?
    - Medi-Cal is an example of resource for mental health funding.
- Consistency in future data presentations by the Counties is requested to provide ease in evaluation of data.

Public Comment
There was no public comment.

Action

VOTE - to accept San Mateo funding allocation as present passes with one abstention.
Ayes = 25
Abstentions = 1
Motion Passes. (Attachment A, Item 3)

The CARE Council took a break at 10:30am.

XII. Trends and Analysis Factors of the EMA (Eligible Metropolitan Area)

The Council reviewed major data information that has been presented during the year. This included epidemiological information, Reggie data, Summary Sheets, etc. Council Members discussed the data and how it applies to their decision making process and any trends seen.

The Trends and Data Review presentation including information regarding:

- Trends in HIV
- Conclusions from EPI Report
- Trends in CARE Clients
- Reggie Summary
- Trends in Identified Needs

- Summary of 2005 Needs Assessment Priorities
- 2005 Needs Assessment Findings
- Trends in Access Issues from Needs Assessment
- Follow-up Needs Asesssment: Women of Color and Transgendered Women
    - Recommendations
- Trends in Design Service
- Trends in Resources
- Major Reauthorization Changes
    - Core Medical Services
    - Other Supportive Services
- Political Context
- Questions

Please note that this entire presentation is available by request at the SF HIV Health Services Planning Council Support offices or online at www.sfcarecouncil.org.

Public Comment

It's important that the council takes a more leadership role in public policy advocacy at the local state and federal level regarding providing services.

There was concern expressed that there's a lack of African American input on the issues.

XIII. Lunch 11:50 am

XIV. Group Discussion

Group discussion and public comments took place in previous section prior to lunch break.

XV. Presentation and Discussion of Recommendations for Priority Setting and Directives to Grantee

A. Planning Committee Recommendations

Action

Motion to accept HRSA categories as they currently exist creating 2 tiers of services in current priority order. Thomas/Simmons

Discussion

CM Thomas explained the reasoning for the recommendations with respect to the current HRSA funding issues with respect to the overall EMA.

Public Comment

Why is Emergency Financial Services so far down the list? It is a very needed service. Why is Food category #12 on the list?

Action
VOTE
Ayes = 25
Motion Passes. (Attachment A, Item 4)

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/HIV Health Services Planning Council Meeting Notice.EML/1_multipart_xF8FF_3_August 16 2007 Summit Draft Minutes.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/August 16 2007 Summit Draft Minutes.doc?attach=1

Core services and priority order is established.

DIRECTIVES TO GRANTEE

A.) Oral health services: ensure that the focus of funded services is on providing needed dental services to clients rather than on providing education opportunities for dental students.

Action

Motion to accept recommendation A. Thomas/Manley
VOTE
Ayes = 26
Motion Passes. (Attachment A, Item 5)

B.) Work with Community Behavioral Health Services to ensure that existing residential substance abuse treatment programs for women are accessible to, and can provide appropriate services to, HIV-positive women, and that providers serving positive women are aware of the services and how to enroll women in them.

Action

Motion to amend as follows:

Work with Community Behavioral Health Services to ensure that existing residential substance abuse treatment programs for women are accessible to, and can provide, appropriate services to HIV – Positive women and *that providers serving HIV positive women are aware of these services and how to enroll women in them.*

VOTE (HAND)
Ayes = 24
Abstentions = 1
Motion passes.

Motion - Work with Community Behavioral Health Services to ensure that existing residential substance abuse treatment programs for women are accessible to, and can provide, appropriate services to HIV – Positive women and that providers serving HIV positive women are aware of these services and how to enroll women in them.

CM Siron called the question.

There was an objection.

Herman called the question after discussion.

Public Comment
Do women not know of programs available or are programs not available, what's going on with this issue? (Please note that Council Members do not reply to Public Comment.)

Action
VOTE
Ayes = 26

Motion Passes. (Attachment A, Item 6)

C.) Report to the Council within three months on the implications of changes in the HRSA service category definitions, especially for case management, including a report on the actions taken to ensure compliance with the new HRSA requirements. Herman/Thomas

No discussion.

Public Comment
There was no public comment.

Action
VOTE
Ayes = 27
Motion Passes. (Attachment A, Item 7)

B. PLWHA Caucus Recommendations

CM Allgaier presented the recommendations (Attachment D)

1. In addition to the legislative authority to prioritize and allocate resources for Ryan White Part A and B funds for the San Francisco EMA, the HIV Health Services Planning Council should be given the opportunity to make recommendations to the Department of Public Health on all funding priorities for HIV Health Services funds. Allgaier/Manley

Discussion
Circumstance of involvement beyond SF County to cover entire EMA.

Action
Motion to amend as noted by underline below. Herman/Kleffner.

In addition to the legislative authority to prioritize and allocate resources for Ryan White Part A and B funds for the San Francisco EMA, the HIV Health Services Planning Council should be given the opportunity to make recommendations to the Department of Public Health on all funding priorities for HIV Health Services funds. In regard to San Mateo and Marin Counties that their Community Planning Councils be given the opportunity to make advisory recommendations on all dollars spent on HIV services.

Discussion
Questions of difficulty of implementation and information followup regarding other County services.

CM Antonetty and CM Simmons expressed opposition to the amendment against the motion and the amendment was removed by Herman/Kleffner.

Further discussion resumed regarding clarity of the primary motion and next steps if approved by Council occurred.

Discussion
CM Allgaier indicates that the impetus should come from providers.

Public Comment
Issues include:

- Is there a conflict of interest?
- Can Council respond?
- Does Council have the authority?

CM Herman responded that there was no intention to have authority over Dept. of Public Health.

Action
VOTE
Ayes = 27
Motion Passes. (Attachment A, Item 8)

2. Each Center of Excellence should develop a Consumer Advisory Board consisting of no fewer than 5 individuals who represent the diversity of the clients served. The Consumer Advisory Board will work with the COE Coordinator in order to facilitate the inclusion of the consumer voice in the continuing goal of integrating COE services in a way that is consumer focused and consumer friendly. Allgaier/Herman.

Discussion
Discussion included issues regarding:

- Whether the mandates are realistic and importance of working closer with community outreach.
- It`s a basic need to have that for any service provider.
- It is important that a client has the ability to sit on a board and provide feedback to provider.
- Concern that advisory groups tend to wane a bit. administratively their already taxed, there are other ways for obtaining input. Would this motion take care of the dissatisfaction of consumer advisory boards.

Action
Motion - table the vote on recommendations until we get the information we need and assess it and vote on it at that time. Herman/Newell.

Discussion
What is the timeline?

Action

Motion - table the vote to table until Bill Blum makes a presentation to Council at next council meeting in September. Herman/Allgaier

Action
VOTE (HAND)
Ayes = 20
Nayes = 4
Abstentions = 1 (Molnar)
Motion Passes.

3. That there should be written HIV/AIDS resource guide that can be distributed to consumers. The guide can also be online, but should be in printed format. Allgaier/Herman.

   Discussion
   Included:

   - Inclusion of grievance process.
   - Inclusion of information regarding the Advocacy Project Office and is available for distribution to care providers, doctors offices and AIDS Service Providers (i.e. STOPAIDS).
   - Who is going to be in charge of doing this and the cost of doing it?
   - Production should be annual.

   Action
   CM Antonetty called question as it stands with no objection.

Public Comment
There was no public comment.

Action
VOTE (HAND)
Ayes = 25
Motion Passes.

XVI. Discussion and Possible Action Regarding Unfunds

The Council discussed and voted on recommendations for the allocation of unfunds.

Proposals for unfunds were presented.

Action
Motion (Attachment E). Thomas/Allgaier

Bill Blum responded to motion. Suggests that we the council put a range on amounts.

Suggestions included:

- More vouchers for toiletries
- Computer training and software not tied to UDC

Action

Motion – Amendment that item 5 and item 3 (exhibit B), computer equipment should be based on demonstrated needs. Byers/Antonetty

Discussion
Spreading money evenly to all COEs has not worked well in the past.

Public Comment

Mike Smith, HAPN opposed the amendment.

Raymond Banks, favored the amendment.

Naomi Prochovnik favored the amendment.

CM Pearce requested clarification on the amendment.

Original motion is to have the entire unfunds amount available tied to UDC. Amendment wants part of distribution to be based on need and not UDC.

Action
VOTE (Hand)
Ayes = 8
Nayes = 17
Recusals = 2
Amendment Failed.

Public Comment
There was no public comment.

Action
VOTE (Hand) – On original motion
Ayes = 24
Recusals = 3
Motion Passes (Attachment A, Item 9).

XVII. MAI Funding Report and Decisions

Bill Blum, SF DPH HHS, presented the Minority AIDS Initiative (MAI) Funding Report and recommendations.

Herman/Thomas-motion on recommendations.

Discussion
CM Spaeth feels that it`s inappropriate that Marin has been excluded from process they previously had participated in.

Motion -First fully fund the COE targeted to serve Latino/as (including monolingual Spanish speakers. This CoE was previously MAI funded and is currently funded by Ryan White Part A ($500,000). This MAI funded CoE would also incorporate Marin and San Mateo clients in these services. Kleffner/Thomas

Public Comment
Bill Blum suggests that MAI dollars are tied to the people of color living in a certain area. Re: Marin, there's a small amount of dollars involved.

Naomi Prochovnick is opposed to amendment.

Action
VOTE to amendment (Hand)
Ayes = 5
Nayes = 21
Amendment proposal fails

Original motion (see handout)

Herman called question. There was opposition to calling question.

Further discussion occurred.

Public Comment.
There was no public comment.

Action
VOTE - MAI recommendations as presented.
Ayes = 27
Motion Passes. (Attachment A, Item 10)

XVIII. Break

XIX. Resource Allocation Discussion

Council members reviewed and discussed resource allocations considerations.

- **Planning Committee Recommendations**

  Planning Committee presented resource allocations considerations for San Francisco Part A and Part B funding.

  Action
  Motion - to accept Planning committee recommendations. Herman/Soto

  The reasoning of the recommendations presented were discussed considering the recent HRSA quidelines established. Also, this reflects the work the Council did in May 2007.

  Public Comment
  There was no public comment

  Action
  VOTE
  Ayes = 26
  Motion Passes. (Attachment A, Item 11)

XX. Development of Funding Scenarios

- **Planning Committee Recommendations**

  1) **Level funding**

  Action
  VOTE
  Ayes = 26
  Recusals = 1

Motion Passes (Attachment A, Item 12)

Public Comment
There was no public comment.

2) **Increased funding (up to 5% increase**

Motion - to accept recommendation. Thomas-Allgaier- motion (see handout)

Public comment
There was no public comment.

Action
VOTE
Ayes = 27
Motion Passes (Attachment A, Item 13)

3) Decreased funding (up to 5% decrease) see handout

Action
VOTE (Hand) to accept either Option A or Option B.
Option B was selected.

Motion – to select Option B (see handout). Siron/Simmons

There were discussions on motion for Option B.

Public Comment
There was no public comment.

Action
VOTE
Ayes = 16
Nayes = 11
Motion failed. (Attachment A, Item 14)

Action
Motion for Option A (see handout). Herman/Molnar

Discussion
There was no discussion.

Public Comment
There was no public comment.

Action
VOTE
Ayes = 10
Nayes = 17
Motion Failed. (Attachment A, Item 15)

4) Decreased funding (up to 10% decrease) see handout

Motion – to accept proposed Decreased Funding scenario (5.01-10% decrease). Herman/Kleffner

Public Comment

There was no public comment.

Action
VOTE
Ayes = 27
Motion Passed. (Attachment A, Item 16)

5) **Decreased funding (up to 5% decrease) Option A**

Motion - to cut other support service categories proportionally for decreasing funding scenario (up to 5% decrease). Siron/Manley

Public Comment
Raymond Banks no longer sees these cuts as financially feasible.

Action
VOTE
Ayes = 16
Nayes = 10
Motion Failed. (Attachment A, Item 17)

6) **Decreased funding (up to 5% decrease) Option B**

Action
Motion – to table decreased funding scenario (up to 5% decrease) Option B. Allgaier/Spaeth

Discussion
There was no discussion.

Public Comment
There was no public comment.

Action
VOTE (hand)
Discussion is tabled by unanimous consent to September meeting.

7) **Acceptance of decisions made regarding funding allocations including, part B, the former Title II dollars, and planning council support line item.**

CM Thomas explained the Allocation spreadsheet for the final funding allocation Vote to include:

The vote will be to approve columns AV and AX which totals AY. This includes all the prior allocation votes of the day plus the part B, the former Title II dollars and approving what they were last year and in particular the Planning Council Support line item which is staying the same. This vote is saying "yes" and would be validating all the decisions made so far.

Action
Motion to accept all decisions made re: funding allocations including, part B, the former Title II dollars, and planning council support line item staying the same. Thomas/Herman

Discussion
There was no discussion.

Public Comment
There was no public comment

Action
Vote
Ayes = 26
Motion Passes. (Attachment A, Item 18)

XXI. Nominations for Council Co-Chair

The Council opened nominations for the Council Co-Chair Seats (Female, Person of Color)

CM Nominating	Nominee
Siron	Thomas
Allgaier	Molnar
Herman	Soto

Nominations will remain open until closed at the September 24th SF HIV Health Services CARE Council Meeting.

XXII. Council Membership Application Recommendations

The Membership Committee recommended five (5) applicants for Council Membership.

- Raymond Banks
- Naim Harrison
- Marcus Mabry
- Donald Frazier
- Cynthia Hoffman

Action
Vote
The following were voted (by hand) on individually and accepted by unanimous consent with no discussion or public comment:

- Raymond Banks
- Cynthia Hoffman
- Marcus Mabry

Action
Vote
The following were voted (by hand) on individually and accepted with 1 opposed.
There was no discussion or public comment:

- Naim Harrison

Action
To accept recommendation of Donald Frazier for Council Member

Discussion
CM Herman voted "No" to forward application to Full Council and votes "No" with explanation to CARE Council.

CM Siron is voting in favor.

Public Comment

There was no public comment.

Action
Vote (hand)
Ayes = 20
Nayes = 6
Motion Passes.

XXIII. Membership Term Renewals – VOTE

The Council discussed the membership renewals for Council Member Byers. Pearce and Soto for September 1, 2007 deadline; Council Members Brown and Flores for October 1, 2007 deadline.

Action - Motion to accept reappointment of these 5 individuals.

Discussion
There was no discussion.

Public Comment
There was no public comment.

Action -
Vote (Hand)
All accepted unanimously.

XXIV. Next Meeting and Agenda Items

The next full council meeting date is tentatively scheduled for Monday, September 24th, 2007, 4:30 p.m. – 7:30 p.m. at the State Building, Milton Marks Conference Center, San Diego Rooms (lower level), 455 Golden Gate, San Francisco.

XXV. Adjournment

The meeting was adjourned at 4:58pm

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, September 24th, 2007
4:30 - 7:30 PM

DRAFT AGENDA

I. Call to Order **4:30**

II. Roll Call **4:32**

III. Review and Approval of Agenda – VOTE **4:38**

IV. Review and Approval of August 16th, 2007 Minutes - VOTE **4:40**

V. General Announcements **4:45**

VI. Public Comment **4:50**

The Public has the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council.

VII. Steering Committee Report **5:00**
Council Co-Chairs

Public Comment on this item.

VIII. Council Membership Interviews - VOTE **5:05**
Mark Molnar and Mary Lawrence Hicks, Membership Committee Co-Chairs

- *The Membership Committee recommends three applicants for Council Membership.*
  - *John Andrews*
  - *Anthony Evans*
  - *David Navarro*

Public Comment on this item.

- *The Membership Committee will interview the following applicants at the October 1 Membership meeting:*
  - *Kelly Hart*
  - *Lindy Hill*

Public Comment on this item.

IX. Review and Discussion of Review of Late HIV Testing in San Francisco – Findings from the 2006 HPPC Needs Assessment **5:15**
Aimee Crisostomo, Harder + Company

Public Comment on this item.

X. Dinner Break **6:00**

DOCUMENTS DEPT.
SEP 20 2007
SAN FRANCISCO PUBLIC LIBRARY

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/HIV Health Services Planning Council Meeting Notice.EML/1_multipart_xF8FF_2_September 24 2007 Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/September 24 2007 Draft Agenda.doc?attach=1

Meeting Evaluation Forms will be distributed to Council Members during the Dinner Break.

XI. HIV Health Services (HHS) Quarterly Report **6:20**
Michelle Long, Director / Bill Blum, Assistant Director HHS

XII. Review/Discuss Priority and Allocations Reduction Scenario <5% - VOTE **6:35**

Laura Thomas and George Simmons, Planning Committee Co-Chairs

Public Comment on this item.

XIII. Council Co-Chair Nominations/Elections – Vote **7:05**

The CARE Council will accept nominations and elect Council Co-Chair Seats (Female and Person of Color).

XIV. Cultural Competency Update **7:20**

A written report is submitted and Council Support is available to answer any questions. The Next Cultural Competency Training session is scheduled for Monday, October 22, 2007, 9:00 am – 5:00 pm.

XV. New Business/Next Agenda **7:25**

- *Council Members will have an opportunity to complete Meeting Evaluation Forms.*
- *Please Note: The next full council meeting date is scheduled for Monday, October 22, 2007, 9:00 am – 5:00 p.m. at the State Building, Milton Marks Conference Center, San Diego Rooms (lower level), 455 Golden Gate, San Francisco.*

Public Comment on this item.

XVI. Adjournment **7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The Milton Marks Conference Center is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #47 Van Ness, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center.
For information on MUNI accessible services, call 923-6142.
There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall.
The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/HIV Health Services Planning Council Meeting Notice.EML/1_multipart_xF8FF_2_September 24 2007 Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/September 24 2007 Draft Agenda.doc?attach=1

system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, September 24th, 2007
4:30 - 7:30 PM

DRAFT MINUTES

DOCUMENTS DEPT.
OCT 16 2007
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

The meeting was called to order at 4:33 p.m. by CM Soto, Council Co-Chair.

II. Roll Call

Roll call was taken and *quorum was established.* (Attachment A)

III. Review and Approval of Agenda

The agenda was reviewed and *approved by consensus.*

IV. Review and Approval of August 16th, 2007 Minutes

The Minutes were reviewed and CM Banks inquired about the PLWHA recommendations noted. CM Soto will confer with Jack Newby for clarification on all the recommendations and these will be inserted into the Minutes.

The Minutes were approved by consensus with noted amendment regarding PLWHA recommendations.

V. General Announcements

- The Community Summit for Women and HIV, sponsored by WORLD will be held on Friday, November 30th in Oakland, California.
- CAEAR Coalition Consumer Conference Briefing
  - Issues of quality of care, housing, healthcare, and "wrap-around" services were discussed. A round of meetings took place on Capitol Hill, as well. CM Allgaier welcomed any and all individuals who may wish to take part in these activities in the future.
  - CM Prentice commented that the Caucus Conference was very educational and an important component for political advocacy efforts.
  - CM Thomas thanked all participants.

VI. Public Comment

There was no public comment.

VII. Steering Committee Report - CM Soto, Co-Chair

POI update – One terminology change coming out of the POI Committee is the preference of the term "SeroAdaptation" versus "Sero-Sorting". A presentation of the report is to be made to the Prevention Council and will also be presented to the CARE Council in the upcoming months.

Membership will be presenting three candidates for CARE Council membership consideration at today's meeting.

The upcoming CARE Council Cultural Competency training is taking place on October 22, 2007 at 9:00 a.m. at 450 Golden Gate Avenue. This training will include Council Support Staff and will replace the regular monthly meeting.

VIII. Council Membership Interviews

Mark Molnar and Mary Lawrence Hicks, Membership Committee Co-Chairs

- The Membership Committee recommended three applicants for Council Membership. After introduction and brief commentary outlining the individual candidates, each applicant was unanimously accepted for Mayoral appointment recommendation on an individual basis.

  The candidates considered and accepted were:

  - John Andrews
  - Anthony Evans
  - David Navarro

Public Comment

There was no public comment.

- The Membership Committee is scheduled to interview the following applicants at the October 1 Membership meeting:

  - Kelly Hart
  - Lindy Hill

IX. Review and Discussion of Review of Late HIV Testing in San Francisco – Findings from the 2006 HPPC Needs Assessment

Aimee Crisostomo, Harder + Company

Ms. Crisostomo presented the results of research on late HIV testing, based on interviews with HIV+ consumers. The presentation included:

- What is Late Testing?
- Why is Late Testing Important?
- Research Questions
- Data Collection Methods
- Recruitment Challenges
- SF data on late testing
- Characteristics of participants
- Knowledge of HIV
- Overall recommendations
  - Prevention strategies for specific risk groups and populations should take late testing into consideration
  - Provide prevention messages that emphasize healthy living with HIV
- Perception of HIV risk
- HIV testing orientation
- Prior testing experience
- Testing barriers
- Factors that promoted testing
- Post-testing experiences
- Linkages from testing into care
- Testing health care settings

- Employ social networks-based strategies and those that promote disclosure
- Provide testing incentives to substance users
- Provide prevention messages to those who do not see themselves as being at risk for HIV
- Provide post-test counseling to those who believed they were low risk
- Learn more about HIV screening in health care settings

- Questions

Discussion included:

- Assessment of the sensitivity of the providers
- Was care specifically related to heterosexual positives?
- HIV testing is not mandated,
- HIV testing could be incorporated into patients' healthcare appointments.
- Incentives to be tested would be a good idea.
- Importance of linkages to other forms of care outside of primary care in providing care.
- If there is a rapid test positive, every effort ought to be made to find it.
- No definitive data on IV drug users in the slide presentation.
  - Interviews with IV users were conducted as part of the research, but they are not included in this particular study.
- Healthy living practices being done before diagnosis versus after
- Access to appropriate medication on the part of those interviewed
- Concern for high number of rapid progressors
  - San Francisco is unique in its response to the epidemic and so this is probably not an anomaly across the nation (or the world).
  - why rapid progressors were screened out in these interviews
    - A problem can be a long delay in getting tested, along with factors that spur the virus along, including problematic substance use.
    - agreement there needs to be further data specifically on rapid progression

Public Comment on this item

There was no public comment.

X. Dinner Break – the break occurred after Item XI at 6:20 pm.

The Co-Chair election ballots and meeting evaluation forms were distributed to Council Members before the Dinner Break.

XI. HIV Health Services (HHS) Quarterly Report -
Michelle Long, Director / Bill Blum, Assistant Director HHS

Ms. Long presented the 2007 Second Quarter report and discussed the following:

- Conditions of award met – June-August, 2007
- Quality of Management
- Contract Status Report
- Part A Application
  - Update on Carry-Forward Request FY 2007-08
  - Update on Consumer Advisory Board Survey

Further discussion included:

- clarification that "break in contract funding" is not a break program funding. More handouts can be provided if needed.
- "mini-solicitation" process regarding terms of the COE category.

Mr. Blum presented:

Update on Carryforward Request FY 2007-08 Submission

Update on Consumer Advisory Board Survey

Discussion included:

- Purpose of funding technologies by COE's by HHS
  - Planning Committee developed Unfunds strategy and this was approved by Full Council at Prioritization and Allocation retreat.
- Resource Guide development collaboration between HHS and CARE Council
  - Pending approval of HRSA's approval of the Carry forward request permits exploration of collaboration.
  - Project is being costed out at this time to produce in English and Spanish.
  - Complete Council review might be difficult due to the compressed timeline to expend the fund and the extensive nature of the document. However, CARE Council input would be welcome.
  - HHS staff is in contact with the organization that previously produced the consumer guide and was in the process of obtaining an electronic version of the document.
  - HHS is developing a website and is planning to make the information in the consumer guide electronically as well.

- *Review of results of Summary COE Survey Responses: Formation of Community Advisory Boards* document.

  Discussion included:

  - Financial challenges in implementation, including the Carryover Funds.
  - Integration of services would be covered by the CAB.
  - the providers' push-backs make everything more challenging

- leadership development among consumers is needed.
- Organization of information is problematic for some Council Members and there is recommendation to return to original intent.
- A report could be prepared for community forums.
- Two people could be appointed from each COE and decisions can be made that way. It is not necessary to spend money to do these things – some people volunteer their time in making decisions.
- If consumers would like to participate with input they should become involved with the Community Outreach and Advocacy Committee.
- Deciding to have a CAB is not on this Council's Agenda and further discussion would require being formally placed on an Agenda.

XII. Review/Discuss Priority and Allocations Reduction Scenario <5%
Laura Thomas and George Simmons, Planning Committee Co-Chairs

The three scenarios were presented in the document, *Reductions Scenarios for cuts to FY 2008-09 Ryan White Grant Award of less than 5 percent.* (Attachment B)

CM Simmons reviewed the two-page Excel document. Of the three scenarios, the second scenario protects the Tier-1 services and has the least harm to them. The third scenario has the greatest impact to Tier-2 services.

Discussion:

- Explanation of how the core services are affected in each of the three scenarios. CM Simmons pointed out where that is shown.

Action
Motion – to accept Option C (Allgaier)

Discussion:

Council Members discussed their individual preferences regarding all potential options.

Public Comment on this item

An unidentified member of the public wanted Option B, and pointed out that the CARE Council is the payer of last resort.

Another member of the public advocates the across-the-board cutting.

Action
VOTE to adopt Option C:

Ayes = 10
Nays = 18
Abstentions = 2
Motion Failed. (Attachment A, Item 1)

Further discussion about Option A, compared with the other scenarios:

- Option A is put on the table for discussion. CM Herman expressed concern that, on balance, some cuts affect certain categories. Speaks in favor for Option A.

- CM Allgaier stated that in the previous meeting, Tier 1 was kept harmless for large cuts. He is speaking against this Motion.
- CM Siron pointed out that the Core Services ought to be protected, and reminds the Council that this was voted on already.
- CM Cooper, as a consumer, expressed the difficulties in making these decisions, with the consumers in great need being affected.
- CM Flores reminded the Council that there may not be agreement with their priorities on the part of providers and fund sources versus the Federal guidelines.
- CM Herman *called the question.*

Action
VOTE – (hand)
The question is not called by show of hands majority.

Further clarifying discussion about budget reductions and scenarios:

- Priorities have changed in terms of how things are cut.
- Why more scenarios are not presented and how were these particular ones selected?
  - These scenarios were worked through in the Planning Committee.
  - HRSA restrictions about medical spending, and other constrictions to how much discretion the Council has in terms of budgeting were considerations.
- There is CARE funding that is not covered by COEs.
- Consumers need to have input at different levels.
- Funding must be found for wrap-around services.

All Council Members agree that these decisions have grim financial realities for many consumers.

Public Comment

An unidentified member of the public spoke in favor of Scenario A.

ACTION
Motion –to accept reduction Scenario Option A. (Thomas)

VOTE on whether to adopt Option A:

Ayes = 20
Nays = 8
Abstentions = 2
Motion Passes. (Attachment A, Item 2)

XIII. Council Co-Chair Nominations/Elections
The CARE Council accepted nominations and elected Council Co-Chair Seats (Female and Person of Color).

The ballots were passed out prior to the dinner break and at that time:

- The nomination process was clarified

- CM Flores was nominated as a write in candidate.
- The candidates introduced themselves and spoke about their qualification after nominations were closed.
- Candidates include:
    - Wade Flores *(write-in candidate)*
    - Mark Molnar
    - Don Soto
    - Laura Thomas

After the preceding agenda item, and following a ballot vote, Council Support announced the following as the new CARE Council Co-Chairs:

- Laura Thomas (Female)
- Mark Molnar (Person of Color)

XIV. Cultural Competency Update

A written report was submitted and Council Support was available to answer any questions that should come up.

The Next HIV CARE Council Cultural Competency Training session is scheduled for Monday, October 22, 2007, 9:00 a.m. until 5:00 p.m.

XV. New Business/Next Agenda

- Council Members were given the opportunity to complete Meeting Evaluation Forms, and these were turned in.
- ***The next full council meeting date is scheduled for Monday, October 22, 2007, 9:00 am – 5:00 p.m. at the State Building, Milton Marks Conference Center, San Diego Rooms (lower level), 455 Golden Gate, San Francisco.***

XVI. Adjournment

The meeting was adjourned at 7:28 p.m.

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, October 22nd, 2007
9:00 AM– 5:00 PM

22
1
/22/07
aft

DRAFT AGENDA

I. Call to Order **9:00**

II. Roll Call **9:02**

III. Review and Approval of Agenda – VOTE **9:08**

IV. Review and Approval of September 24th, 2007 Minutes - VOTE **9:10**

V. General Announcements **9:15**

VI. Public Comment **9:20**

THE PUBLIC HAS THE OPPORTUNITY TO COMMENT ON ITEMS NOT ON THE AGENDA AND WITHIN THE JURISDICTION OF THE PLANNING COUNCIL.

VII. Steering Committee Report - VOTE **9:25**

Council Co-Chairs

- *November 26, 2007*
- *December 24th, 2007 - Cancelled*

DOCUMENTS DEPT.
OCT 16 2007
SAN FRANCISCO
PUBLIC LIBRARY

Public Comment on this item.

VIII. Council Membership Interviews - VOTE **9:30**

Mark Molnar and Mary Lawrence Hicks, Membership Committee Co-Chairs

- *The Membership Committee recommends one applicant for Council Membership.*
  - *Kelly Hart*

Public Comment on this item.

- *The Membership Committee will interview the following applicants at the November 5 Membership meeting:*
  - *Michael Blish*

Public Comment on this item.

IX. Council Co-Chair Nominations **9:35**

The CARE Council will accept nominations for the unexpired term of CM Stephen Herman (Person Living With HIV/AIDS Council Co-Chair seat). Nominations will remain open until the November 26, 2007 CARE Council meeting when voting will occur.

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/HIV Health Services Planning Council October Meeting Notice.EML/1_multipart_xF8FF_2_October 22 2007 Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/October 22 2007 Draft Agenda.doc?attach=1

X. Review/Discuss Title I Application - VOTE **9:45**
Michelle Long, Director, HIV Health Services

Review application issues, application budget, and remarks by HIV Health Services Director

XI. Valuing Differences: Cultivating an Inclusive Community **10:00**

XII. Lunch Break **12:00**
Meeting Evaluation Forms will be distributed to Council Members during the Lunch Break.

XIII. Continuation of Valuing Differences: Cultivating an Inclusive Community **12:20**

XIV. New Business/Next Agenda **4:55**

- *Council Members will have an opportunity to complete Meeting Evaluation Forms.*
- *Please Note: The next full council meeting date is scheduled for Monday, November 26th, 2007, 4:30 - 7:00 p.m. at the State Building, Milton Marks Conference Center, San Diego Rooms (lower level), 455 Golden Gate, San Francisco.*

Public Comment on this item.

XV. Adjournment **5:00**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The Milton Marks Conference Center is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #47 Van Ness, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center.
For information on MUNI accessible services, call 923-6142.
There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall.
The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby: by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org.

THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

San Francisco HIV Health Services Planning Council
Council Co-Chair Job Description

The Position

The persons elected for the position of the Co-chair are collectively responsible for the leadership of the HIV Health Services Planning Council. Leadership accountability ensures the Planning Council operates effectively. Skillful leadership provides direction, planning, quality results, and oversight, while fostering trust, motivation, and a sense of community to improve and enhance the lives of persons infected and affected by HIV/AIDS. Co-chairs collaborate with the Grantee, Council Support staff, and various entities to ensure the Planning Council achieves its goals and fulfills its mandated responsibilities. Co-chairs are public officials and serve as official spokespersons for the Planning Council. Co-chairs are nominated and elected to serve for two-year terms which begin on October 1st, and serve no more than three consecutive terms as Co-chair.

Qualifications

1. Active member of the Planning Council in good standing.
2. Knowledgeable about Ryan White CARE Act requirements, Ryan White Title I processes, Planning Council by-laws, Planning Council policies and procedures.
3. Understand the Planning Council's roles and responsibilities, including the relationship with the Grantee and other HIV planning bodies.
4. Able to interact effectively with people from diverse social, economic, and cultural backgrounds.
5. Demonstrated sensitivity to the needs and requirements of communities that are affected by the HIV/AIDS epidemic in the San Francisco, San Mateo, and Marin County-the San Francisco Eligible Metropolitan Area (EMA).
6. Able to collaborate and cooperate with individuals from a broad spectrum of educational and professional backgrounds, including public officials, healthcare professionals, and members of the community.
7. Strong written and oral communication skills, including the ability to speak comfortably in front of large groups, encourage and motivate others, exercise diplomacy and tact, and speak with the media. Experience with large-group facilitation and Robert's Rules of Order preferred, but not required.
8. Demonstrated problem-solving and decision-making skills.
9. The Co-chair(s) fulfilling the HIV+ requirement in the by-laws must disclose his/her HIV status, otherwise there is no requirement to disclose status.

Participation Requirements

1. Attend all regular or special Planning Council meetings.

2. Maintain regular attendance at regular or special Steering Committee meetings.
3. Attend and actively participate in one other committee of the Planning Council.
4. Periodically attend meetings of all standing committees.
5. Attend all mediation and arbitration sessions pursuant to the grievance policy and procedure.
6. Participate in the review of the grant application.
7. Represent the planning council at statewide collaborative meetings, local, regional, and national meetings and conferences, as appropriate.
8. Meet regularly with the other co-chairs, Council support staff, and AIDS office staff.

Responsibilities

1. Advocate for and advance the mission of the Planning Council. Ensure community participation is incorporated into the work of the Council.
2. Shall advocate for PLWHA representation on the Planning Council and advocate for PLWHA community.
3. Ensure communication between the Planning Council and Grantee, CEO (Mayor), HRSA, members of the community, or organizations that have official business with the Planning Council.
4. Stay informed on issues relevant to the Ryan White CARE Act, HIV/ AIDS services, and public funding for community health and support services.
5. Ensure that Planning Council collaborates with HIV prevention, substance abuse, mental health, and other appropriate local, state, and national planning and advocacy groups.
6. In conjunction with the Director, adhere to the bylaws and Planning Council policies and procedures, monitor their implementation in all council activities, and ensure that they are reviewed annually.
7. In conjunction with the Director, ensure the successful development of the comprehensive plan for the organization and delivery of CARE Act services in the EMA, and foster integration of the plan with other planning efforts.
8. Ensure that the Planning Council participates in the development of the California Statewide Coordinated Statement of Need (SCSN).
9. Participate in the identification, selection, and ongoing supervision of:
    - Planning Council support staff
    - Subcontractors for needs assessment, grantee assessment, and other technical assistance activities.

10. Serve as one of the official, public representative of the Planning Council. As media spokesperson, conduct oneself in a professional manner according to guidelines established by the Planning Council in the media contact and public information policy and procedure.

Planning Council and Committee Meetings

1. Facilitate meetings of the Planning Council and the Steering Committee, including developing and reviewing agendas for all regular and special meetings of the Planning Council and the Steering Committee.
2. Determine how Co-chair responsibilities shall be shared between Co-chairs.
3. Ensure coordination and communication among committees in collaboration with Council support staff. Provide guidance to Co-chairs of standing committees.
4. In conjunction with the Director, ensure committees complete tasks and assignments related to the core functions outlined in the Planning Council committee formats.
5. Present Steering Committee recommendations and/or motions to the full Council.
6. Support implementation of Council Conflict Resolution policy as needed.
7. Remain objective and impartial as the Co-chair(s) role changes from participant to facilitator
8. Ensure members adhere to ground rules for discussion.
9. Other duties and activities as required.

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, October 22nd, 2007
9:00 AM– 5:00 PM

DRAFT MINUTES

DOCUMENTS DEPT.
NOV 21 2007
SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

The meeting was called to order at 9:13 AM by Co-Chair Thomas.

II. Roll Call

Roll was called and quorum was established.

III. Review and Approval of Agenda

The agenda was reviewed and approved by consensus.

IV. Review and Approval of September 24th, 2007 Minutes

The September 24, 2007 minutes were reviewed and approved by consensus.

V. General Announcements

- CM Harris announced a new housing project for seniors 55+. Must have a referral from DPH (Department of Public Health).
- Also announced by CM Harris was that HOPWA (Housing Opportunities for People With AIDS) has received $1.4 million for a Back to Work Subsidy.
- Jack Newby introduced Channing Wayne as the new Administrative Assistant for the HIV Health Services Planning Council.
- CM Thomas announced that Council Member Simmons would not be able to attend, however he asked her to announce openings at Derek Silva for low income people with disabling HIV.
- CM Thomas also announced that Council Member Kleffner has resigned her post on the HIV Health Services Planning Council.

VI. Public Comment

There was no public comment.

VII. Steering Committee Report

Council Co-Chairs

Action: Motion - from Steering Committee to keep the November 26th full Council meeting on the calendar and to cancel the December 24th meeting.
Vote: **Approved unanimously**

Public Comment on this item.

There was no public comment on this item.

VIII. Council Membership Interviews

Mark Molnar and Mary Lawrence Hicks, Membership Committee Co-Chairs

- *The Membership Committee recommended one applicant for Council Membership.*
    - *Kelly Hart*

Public Comment on this item.

There was no public comment on this item.

Action: Motion to approve Kelly Hart for Council Membership.
Vote: **Approved unanimously.**

- *The Membership Committee will interview the following applicants at the November 5 Membership meeting:*
    - *Michael Blish*

Public Comment on this item.

There was no public comment on this item.

IX. Council Co-Chair Nominations

The CARE Council accepted nominations for the unexpired term of CM Stephen Herman (Person Living With HIV/AIDS Council Co-Chair seat). Nominations will remain open until the November 26, 2007 CARE Council meeting when voting will occur. The Council opened nominations for the Council Co-Chair Seats (Person Living With HIV/AIDS).

CM Nominating	Nominee
Allgaier	Manley
Siron	Newell

The following Council Members were nominated but declined to accept the nomination:

- Banks
- Allgaier
- Pearce
- Prentice

Nominations will remain open until closed at the November 26th SF HIV Health Services CARE Council Meeting.

X. Review/Discuss Title I Application

Michelle Long, Director, HIV Health Services

Prior to the arrival of Ms. Long, there was discussion about the current proposed budget and the fact that substance abuse residential treatment was not being funded. Discussion included:

- The possibility of re-addressing the issue after the final budget was received.
- Co-Chair Thomas reported that after the actual dollar amount was received, it could be re-visited at that time and included in the final budget submitted by Ms. Long.

Action : Motion to take a straw poll to see how many Council Members would be willing to re-visit the issue and make substance abuse residential treatment as a fundable category once the final dollar amount was known (Banks/Mabry)
Vote (Straw Poll): Motion passes with 4 nays.

- Ms. Long arrived and fielded questions about the budget and was asked about the possibility of adding categories to the final budget once the dollar amount was announced. She said that was a possibility.
- Ms. Long advised the Council regarding the carry forward request to HRSA. The request to use funds for the Grantee evaluation and EMA Needs Assessment were denied. The request for a resource guide was initially denied, but can be funded under the Case Management category.
- Co-Chair Thomas also suggested that any reallocation of carry forward funds be discussed at the next Planning Committee and that anyone interested should attend that meeting. (The next Planning Committee meeting is scheduled for Tuesday, November 6th from 4:00 PM to 6:00 PM at 25 Van Ness Avenue Room 330A.)

Action: Motion to approve the budget as written (Manley/Newell)
Vote: Approved unanimously.

XI. Valuing Differences: Cultivating an Inclusive Community

XII. Lunch Break

XIII. Continuation of Valuing Differences: Cultivating an Inclusive Community

XIV. New Business/Next Agenda

This item was not discussed.

Public Comment on this item.

There was no public comment about this item.

XV. Adjournment

The meeting was adjourned at 5:00 PM by Co-Chair Thomas.

HIV HEALTH SERVICES PLANNING COUNCIL

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, November 26th, 2007
4:30 - 7:30 PM

DRAFT AGENDA

I. Call to Order **4:30**

II. Roll Call **4:32**

III. Review and Approval of Agenda – VOTE **4:38**

IV. Review and Approval of October 22, 2007 Minutes - VOTE **4:40**

V. General Announcements **4:45**

VI. Public Comment **4:50**

THE PUBLIC HAS THE OPPORTUNITY TO COMMENT ON ITEMS NOT ON THE AGENDA AND WITHIN THE JURISDICTION OF THE PLANNING COUNCIL.

VII. Steering Committee Report **5:00**
Council Co-Chairs

- **Cultural Competency Update**
  Jack Newby, Director, SF HIV Health Services Planning Council

Public Comment on this item.

VIII. Council Co-Chair Nominations/Elections – VOTE **5:05**

The CARE Council will accept nominations and elect Council Co-Chair Seat (Person Living With HIV/AIDS). Ballots will be distributed at this time and results will be announced following the dinner break.

IX. Council Membership Interviews - VOTE **5:10**
George Stevens and Mary Lawrence Hicks, Membership Committee Co-Chairs

- *The Membership Committee recommends one applicant for Council Membership.*
  - *Michal Blish*

Public Comment on this item.

- *The Applications for review at the December Membership meeting include but are not limited to:*
  - *Ronald Jewell*

Public Comment on this item.

DOCUMENTS DEPT
NOV 21 2007
SAN FRANCISCO
PUBLIC LIBRARY

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/HIV Health Services Planning Council Meeting Notice.EML/1_multipart_xF8FF_2_November 26 2007 Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/November 26 2007 Draft Agenda.doc?attach=1

X. Review and Discussion of Points of Integration Presentation regarding HPPC/HHSPC Joint Recommendations - VOTE 5:15

Aimee Crisostomo, Harder + Company

- **The POI Committee moves that the recommendations for preventing late testing be approved by HHSPC for recommendation to the health department. - VOTE**

  Note: You will be voting on the document entitled Points of Integration Committee – Recommendations for Preventing Late Testing.

- **The POI Committee moves that HHSPC approve the recommendation to the health department to convene and support a provider work group to develop a best practices guide to Prevention With Positives work in San Francisco. - VOTE**

- **The POI Committee moves that the term "seroadaptation" and its proposed definition be approved by the HHSPC, for recommendation to the health department. - VOTE**

  Note: Seroadaptation as an HIV prevention strategy was not developed by the health department. Rather, some individuals have been practicing seroadaptation for a number of years to reduce the risk of contracting and/or transmitting HIV and as a way to keep healthy..

Public Comment on this item.

XI. Dinner Break 6:00

Meeting Evaluation Forms will be distributed to Council Members during the Dinner Break. Co-Chair Ballots will be collected at the end of the Dinner Break.

XII. Review/Discuss Part A Carry Forward Funds Recommendations - VOTE 6:20

Laura Thomas and George Simmons, Planning Committee Co-Chairs

Public Comment on this item.

XIII. Review/Discuss Augmentation to Ryan White Part B Funding - VOTE 6:40

Michelle Long, Director, San Francisco HIV Health Services

Public Comment on this item.

XIV. SF DPH HHS / SF HHSPC Memorandum of Understanding Update - VOTE 7:00

Randy Allgaier/Sparkie Spaeth, Policy and Evaluation Committee Co-Chairs

Public Comment on this item.

XV. New Business/Next Agenda 7:25

- *Council Members will have an opportunity to complete Meeting Evaluation Forms.*
- *Please Note: The next full council meeting date is tentatively scheduled for Monday, January 28th, 2008, 4:30-7:30 p.m. at the SF LGBT Center, 1800 Market Street, Ceremonial Room, 3rd Floor, San Francisco, CA, 94102.*

Public Comment on this item.

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/HIV Health Services Planning Council Meeting Notice.EML/1_multipart_xF8FF_2_November 26 2007 Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/November 26 2007 Draft Agenda.doc?attach=1

XVI. Adjournment **7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blocks of the Center, many run within 1 block. Also, take BART to SF Civic Center, then transfer to Muni Metro or F lines.
For more information or to plan your transit door-to-door visit San Francisco Muni or the Bay Area Transit Trip Planner. For information on MUNI accessible services, call 923-6142.
The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV HEALTH SERVICES PLANNING COUNCIL

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday November 26th 2007
4:30-7:30 PM

DRAFT MINUTES

DOCUMENTS DEPT.

JAN 24 2008

SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

The meeting was called to order at 4:35 Pm by Co-Chair Molnar.

II. Roll Call

Roll was called and quorum was established.

III. Review and Approval of Agenda

The Agenda was reviewed and approved by consensus.

IV. Review and Approval of October 22, 2007 Minutes

The October 22, 2007 Minutes were reviewed and approved by consensus.

V. General Announcements

- Jack Newby announced that there is a community meeting scheduled for people who were recently released from incarceration on Wednesday, December 12 at 730 Polk St. 4th floor from 4-6 PM. He asked that if any CM worked with that population or knew of someone who serves the population to invite them. The first 20 people that attend will receive a $10 Safeway voucher
- CM Harris announced that one of our agency funded projects that DPH, Parkview Terraces for seniors 55+ is accepting applications through November 26, today, the lottery will be held next Monday.
- Also announced by CM Harris that there is a below market rate studio for sale at 1 Federal St. If anyone is interested
- CM Antonetty announced that Project Homeless Connect will be held on December 5th 2007 and suggested that providers direct their clients there for needed services.
- Jack Newby announced that the Support Staff Consumer Advocate, Joe Lynn is out on disability for approximately 4 months and a temp staff person, Dennis Wheeler has been hired and will be introduced at the January full council meeting. A get well card will be circulated during the dinner break.
- CM Andrews announced that this Saturday the first ever Northern California cancer survivor conference at UCSF mission center. Also announced was that

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/HIV Health Services Planning Council Meeting Location Notice.EML/1_multipart_xF8FF_3_November 26 2007 Draft Minutes.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/November 26 2007 Draft Minutes.doc?attach=1

the am soc of hematologist doing an annual update on new research around blood cancer and HIV on Saturday, February 2, 2007. Contact CM Andrews if you need more information.

- CM Banks announced that WORLD is having an event on November 30, 2007.

VI. Public Comment

There was no public comment.

VII. Steering Committee Report
Co-Chair Thomas and Co-Chair Molnar, Council Co-Chairs

- The next meeting will be held on Monday, January 28th, 2007 at the LGBT Center.

Cultural Competency Update

- Mr. Newby announced that the two focus groups were cancelled due to the unavailability of the facilitator for the November 28th date. Two alternate dates were suggested, Friday, December 7th and Monday, December 10th. The two groups were as follows:
    - A leadership group for council Co-Chairs.
    - A group for Council Members with a year or more of service.
- There were requests from Council Members that a Robert's Rules training and a group facilitator training. Jack Newby announced that the January full council meeting will include the Robert's Rules training

Public Comment on this item:

There was no public comment on this item.

VIII. Council Co-Chair Nominations/Elections-

The CARE Council opened the floor to new nominations. There were no new nominations so the nominations were closed. The Council elected the Council Co-Chair (Person Living With HIV/AIDS). Ballots were distributed at this time and results were announced following the dinner break. The CM elected to Co-Chair was:

Steve Manley

IX. Council Membership Interviews-
George Stevens and Mary-Lawrence Hicks, Membership Committee Co-Chairs.

- The Membership Committee recommended one applicant for Council Membership:
    - Michael Blish

Public Comment on this item:

There was no public comment on this item.

Action: The council voted unanimously to accept Mr. Blish for Council Membership.

- The application for review at the December Membership Committee meeting include but are not limited to :
    - Ronald Jewell

Public Comment on this item:

There was no public comment on this item.

X. Review and Discussion of Points of Integration Presentation regarding HPPC/HHSPC Joint Recommendations.

CM Randy Allgaier and Ed Byrom, HHPC Co-Chair of the Points of Integration Committee presented the motions being forwarded to the HIV Health Services Planning Council for the following joint recommendations to the SFDPH/HHS.

- **The Points of Integration Committee moves that the recommendations for preventing late testing be approved by HHSPC for recommendation to the health department.**

  The floor was opened for discussions and questions. Discussion and questions included:

    - How many people fall into this category of people who are late testers? It was stated that the rate that people test late is 40-45% across the board and even more so with communities of color. Reasons that people don't test are fear of learning the status and fear of familial and social stigma.
    - What is the next step if we approve this? It was answered that the statistics will be reviewed over time. Also Points of Integration will work with DPH and HHS about how to implement some of these strategies and to get feedback about how well we meet the goals/objectives of working with counseling/testing centers.
    - Questions were asked regarding what disclosure services would look like and Mr. Byrom answered that San Francisco has a disclosure program initiative program with the idea being utilizing disclosure services and the various ways that disclosure is taking place. It was stated that the committee is looking at conversations about disclosure and not only if a formal setting. The committee is reaching out to the community to find out the additional barriers that keep people from testing.

Public Comment on this item:

There was no public comment on this item.

Action: Vote

Motion passes unanimously.

- **The Points of Integration Committee moves that the HHSPC approve the recommendation to the health department to convene and support a provider work group to develop a best practices guide to Prevention With Positives work in San Francisco.**

There was no discussion/questions on this item.

Public Comment on this item:

There was no public comment on this item.

Action: Vote

Motion passes unanimously.

- **The Points of Integration Committee moves that the term seroadaptation and its proposed definition be approved by the HHSPC for recommendation to the health department.**

There were discussion/questions about this item. Discussion/questions included:

- CM Banks wanted to know what the advantages of adopting this language and is it something that will be revisited. Mr. Byrom answered that the process is ongoing and not a closed issue but an open dialogue that may possibly change. It represents current trends in the community of how people are protecting themselves and their partners.
- CM Prentice felt that it is another form of segregation or labeling. He stated that he had talked with about 15 people in the community and had only received 2 positive comments regarding the use of any label. He also felt that issues of privacy concern him because he does not feel that it is the council's responsibility to dictate behavior of consenting adults. He felt that this was a slippery slope as the next step could be people being sorted by hereditary traits that may cause illness. CM Allgaier responded that the motion is mainly to look at the community and what people are doing and have discussions about that.
- CM Harris asked if any implementation recommendations come back to this council or only to the prevention council. It was answered that the goal is to include both councils.
- CM Hicks stated that it was difficult to come up with a neutral term to describe people's intimate behavior.
- CM Frazier asked if this becomes another behavioral risk category and if so, is the term to broad? The response was that this conversation has not been held. It is more about having a common language to define the behaviors that are taking place.

- CM Banks discussed that as far as harm reduction is concerned, that when people use drugs, safe-sex behavior is more than likely to not take place.
- CM Stevens stated that the conversation had gone off track and that what the council is being asked to vote on is that not everyone impulsively practices safe-sex and that there are people who conversationally make decisions based on the fact that they don't know someone's status. The council is being asked to find out how that works and how they navigate these practices.
- CM Cooper took issue with CM Banks' statement about harm reduction.
- Co-Chair Molnar reminded the group that the motion on the table was to vote on language.
- CM Manley moved to call the question.

Action: Vote to call the question.

Motion passes.

Public Comment on this item:

A member of the public asked if the Council would consider using the term risk group identification and progression of disease as some people sero-sort based on one's partner's viral load or knowledge of other high risk behaviors.

Action: Vote

Ayes: 15
Nays: 4

Motion passes by consensus.

XI. Dinner Break

XII. Review/Discuss Part A Carry Forward Funds Recommendations
Laura Thomas and George Simmons, Planning Committee Co-Chairs

- Co-Chair Thomas reported that since there was $165,000 that could still spent but HRSA did not approve it for a needs assessment. It was recommended from the Planning Committee and the Steering Committee that the money be spent as follows:

Centers of Excellence	**$90,000**
Emergency Financial Assistance	**$65,000**
Vouchers	**$10,000**

Public Comment on this Item:

There was no public comment on this item.

Action: Vote to accept the recommendations of the Planning and Steering committees.

Motion passes unanimously.

XIII. Review/Discuss Augmentation to Ryan White Part B Funding- ***Michelle Long, Director, San Francisco HIV Health Services***

- Ms. Long stated that she had a revised proposal of the one that was available before the meeting. Time was given to the council to review the document.
- Ms. Long presented the breakdown of the augmentation of Ryan White Part B funds. Ms. Long stated that providers were calling her asking for information about referrals for different segments of the PLWHA populations and that there was no support group for heterosexual African-American men. She discussed the proposal to fund a pilot support group for African-American heterosexual men. She discussed that feedback from the community was that many African-American heterosexual men were unwilling to attend a group that may be perceived as "gay".
- Ms. Long was asked if there was any idea of how many men are estimated to having the desire to utilize this support group. She said that she was not sure now and that is why she is doing a pilot and the council would have to wait until the group begins.

Public comment on this item:

There was no public comment on this item.

Action: To accept the Ryan White Part B augmentation funds.

Vote

Motion passes unanimously.

XIV. SF DPH HHS/SF HHSPC Memorandum of Understanding Update

Policy and Evaluation Committee Co-Chair Allgaier presented the summary from the Policy and Evaluation Committee, defined the MOU, and advised of the process.

- It was stated that these recommendations frame the discussion to complete the MOU.

Public Comment on this item:

There was no public comment on this item.

XV. New Business/Next Agenda

Please note: The next full council meeting date is tentatively scheduled for Monday, January 28th, 2008, 4:30-7:30 PM at the SF LGBT Center, 1800 Market Street, Ceremonial Room, 3rd Floor, San Francisco, CA 94102.

Public Comment on this item:
There was no public comment on this item.

XVI. Adjournment
The meeting was adjourned by Co-Chair Thomas at 6:53 PM.

DOCUMENTS DEPT

JAN 24 2008

SAN FRANCISCO
PUBLIC LIBRARY

HIV HEALTH SERVICES PLANNING COUNCIL

SFLGBT Community Center
1800 Market Street, San Francisco, CA 94102
Monday, January 28th, 2008
4:30 - 7:30 PM

DRAFT AGENDA

1. **Call to Order** **4:30**
2. **Roll Call** **4:32**
3. **Review and Approval of Agenda – VOTE** **4:38**
4. **Review and Approval of November 26th, 2007 Minutes - VOTE** **4:40**
5. **General Announcements** **4:45**
6. **Public Comment** **4:50**

   THE PUBLIC HAS THE OPPORTUNITY TO COMMENT ON ITEMS NOT ON THE AGENDA AND WITHIN THE JURISDICTION OF THE PLANNING COUNCIL.

7. **Steering Committee Report** **4:55**
   Council Co-Chairs

   - **Cultural Competency Update**
     Jack Newby, Director, SF HIV Health Services Planning Council

   Public Comment on this item.

8. **Council Membership Interviews -** **4:57**
   George Stevens and Mary Lawrence Hicks, Membership Committee Co-Chairs

   ➢ *The Membership Committeewill interview the following applicants at the February committee meeting.*

   - *Ronald Jewell*
   - *Paul Margolis*

   Public Comment on this item.

   ➢ *The Applications for review at the February Membership meeting include but are not limited to:*

   - *Robert Oropeza*

   Public Comment on this item.

9. **Introduction / Remarks from Scott Boule, Senior Policy Advisor to Speaker Nancy Pelosi's Office** **5:00**

   Public Comment on this item.

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/HIV Health Services Planning Council Meeting Location Notice.EML/1_multipart_xF8FF_2_January 28 2008 Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/January 28 2008 Draft Agenda.doc?attach=1

10. Review/Discuss Roberts Rules of Order **5:15**
David Mezzera, Registered Parliamentarian

Public Comment on this item.

11. Dinner Break **6:10**
Meeting Evaluation Forms will be distributed to Council Members during the Dinner Break. Co-Chair Ballots will be collected at the end of the Dinner Break.

- ***Council Members will have an opportunity to complete Meeting Evaluation Forms.***

12. Introduction / Remarks from the Director, State Office of AIDS, Michelle Roland, MD. **6:25**

Public Comment on this item.

13. Unexpended FY 2007 Part A Funds -VOTE **6:55**
HIV Health Services Staff

There will be a recommendation that the funds be spent on vouchers

14. Review/Discuss Comprehensive Plan Update **7:05**

Donald Soto, Planning Committee Co-Chair, Jack Newby, Director HIV Health Services Planning Council

Public Comment on this item.

15. New Business/Next Agenda **7:25**

- *Please Note: The next full council meeting date is tentatively scheduled for Monday, February 25th, 2008, 4:30-7:30 p.m. at the State Building, Milton Marks Conference Center, 455 Golden Gate, Lower Level, San Francisco, CA, 94102.*

Public Comment on this item.

16. Adjournment **7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blocks of the Center, many run within 1 block. Also, take BART to SF Civic Center, then transfer to Muni Metro or F lines.
For more information or to plan your transit door-to-door visit San Francisco Muni or the Bay Area Transit Trip Planner. For information on MUNI accessible services, call 923-6142.
The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/HIV Health Services Planning Council Meeting Location Notice.EML/1_multipart_xF8FF_2_January 28 2008 Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/January 28 2008 Draft Agenda.doc?attach=1

system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV Health Services Planning Council
SFLGBT Community Center
1800 Market Street, San Francisco, CA 94102
Monday, January 28th, 2008
4:30 - 7:30 PM

DRAFT MINUTES

DOCUMENTS DEPT.
FEB 21 2008
SAN FRANCISCO
PUBLIC LIBRARY

1. **Call to Order**

   The meeting was called to order at 4:40 PM by Co-Chair Molnar.

2. **Roll Call**

   Roll was called and quorum was established.

3. **Review and Approval of Agenda – VOTE**

   The agenda was reviewed and approved by consensus.

4. **Review and Approval of November 26th, 2007 Minutes - VOTE**

   The November 26th, 2007 Minutes were reviewed and approved by consensus.

5. **General Announcements**

   There were no general announcements.

6. **Public Comment**

   There was a public comment announcing that Council Member Flores was currently hospitalized.

7. **Steering Committee Report**
   Council Co-Chairs

   Co-Chair Manley reported that the main topics of the Steering Committee were the establishment of the Policy and Evaluation Work Group relating to the restructuring plans of the council and the Needs Assessment Work Group.

   - Cultural Competency Update
     Jack Newby, Director, SF HIV Health Services Planning Council
     - The consultant gave a report to the Policy and Evaluation Committee and she will be presenting her findings to the Full Council. Some of her findings will be taken into consideration at the Policy and Evaluation Committee Work Group when they discuss changes and restructuring of the Council.

   Public Comment on this item.

   There was no public comment on this item.

8. **Council Membership Interviews -**
   George Stevens and Mary Lawrence Hicks, Membership Committee Co-Chairs

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/SF HIV Health Services Planning Council - Meeting Notice and Agenda.EML/1_multipart_xF8FF_3_January 28th 2008 Full Council Draft Minutes.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/January 28th 2008 Full Council Draft Minutes.doc?attach=1

- *The Membership Committee will interview the following applicants at the February committee meeting.*
  - *Ronald Jewell*
  - *Paul Margolis*

Public Comment on this item.

There was no public comment on this item.

- *The Applications for review at the February Membership meeting include but are not limited to:*
  - *Robert Oropeza*

Public Comment on this item.

There was no public comment on this item.

9. Introduction / Remarks from Scott Boule, Senior Policy Advisor to Speaker Nancy Pelosi's Office

Mr. Boule announced that he handles appropriations for the Speaker and he discussed the reauthorization of the Ryan White Act and some of the misconceptions. Discussion included:

- San Francisco relies heavily on the hold harmless provision.
- The 95% hold harmless provision was defined no EMA would get anything less than 95% of the previous year's award. For a number of reasons in the way HRSA implemented the reauthorization, San Francisco ended up with a 31% cut and not a 5% cut. Admittedly, the hold harmless provision was only from the formula side and not the entire award.
- In the Energy and Commerce Committee which has jurisdiction over the Ryan White reauthorization the Speaker came up with the stop-loss language that basically capped the loss for fiscal year 2007 at 8.4%. This number was arrived at by taking the 5% hold harmless and acknowledging that this only affected the formula. Hence a larger number had to be used to cover the entire award. The average cut of all 51 EMAs was 3.4%. This number added to the 5% making hold harmless provision 8.4%. Therefore, this was the number that the Speaker came up with to put before the Committee. The Speaker recognized that this would deduct money from the increase for Title 1. At the same time that she advocated for the stop-loss, she advocated for an increase in Ryan White.
- The House bill ended up with an increase of $32.3 million and that no EMA ended up with a cut of more than 8.4% and that no TGA ended up with a cut of more than 13.4%. The cost of these cuts was $9.3 million. With the $32.3 million increase and the cuts of $9.3 million there still was an increase of $23 million-the largest increase in the CARE Act in 7 years. However, President Bush vetoed the bill and a veto override was missed by 2 votes.

- When asked what exactly San Francisco will receive for this fiscal year, the Senior Policy Advisor from the Speaker's office answered that $4.8 Million is what the San Francisco EMA will receive for this fiscal year. There is also an earmark for the Department of Public Health of just over $1 Million.

Public Comment on this item.

Questions raised included:

- How much money goes to San Mateo?
- What type of education was being referred to as far as HIV/AIDS was concerned?

Co-Chair Molnar stated that public comment is not a question and answer session so the questions could not be answered at that time.

10. Review/Discuss Roberts Rules of Order
David Mezzera, Registered Parliamentarian

Discussion included:

- Robert's Rules are neither a consensus nor an autocracy.
- The will of the majority wins but the rights and privileges of the minority are protected.
- A quorum is defined in an organization's bylaws or articles of incorporation- in our case a majority of voting members. Quorum is used to make sure that enough voting members of the body are present so that the body is represented adequately.
- Motions are ways to challenge an idea or introduce an item of business. A main motion introduces basic business.

Questions asked included:

- What is the procedure for "calling a question"?
- What does the term "point of order" mean?

The parliamentarian's responses included:

- It takes a member to move to call the question and another member to second the motion and then 2/3 of the members must vote to approve the calling of the question.
- A point of order call means that a member feels that a mistake in parliamentary procedure has been made; a member can call a point of order and have the chair decide if such action was indeed a mistake.

Public Comment on this item.

There was no public comment on this item.

11. Dinner Break

Meeting Evaluation Forms will be distributed to Council Members during the Dinner Break.
Co-Chair Ballots will be collected at the end of the Dinner Break.

- Council Members will have an opportunity to complete Meeting Evaluation Forms.

12. Introduction / Remarks from the Director, State Office of AIDS, Michelle Roland, MD.

Dr. Roland gave a presentation regarding what is going on at the state level. The discussion regarding legislative reductions included:

- We are looking at a 10% cut in the state budget across the board. The State Office of AIDS is actually taking a smaller reduction mostly as a concern to meet HRSA requirements in order to continue to receive Ryan White CARE funds. The State Office of AIDS is looking at a 6% cut. Our total budget this fiscal year is $428 million- an $11 million reduction in the state budget which is 6% of the state budget and not the overall budget.
- A $7 million reduction in ADAP.
- $3.6 million reduction in services such as epidemiology research, surveillance, education and prevention funds, counseling and testing, CARE programs including early intervention, therapeutic monitoring program, case management, and housing.
- Reduction of $400,000 in support budget-such as travel, hiring consultants, etc, but the office was able to prevent staff reductions.
- The staffing levels of the Office have been reduced by about 25 positions in the last 5 years.
- One of the things the office is doing is looking at the different options in the governor's budget and deciding what will definitely be impacted versus what can be avoided.
- One of the principles of the governor's budget is to not change the eligibility requirements for ADAP and to not change the client's co-pays.
- The proposal is to eliminate some drug classes covered by ADAP such as the anti-depressant class.
- All redirected money will go back to ADAP.

A question arose as to whether California was reporting names of HIV positive individuals.

- The Director responded that California required reporting HIV/AIDS names in 2006 so that we would not loose federal money. There were concerns about people's confidentiality; however the State Office has done its part to prevent outside agencies from getting this information.

The director then proceeded to speak of some of the new things coming from the State Office of AIDS.

- A CDC grant to start doing HIV testing in emergency rooms. Questions arose as to how to pay for it and how to support the people who test positive.

- Also part of this grant was awarded to 2 East Bay hospitals and to SF General to link the patient to the clinic related to the hospital to get them into services immediately after testing positive.

Public Comment on this item.

There was comment about the fact that names would be reported for HIV/AIDS cases.

There was a comment about the concern of identity theft with names reporting and fears of people's privacy being violated.

13. Unexpended FY 2007 Part A Funds-VOTE
HIV Health Services Staff

There are unexpended funds in the budget that have not been spent for this fiscal year and there are motions to spend them as follows:

- To reallocate $195,162 from the San Francisco budget to purchase vouchers as prescribed on the fact sheet provided by SF DPH HHS.
- To reallocate $100,000 from the San Mateo Budget to move $75,000 to health care and $25,000 into the food bank and home delivered meals.

Action: Motion to spend the $195,162 on vouchers for San Francisco (Thomas/Andrews).

Discussion included:

- The vouchers are for groceries, fast food, taxi scripts, MUNI, and Goodwill.
- The vouchers only have to be purchased, not used by the end of the fiscal year.
- There was concern of people abusing the voucher system; especially people struggling with substance abuse problems.

Public Comment on this Item.

The people with HIV are entitled to the vouchers and how they use them is up to them.

Vote: Motion passes unanimously.

Action: Motion to decrease Dental Services by $100,000 and increase health care by $75,000 and food by $25,000 for San Mateo County (Thomas/Newell).

Discussion included:

- The fact that the dental service allocation always comes in under budget.
- San Mateo changed dental contractors this year and contracted with the county operating dental program. The county is able to serve more patients with fewer Ryan White dollars.

Vote: Motion passes unanimously.

14. **Review/Discuss Comprehensive Plan Update**

Donald Soto, Planning Committee Co-Chair, Jack Newby, Director HIV Health Services Planning Council

This item was not discussed.

Public Comment on this item.

There was no public comment on this item.

15. **New Business/Next Agenda**

- *Please Note: The next full council meeting date is tentatively scheduled for Monday, February 25th, 2008, 4:30-7:30 p.m. at the State Building, Milton Marks Conference Center, 455 Golden Gate, Lower Level, San Francisco, CA, 94102.*

Public Comment on this item.

There was no Public Comment on this item.

16. **Adjournment**

The meeting was adjourned at 7:20 by Co-Chair Molnar.

Action Items:

Motion to spend the $195,162 on vouchers (Thomas/Andrews)

Vote: Motion passes unanimously.

Motion to decrease Dental Services by 100,000 and increase health care by 75k and food by 25k. (Thomas/Newell)

Vote: Motion passes unanimously.

DOCUMENTS DEPT.

FEB 21 2008

SAN FRANCISCO
PUBLIC LIBRARY

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, February 25th, 2008
4:30 - 7:30 PM

DRAFT AGENDA

1.	**Call to Order**	**4:30**
2.	**Roll Call**	**4:32**
3.	**Review and Approval of Agenda – VOTE**	**4:38**
4.	**Review and Approval of January 28, 2008 Minutes - VOTE**	**4:40**
5.	**General Announcements**	**4:45**
6.	**Public Comment**	**4:50**

THE PUBLIC HAS THE OPPORTUNITY TO COMMENT ON ITEMS NOT ON THE AGENDA AND WITHIN THE JURISDICTION OF THE PLANNING COUNCIL.

7. Steering Committee Report **4:55**
Council Co-Chairs

- **CAEAR Coalition Update**

Public Comment on this item.

8. Council Membership Interviews - VOTE **4:58**
George Stevens and Mary Lawrence Hicks, Membership Committee Co-Chairs

- *The Membership Committee submits the following applicants for FULL CARE Council Membership at this meeting - VOTE*
  - *Ronald Lee Jewell*
  - *Paul Margolis*
- *The Membership Committee will interview the following applicants at the March committee meeting.*
  - *Anna Heath*

Public Comment on this item.

- *The Applications for review at the March Membership meeting include but are not limited to:*
  - *Robert Oropeza*

Public Comment on this item.

9. Distribution of Written Reports **5:00**

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/SF HIV Health Services Planning Council - Meeting Notice and Agenda.EML/1_multipart_xF8FF_2_February 25 2008 Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/February 25 2008 Draft Agenda.doc?attach=1

- *Written reports will be received and filed for council consideration and review*
  - Three Year Plan Presentation
  - Reports from Marin and San Mateo Counties

Public Comment on this item.

10. Part C Presentation **5:02**

- ***San Francisco Clinic Consortium – Presenter : Allen Meyer***

Public Comment on this item.

11. Part D Presentation **5:17**

- ***Larkin Street Youth – Presenter: Sherilyn Adams***

Public Comment on this item.

12. Quarterly Report from HIV Health Services - VOTE **5:40**

Michelle Long will present the Grantee Quarterly Report. Possible vote on General Fund Budget Recommendations.

Public Comment on this item.

13. Dinner Break **6:00**

Meeting Evaluation Forms will be distributed to Council Members during the Dinner Break. Council Members will have an opportunity to complete Meeting Evaluation Forms.

14. Review and Discussion of Policy and Evaluation Committee Recommendations on Council Restructure – VOTE **6:15**

Public Comment on this item.

15. Notice of Vote for By-Laws Change – HIV+ Co-Chair to become HIV+ Non-aligned Consumer Co-Chair as defined by HRSA **7:25**

The Council is placed on Notice that a proposed By-Laws Change will be on the March 24, 2008 Council Meeting Agenda changing the HIV+ Co-Chair to become HIV+ Non-aligned Consumer Co-Chair as "non-aligned" is defined by HRSA. This agenda item is contingent on approval of Policy and Evaluation Committee Recommendations.

Public Comment on this item.

16. Nomination for At Large Steering Committee Members **7:26**

The Council will entertain nominations for four (4) At Large Steering Committee Members. Nominations will remain open until the March 24, 2008 Council Meeting. This agenda item is contingent on approval of Policy and Evalnation Committee Recommendations.

Public Comment on this item.

17. New Business/Next Agenda **7:28**

- *Please Note: The next full council meeting date is tentatively scheduled for Monday, March 24th, 2008, 4:30-7:30 p.m. at the State Building, Milton Marks Conference Center, 455 Golden Gate, Lower Level, San Francisco, CA, 94102.*

Public Comment on this item.

18. Adjournment **7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blocks of the Center, many run within 1 block. Also, take BART to SF Civic Center, then transfer to Muni Metro or F lines.
For more information or to plan your transit door-to-door visit San Francisco Muni or the Bay Area Transit Trip Planner. For information on MUNI accessible services, call 923-6142.
The following services are available when requested
by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV Health Services Planning Council
Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, February 25th, 2008
4:30 - 7:30 PM

DRAFT MINUTES

DOCUMENTS DEPT.
MAR 20 2008
SAN FRANCISCO
PUBLIC LIBRARY

1. **Call to Order**

The meeting was called to order by Co-Chair Thomas at 4:35 PM.

2. **Roll Call**

Roll was called and quorum was established.

3. **Review and Approval of Agenda**

The agenda was reviewed and approved by consensus.

4. **Review and Approval of January 28, 2008 Minutes**

The January 28th, 2008 Minutes were reviewed and approved by consensus.

5. **General Announcements**

- Joe Lynn, HIV Consumer Rights Advocate, was welcomed back to work.
- There will be a HOPWA public hearing on Tuesday, March 11 from 6PM until approximately 8 PM. For the 5th consecutive year, they have received a tiny increase mostly to go to San Mateo, however, all public input is encouraged.
- Aids Watch will be April 28-30
- A panel on AIDS housing issues will be at the Commonwealth Club on March 6th from 6 PM until 8 PM covering all housing issues surrounding AIDS housing.
- Jack Newby announced that the FPPC Form 700's are due and that he has some available. They can be turned into him this evening. They must be in by the end of the month.
- The Needs Assessment Work Group will be held on March 5th from 4 PM until 6 PM at 25 Van Ness Avenue, Room 330 B.

6. **Public Comment**

THE PUBLIC HAD THE OPPORTUNITY TO COMMENT ON ITEMS NOT ON THE AGENDA AND WITHIN THE JURISDICTION OF THE PLANNING COUNCIL.

There was no public comment

7. **Steering Committee Report**
Council Co-Chairs

Most of the meeting was spent on the Policy and Evaluation Committee's restructuring recommendations to be addressed in a presentation later in the meeting.

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/Full CARE Council Meeting Notice (Part 1 of 3).EML/1_multipart_xF8FF_2_February 25 2008 Full CouncilDraft Minutes.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/February 25 2008 Full CouncilDraft Minutes.doc?attach=1

- **CAEAR Coalition Update**
  - This is a national coalition advocating for Ryan White Parts A & C and ADAP. Not much will happen until after the election when a better picture of how Congress will look.
  - The Coalition talked to elected officials advocating for increased appropriations to Ryan White.
  - CM Allgaier, a Co-chair of the PWA Caucus of the CAEAR Coalition said one of the things brought up was that it was important to hear from grassroots so the PWA Caucus has developed the Community Meeting Initiative to offer a tool kit for people to have meetings and gather data. They are kicking off on Friday a pilot meeting in Chicago.

Public Comment on this item.

There was no public comment on this item.

8. Council Membership Interviews

George Stevens and Mary Lawrence Hicks, Membership Committee Co-Chairs

- *The Membership* Committee submitted the following applicants for FULL CARE Council Membership at this meeting
  - Ronald Lee Jewell
  - Paul Margolis

  Action: Motion to accept Lee Jewell as a member of the Council.
  Motion passes unanimously.

  Action: Motion to accept Paul Margolis as a member of the Council.
  Motion passes unanimously.

- The Membership *Committee will interview the following applicants at the March committee meeting.*
  - Anna Heath

Public Comment on this item.

There was no public comment on this item.

- The Applications for *review at the March Membership meeting include but are not limited to:*
  - Robert Oropeza

Public Comment on this item.

There was no public comment on this item.

Also announced by CM Stevens was the drafting of recommendations as to what to do with applications if the Council is full.

9. Distribution of Written Reports

- *Written reports will be received and filed for council consideration and review*
  - Three Year Plan Presentation

Jack Newby gave an oral presentation of the three year plan. It is available as a power point presentation.

- Reports from Marin and San Mateo Counties

Public Comment on this item.

There was no public comment on this item.

10. Part C Presentation

- ***San Francisco Clinic Consortium – Presenter : Allen Meyer***
    - Mr. Meyer presented information about the Clinic Consortium. The presentation included:
        - The Clinic Consortium is a partnership of 10 non-profit clinics serving around 70,000 clients per year; mostly low income and uninsured.
        - Funding mainly goes to Community Health Centers, County Health Departments and some academic medical schools.
        - The bulk of the Part C money goes for primary medical care with case management being second.
        - Also offered at some of the clinics are some dental services, treatment adherence, medical case management, psycho-social case management, substance abuse services and mental health services.
        - A question asking Mr. Meyer how the Consortium measures their success with reaching the most people with the Part C funds. He answered that they use client satisfaction surveys as well as bench marks from the federal government.

Public Comment on this item.

There was no public comment on this item.

11. Part D Presentation

- ***Larkin Street Youth – Presenter: Sherilyn Adams***

  Ms. Adams presented the Part D presentation accompanied by a Power Point slide show. She then moved to a question/comment session. Discussion included:
    - Goals of the program are to try to reunite runaway youth with their family.
    - 6 of the beds at the Ellis Apartments are designated as HOPWA units although the ultimate goal is to push the youth toward self-reliance.

Public Comment on this item.

There was no public comment on this item.

12. Quarterly Report from HIV Health Services

Michelle Long presented the Grantee Quarterly Report with a possible vote on General Fund Budget Recommendations.

The Health Department has an approximate deficit of 51 million dollars which is to be shared across the board.

HHS is receiving a reduction of 4.2 million dollars. Additionally, an agreement made with the Board of Supervisors to pay back general funds dollars award last fiscal year should the Council receive additional federal or state dollars. Consequently, HHS owes the general fund 4 million dollars resulting in an overall reduction of 8.2 million dollars.

However, the stop-loss funding of approximately 4.7 million will offset the 4 million dollars payable to the general fund by leaving 7 hundred thousand dollars.

- The council must make three decisions. They are as follows:
    1. How does the Council determine how to take the Part A reduction and provide a list to HRSA?
    2. What programs will be funded through the stop-loss funding.
    3. Recommendations where General Fund reduction should happen by prioritizing the service categories funded by General Fund dollars.

Public Comment on this item.

Mike Smith of AIDS Emergency Fund urged members to turn out at the Health Commission to lobby the commissioners to rethink the budget reductions. The meeting will be held on Tuesday, March 4th, at 101 Grove Street, San Francisco, at 3PM.

13. Dinner Break

Meeting Evaluation Forms were distributed to Council Members during the Dinner Break. Council Members had an opportunity to complete Meeting Evaluation Forms.

14. Review and Discussion of Policy and Evaluation Committee Recommendations on Council Restructure

Policy and Evaluation Committee Co-Chair Allgaier presented the recommendations from the committee. After the presentation, a question and answer session was held. Discussion included:

- There were concerns about the disbanding of the Planning Committee as it has always been excellent at the work that it does.
- There was concern about changing the HIV positive consumer Co-Chair seat to a non-affiliated consumer seat.

Action: Motion to amend the recommendation to remove the term non-aligned from the By-Laws change (Molnar, Allgaier).

Vote
Ayes 26
Nays 0
The motion passed unanimously.

Discussion about the proposal from Policy and Evaluation resumed. Discussion included:

- There was concern that the Council is not fully committed to cultural diversity.
- There was concern that someone nominated for an at-large seat may have interest in being a co-chair.

Action: Motion to accept the proposal from the Policy and Evaluation Committee with the amendment.

Vote
Ayes 24
Nays 4
Motion passes by consensus.

Public Comment on this item.

There was no public comment on this item.

15. Notice of Vote for By-Laws Change – HIV+ Co-Chair to become HIV+ Non-aligned Consumer Co-Chair as defined by HRSA

The Council is placed on Notice that a proposed By-Laws Change will be on the March 24, 2008 Council Meeting Agenda changing the HIV+ Co-Chair to become HIV+ Non-aligned Consumer Co-Chair as "non-aligned" is defined by HRSA. This agenda item is contingent on approval of Policy and Evaluation Committee Recommendations.

Public Comment on this item.

There was no public comment on this item.

16. Nomination for At Large Steering Committee Members

The Council received nominations for four (4) At Large Steering Committee Members. Nominations will remain open until the March 24, 2008 Council Meeting. This agenda item is contingent on approval of Policy and Evaluation Committee Recommendations.

Member Nominated	Nominating Member	Accept/Decline
Johnson Livingston	Molnar	Accept
Frazier	Molnar	Decline
Penagos	Molnar	Maybe
Newell	Cooper	Decline

Public Comment on this item.

There was no public comment on this item.

17. New Business/Next Agenda

- Please Note: The next full council meeting date is tentatively scheduled for Monday, March 24th, 2008, 4:30-7:30 p.m. at the State Building, Milton Marks Conference Center, 455 Golden Gate, Lower Level, San Francisco, CA, 94102.

Public Comment on this item.

There was no public comment on this item.

18. Adjournment

The meeting was adjourned at 7:45 by Co-Chair Thomas.

03-20-08P01:51 RCVD

HIV HEALTH SERVICES PLANNING COUNCIL

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, March 24th, 2008
4:30 - 7:30 PM

DOCUMENTS DEPT.

MAR 20 2008

SAN FRANCISCO
PUBLIC LIBRARY

DRAFT AGENDA

1.	**Call to Order**	**4:30**
2.	**Roll Call**	**4:32**
3.	**Review and Approval of Agenda – VOTE**	**4:38**
4.	**Review and Approval of February 25, 2008 Minutes - VOTE**	**4:40**
5.	**General Announcements**	**4:45**
6.	**Public Comment**	**4:50**

THE PUBLIC HAS THE OPPORTUNITY TO COMMENT ON ITEMS NOT ON THE AGENDA AND WITHIN THE JURISDICTION OF THE PLANNING COUNCIL.

7. Steering Committee Report **4:55**
Council Co-Chairs

Public Comment on this item.

8. Council Membership Interviews - VOTE **4:58**
George Stevens and Mary Lawrence Hicks, Membership Committee Co-Chairs

- *The Membership Committee submits the following applicants for FULL CARE Council Membership at this meeting - VOTE*
  - *Anna Heath*
- *The Membership Committee will interview the following applicants at the April committee meeting.*
  - *Noah Briones*
  - *Jim McGrath*
  - *Robert Oropeza*

Public Comment on this item.

- *There are no pending Applications for review at the April Membership meeting.*

Public Comment on this item.

9. Review and Discussion of General Funds Prioritization and Allocation Recommendations – VOTE **5:00**

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/Full CARE Council Meeting Notice (Part 1 of 3).EML/1_multipart_xF8FF_3_March 24 2008 Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/March 24 2008 Draft Agenda.doc?attach=1

The Council will review, discuss and determine the General Funds Prioritization and Allocation recommendations for FY 2008/2009.

10. Breakout Session of CARE Council Committees - VOTE **5:45**

- *The CARE Council Committees will break out into individual sessions to elect co-chairs and determine meeting dates/times.*
    - ***Consumer and Minority Affairs Committee – VOTE***
        - *The Committees will elect co-chairs and determine meeting dates/times*
    - ***Government and Provider Affairs Committee – VOTE***
        - *The Committees will elect co-chairs and determine meeting dates/times*
    - ***Membership Committee – VOTE***
        - *The Committees will elect co-chairs and determine meeting dates/times*
    - ***Points of Integration – VOTE***
        - *The Committees will elect co-chairs and determine meeting dates/times*
- ***Individual Committee Outcome Reports back to Council***

11. Dinner Break **6:00**

Council Committees may work through the Dinner Break on their Committee Organization.

Meeting Evaluation Forms will be distributed to Council Members during the Dinner Break. Council Members will have an opportunity to complete Meeting Evaluation Forms.

12. Nomination/Election for At Large Steering Committee Members - VOTE **6:15**

The Council will accept nominations and elect four (4) At Large Steering Committee Members.

Public Comment on this item.

13. Vote for By-Laws Change – HIV+ Co-Chair to become HIV+ Consumer Co-Chair - VOTE **6:25**

The Council will vote on changing the HIV+ Co-Chair to become HIV+ Consumer Co-Chair.

Public Comment on this item.

14. HIV Health Planning Work Group Report **6:30**

Public Comment on this item.

15. New Business/Next Agenda **7:25**

- *Please Note: The next full council meeting date is tentatively scheduled for Monday, April 28th, 2008, 4:30-7:30 p.m. at the State Building, Milton Marks Conference Center, 455 Golden Gate, Lower Level, San Francisco, CA, 94102.*

Public Comment on this item.

16. Adjournment **7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blocks of the Center, many run within 1 block. Also, take BART to SF Civic Center, then transfer to Muni Metro or F lines.
For more information or to plan your transit door-to-door visit San Francisco Muni or the Bay Area Transit Trip Planner. For information on MUNI accessible services, call 923-6142.
The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, March 24th, 2008
4:30 - 7:30 PM

DRAFT MINUTES

1. **Call to Order**

   The meeting was called to order at 4:40 by Co-Chair Thomas.

2. **Roll Call**

   Roll was called and quorum was established.

3. **Review and Approval of Agenda**

   The agenda was reviewed and approved by consensus.

4. **Review and Approval of February 25, 2008 Minutes**

   The February 25th, 2008 Minutes were reviewed and approved by consensus.

5. **General Announcements**

   Council Member Banks announced that on March 7th, there was a group for African-American heterosexual HIV positive support group that was well attended. He feels that this population is large enough that it needs servicing.

6. **Public Comment**

   - There will be a Fair Housing Work Group sponsored by AIDS Legal Referral Panel (ALRP) on Wednesday, April 23rd at 201 Turk St. Registration begins at 8:30 AM. The cost is $40, scholarships are available.

7. **Steering Committee Report**
   Council Co-Chairs

   The Co-Chairs reported that the Steering Committee update will be included in other agenda items for this meeting.

   Public Comment on this item.

   There was no public comment on this item.

8. **Council Membership Interviews**
   George Stevens and Mary Lawrence Hicks, Membership Committee Co-Chairs

   ➢ The Membership *Committee submitted the following applicants for FULL CARE Council Membership at this meeting:*

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/HIV Health Services Planning Council Meeting Notice.EML/1_multipart_xF8FF_4_March 24 2008 Full Council Draft Minutes.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/March 24 2008 Full Council Draft Minutes.doc?attach=1

DOCUMENTS DEPT.

APR 22 2008

SAN FRANCISCO
PUBLIC LIBRARY

- *Anna Heath*

  Action: Vote to accept Anna Heath's application for Council Membership.
  Motion passes unanimously.

➢ The Membership *Committee will interview the following applicants at the April committee meeting.*

- Noah Briones
- Jim McGrath
- Robert Oropeza

Public Comment on this item.

There was no public comment on this item.

➢ There are no pending Applications for *review at the April Membership meeting.*

Public Comment on this item.
There was no public comment on this item.

9. Review and Discussion of General Funds Prioritization and Allocation Recommendations

The Council reviewed, discussed and determined the General Funds Prioritization and Allocation recommendations for FY 2008/2009. Discussion included:

- Council Members to state any conflict of interest categories. These were stated as follows:

Council Member	Conflict
Thomas	Board of Asian Pacific Islander Wellness Center-Centers of Excellence
Cooper	Board of Tenderloin Health-Centers of Excellence
Penagos	Mission Neighborhood Health-Centers of Excellence, medical and non-medical case management, outreach
Ramos	SFAIDS Foundation Director of Client Services- referrals to health and mental health care, psycho-social support
Spaeth	Primary Health Care
Jewell	Board of Project Open Hand- food programs
Stevens	Board of Maitri Compassionate Care -housing
Hicks	Primary Care, Centers of Excellence, AETC

Deleted: Maitra

Frazier	Centers of Excellence, and home health care
Molnar	Psycho-social support, non-medical case management, planning council support, referral for health care

SF Department of Public Health (SF DPH) AIDS Office staff presented the "Big Picture" informing the Council of where funding is coming from and what losses are in place to enable Council Members to make more informed decisions surrounding prioritization and allocation. The Steering Committee sent recommendations for prioritizations for general fund dollars that the Full Council discussed and voted on. Discussion included:

- The concepts behind the order in which the Steering Committee prioritized the different service categories. Some of these reasons were:
  - Some service categories my include services that are duplicative of other service categories.
  - Some of the categories are funded by other sources: such as residential substance abuse /non medical detox.
  - Some categories only receive one funding stream (such as General Funds or RWPA), and are therefore more at risk for total elimination when that funding stream is removed.
  - Feedback from consumer forums and needs assessments regarding the services most valued by consumers of services.
  - The need to recognize and evaluate the services that make up the entire system of care, and the need to make decisions that do not unduly put in danger or eliminate valuable and at times unique services that help to make this system so effective.

Public Comment on this item:

- It was questioned what the logic was in re-prioritizing the categories when there has been a methodology used in the past for reduction scenarios and why this same scenario could not apply to this process.
- There was concern that moving some categories into general funds would loose all funding streams for such categories and cause financial ruin for such agencies/programs.

Action: Motion to approve proposal from the Steering Committee that the HHSPC accept the recommended General Funds priority order.

Vote:
Ayes: 15
Nays: 4
Abstentions: 1
Motion passes.

Action: Motion to follow recommendations from Steering Committee to allocate programmatic savings in RWPA, MAI Award reductions, and RWPB Augmentation to lessen the impact of cuts:

- Restore the $10,915 reduction in MAI funds.

- Apply the available RWPB Augmentation dollars to fund the shortfalls for allowable Tier 4 service (Residential Substance Abuse programs) to cover program costs from 4/1/08-6/30/08.

Vote:
Ayes: 18
Nays: 0
Abstentions: 1
Motion passes.

Action: Motion to move legal services to position just below outreach-priority item 10 (Molnar, Harris).

Public Comment on this item.

Bill Hirsch from ALRP spoke in favor of increasing the rank of legal services.

Vote:
Ayes: 13
Nays: 7
Motion fails.

Action: Motion to amend motion 3 to not move medical detox over to RWPA. (Thomas/)

Public Comment on this item.
There was no public comment on this item.

Vote:
Ayes: 17
Nays: 2
Abstentions: 1
Motion passes.

Action: Motion that HHSPC allocate programmatic savings in RWPA 08/09 funds by moving General Fund's services to RWPA, using the priority order determined in motion 1 above. (Steering Committee)

Public Comment on this item.

There was a comment that what has been done with this process has been to move everything that was moved to general funds last year has been moved back to RWPA except for 2 service categories-legal services and emergency financial services.

Vote:
Ayes: 3
Nays: 15
Abstentions: 2
Motion fails.

Action: Motion that the HHSPC allocate programmatic savings in RWPA 08/09 funds by moving General Fund's services to RWPA, using the priority order determined at the August 2007 summit. (Allgaier/Thomas)

Public comment on this item.

There was comment from the public that there was logic in this motion.

Vote:
Ayes: 10
Nays: 9
Abstentions: 1
Motion fails.

Action: Motion that HHSPC allocate programmatic savings in RWPA 08/09 funds (described in Handout C) by moving General Funds services to RWPA, using the priority order determined in Motion 1 and moving Legal Services and Emergency Financial Services to RWPA funding. The priority order would breakdown as follows:

1. Ambulatory/Outpatient Medical Care
2. Mental Health Services
3. Medical Case Management
4. Dental/Oral Health Care
5. Home Health Care
6. Hospice
7. Outpatient Substance Abuse
8. Food/Delivered Meals
9. Psycho-Social Support
10. Outreach
11. Legal Services
12. Emergency Financial Services

Vote:
Ayes: 18
Nays: 1
Motion passes

Action: Motion that SF DPH HHS make the necessary adjustments in funding allocations in order to accommodate the different fiscal years between Ryan White funding and General Fund funding.

Motion passes by consensus.

Action: Motion that the HHSPC adopt the proposal from the March 11, 2008 Planning Committee Meeting from the HHSPC Co-Chairs.

Motion passes by consensus.

Formatted: No underline

The Meeting ended after this agenda item. The Dinner Break took place during Agenda Item 9 and the council returned to discussion and votes on Agenda Item 9. All other agenda items were not addressed, except for Item 16: Adjournment.

10. **Breakout Session of CARE Council Committees**
This item was not discussed.

11. **Dinner Break**

Meeting Evaluation Forms were distributed to Council Members during the Dinner Break. Council Members had an opportunity to complete Meeting Evaluation Forms.

12. **Nomination/Election for At Large Steering Committee Members**
This item was not discussed.

Public Comment on this item.

There was no public comment on this item.

13. **Vote for By-Laws Change – HIV+ Co-Chair to become HIV+ Consumer Co-Chair**
This item was not discussed.

Public Comment on this item.

There was no public comment on this item.

14. **HIV Health Planning Work Group Report**
This item was not discussed.

Public Comment on this item.

There was no public comment on this item.

15. **New Business/Next Agenda**

- *Please Note: The next full council meeting date is tentatively scheduled for Monday, April 28th, 2008, 4:30-7:30 p.m. at the State Building, Milton Marks Conference Center, 455 Golden Gate, Lower Level, San Francisco, CA, 94102.*

Public Comment on this item.

There was no public comment on this item.

16. **Adjournment**

The meeting was adjourned at 7:50 PM by Co-Chair Thomas.

DOCUMENTS DEPT.
APR 22 2008
SAN FRANCISCO
PUBLIC LIBRARY

HIV HEALTH SERVICES PLANNING COUNCIL

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, April 28, 2008
4:30 - 7:30 PM

DRAFT AGENDA

1.	**Call to Order**	**4:30**
2.	**Roll Call**	**4:32**
3.	**Review and Approval of Agenda – VOTE**	**4:38**
4.	**Review and Approval of March 24, 2008 Minutes - VOTE**	**4:40**
5.	**General Announcements**	**4:45**
6.	**Public Comment**	**4:50**

The Public has the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council.

7. Vote for By-Laws Change – HIV+ Co-Chair to become HIV+ Consumer Co-Chair – VOTE **4:55**

The Council will vote on changing the HIV+ Co-Chair to become HIV+ Consumer Co-Chair.

ARTICLE III - MEMBERSHIP

Current

Section 4. The Council shall elect, using a voting mechanism determined by the Council, three Co-Chairpersons who shall preside at all meetings of the Council. The Co-Chairs shall serve for a two-year term, and at least one of the elected Co-Chairs shall be a PLWH, at least one shall be a person of color, and at least one shall be a woman. The Council may designate alternate acting Co-Chairpersons to preside over meetings during the absence of the appointed Co-Chairs.

Recommended Amendment

Section 4. The Council shall elect, using a voting mechanism determined by the Council, three Co-Chairpersons who shall preside at all meetings of the Council. The Co-Chairs shall serve for a two-year term, and at least one of the elected Co-Chairs shall be an HIV + Consumer, at least one shall be a person of color, and at least one shall be a woman. The Council may designate alternate acting Co-Chairpersons to preside over meetings during the absence of the appointed Co-Chairs.

Public Comment on this item.

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/HIV Health Services Planning Council Meeting Notice.EML/1_multipart_xF8FF_2_April 28 2008 Full Council Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/April 28 2008 Full Council Draft Agenda.doc?attach=1

8. Council Membership and Renewals - VOTE **4:58**

George Stevens and Mary Lawrence Hicks, Membership Committee Co-Chairs

- ***The Membership Committee submits the following applicants for FULL CARE Council Membership at this meeting - VOTE***
  - *Noah Briones*
- ***The Membership Committee will interview the following applicants at the April committee meeting.***
  - *Jim McGrath*
  - *Robert Oropeza*

Public Comment on this item.

- *There are no pending Applications for review at the April Membership meeting.*

Public Comment on this item.

- ***The Committee recommends the following for Council Membership Renewal:***
  - *CM Philip*
  - *CM Antonetty*
  - *CM Siron*
  - *CM Thomas*
  - *CM Newell*

Public Comment on this item.

9. Nomination/Election of Steering Committee At-Large Members – VOTE

The Council will nominate and vote on candidates for the four (4) Steering Committee At-Large Positions. Ballots will be distributed at this time and collected at the commencement of the Dinner Break. The Steering Committee At-Large Members will be announced immediately following the Dinner Break. **5:05**

10. General Funds Update – VOTE **5:10**

The Committee will receive up to date information regarding the General Funds Cuts and the implications for the 2007/2008 Fiscal Year Budget as known at the time of meeting.

11. EPI Data/Unmet Needs Presentation **5:25**

Maree Kay Parisi, HIV Epidemiology Section,
AIDS Office San Francisco Department of Public Health

12. Dinner Break **6:10**

Meeting Evaluation Forms will be distributed to Council Members during the Dinner Break and the Ballots for Steering Committee At-Large Positions will be collected. Council Members will have an opportunity to complete Meeting Evaluation Forms.

13. Veteran's Administration Presentation **6:20**

There will be a presentation on services offered through the VA Clinic for Persons Living With HIV/AIDS.

14. HIV Health Planning Work Group Report **6:35**

Recommendations from a Planning Council/DPH/Community Work Group will be presented.

Public Comment on this item.

15. New Business/Next Agenda 7:25

- *Please Note: The next full council meeting date is tentatively scheduled for Monday, May 19th, 2008, 4:30-7:30 p.m. at the State Building, Milton Marks Conference Center, 455 Golden Gate, Lower Level, San Francisco, CA, 94102. This meeting will be the annual joint meeting with the SF HIV Health Services Prevention Planning Council.*

Public Comment on this item.

16. Adjournment 7:30

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blocks of the Center, many run within 1 block. Also, take BART to SF Civic Center, then transfer to Muni Metro or F lines.
For more information or to plan your transit door-to-door visit San Francisco Muni or the Bay Area Transit Trip Planner. For information on MUNI accessible services, call 923-6142.
The following services are available when requested
by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought

into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, April 28, 2008
4:30 - 7:30 PM

Minutes

GOVERNMENT
DOCUMENTS DEPT

MAR 2 3 2010

SAN FRANCISCO
PUBLIC LIBRARY

1. **Call to Order**

   The meeting was called to order at 4:35 PM by Co-Chair Manley.

2. **Roll Call**

   Roll was called and quorum was established.

3. **Review and Approval of Agenda – VOTE**

   The agenda was reviewed and approved by consensus.

4. **Review and Approval of March 24, 2008 Minutes – VOTE**

   The March 24, 2008 minutes were reviewed and with the following changes were approved by consensus.

5. **General Announcements**

   The Asian Pacific Islander Wellness Center will be held on May at Cityview at Metreon.

   A request for committee co-chairs to place any agenda items for the May 9th retreat with Council Co-chairs or Council support so that the agenda for the retreat can be finalized.

6. **Public Comment**

   There was no public comment.

7. **Vote for By-Laws Change – HIV+ Co-Chair to become HIV+ Consumer Co-Chair – VOTE**

   The Council voted on changing the HIV+ Co-Chair to become HIV+ Consumer Co-Chair.

   ARTICLE III - MEMBERSHIP

   Current

   Section 4. The Council shall elect, using a voting mechanism determined by the Council, three Co-Chairpersons who shall preside at all meetings of the Council. The Co-Chairs shall serve for a two-year term, and at least one of the elected Co-Chairs shall be a PLWH, at least one shall be a person of color, and at least one shall be a woman. The Council may designate alternate acting Co-Chairpersons to preside over meetings during the absence of the appointed Co-Chairs.

Recommended Amendment

Section 4. The Council shall elect, using a voting mechanism determined by the Council, three Co-Chairpersons who shall preside at all meetings of the Council. The Co-Chairs shall serve for a two-year term, and at least one of the elected Co-Chairs shall be an HIV + Consumer, at least one shall be a person of color, and at least one shall be a woman. The Council may designate alternate acting Co-Chairpersons to preside over meetings during the absence of the appointed Co-Chairs.

Public Comment on this item.

There was no public comment on this item.

Action: **Motion to change the by-laws to reflect that the HIV+ Co-Chair to become HIV+ Consumer Co-Chair.**
Vote:
Ayes: 24
Nays: 0
Motion passes unanimously.

8. Council Membership and Renewals - VOTE

George Stevens and Mary Lawrence Hicks, Membership Committee Co-Chairs

- ***The Membership Committee submits the following applicants for FULL CARE Council Membership at this meeting - VOTE***
  - *Noah Briones*

    Action: **Motion to accept Mr. Briones for Council membership.**
    Vote:
    Motion passes unanimously.

- ***The Membership Committee will interview the following applicants at the May committee meeting.***
  - *Jim McGrath*
  - *Robert Oropeza*

Public Comment on this item.

There was no public comment on this item.

- *There are no pending Applications for review at the May Membership meeting.*

Public Comment on this item.

There was no public comment on this item.

- ***The Committee recommends the following for Council Membership Renewal:***
  - *CM Philip*
  - *CM Antonetty*
  - *CM Siron*
  - *CM Thomas*
  - *CM Newell*

Public Comment on this item.

There was no public comment on this item.

Action: **Motion to accept all council members' renewal application.**

Motion passes unanimously.

9. Nomination/Election of Steering Committee At-Large Members – VOTE

The Council nominated and voted on candidates for the four (4) Steering Committee At-Large Positions. Ballots were distributed at this time. The nominees were as follows:

- **CM Mabry**
- **CM Hart**
- **CM Andrews**
- **CM Penagos**

Action: **Motion to accept the four candidates as At-Large Steering Committee Members (Thomas, Pearce).**
Vote:
Motion passes unanimously.

10. General Funds Update – VOTE

The Committee received up to date information regarding the General Funds Cuts and the implications for the 2007/2008 Fiscal Year Budget as known at the time of this meeting. Michelle Long and Dean Goodwin (SF DPH HHS) presented a snapshot of the general funds budget. The presentation included:

- The Stop Loss funding of 4.76 million dollars has been used to repay a $4.0 million repayment to the Board of Supervisors GF loan for FY 2007-08.
- There will be a 22% across the board reduction to HHS funding plus the holding harmless of direct housing services and Residential Substance Abuse programs, and the defunding of the Complementary Therapies category.

Discussion and questions included:

- Questions regarding a surplus fund that the Board of Supervisors has had in previous years were raised.
  - Michelle Long (SF DPH HHS) replied that she had heard nothing about this funding source for this budget year.
- What are the next steps for the Council to help stop some of these reductions in funding?
  - It was suggested that Council Members lobby the Health Commission and the Board of Supervisors. The next meeting of the Health Commission will be May 6th at 101 Grove St., San Francisco, Room 300 at 3PM.
- There was a question regarding the Controller's Office having jurisdiction over Ryan White Part A funding.
  - Michelle Long (SF DPH HHS) answered that the funds being reclaimed are actually General Fund dollars of which the Controller's Office does have legislative authority over.

Public Comment on this item.

There was comment that a 22% reduction in funding were rather staggering and it was suggested that people get together and go to the Board of Supervisors and the Mayor's office and lobby on behalf of the support agencies.

11. EPI Data/Unmet Needs Presentation

Maree Kay Parisi, HIV Epidemiology Section, AIDS Office San Francisco Department of Public Health

Ms. Parisi presented the EPI data/unmet needs to the Council via a PowerPoint presentation. She then held discussion session. Discussions and questions included:

Public Comment on this item.

There was a question as to the ratio of gay men that are infected.

12. Dinner Break

Meeting Evaluation Forms were distributed to Council Members during the Dinner Break. Council Members had an opportunity to complete the Meeting Evaluation Forms.

13. Veteran's Administration Presentation

There was a presentation on services offered through the VA Clinic for Persons Living With HIV/AIDS. Dr. Peter Jensen and Dr. Jenny Espinoza-Marcus presented the information. The presentation and discussion included:

- That any veteran with an honorable discharge was eligible to receive veteran's benefits.
- That the VA is the largest provider of health care for PLWHA in the country.
- 25% of all homeless are veterans.

14. HIV Health Planning Work Group Report

Recommendations from a Planning Council/DPH/Community Work Group were presented. Discussion and questions included:

- There was a question regarding why the Council had not followed the comprehensive plan.
- There were concerns that lower risk groups were not included in care efforts and services.
- It was stated that the group was working to ensure that services and access to services would be open to all.
- It was asked if the request was for the Council to approve this document in whole or by parts.
    - Co-Chair Thomas replied that DPH and the Community Work Group approved the document in whole and that the Prevention Council had been asked to as well and it was hoped that the CARE Council would also. It will be noticed as a vote for the May Full Council Meeting.

Public Comment on this item.

There was no public comment on this item.

15. New Business/Next Agenda

- *Please Note: The next full council meeting date is scheduled for Monday, May 19th, 2008, 4:30-7:30 p.m. at the State Building, Milton Marks Conference Center, 455 Golden Gate, Lower Level, San Francisco, CA, 94102. This meeting will be the annual joint meeting with the SF HIV Health Services Prevention Planning Council.*

Public Comment on this item.

There was no public comment on this item.

16. Adjournment

The meeting was adjourned at 7:30 PM by Co-Chair Manley.

HIV Health Services Planning Council
HIV Prevention Planning Council
Joint Meeting

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, May 19th, 2008
4:30 - 7:30 PM

F
122
#1
5/19/08
Joint
draft

DRAFT AGENDA

Joint Meeting Commences

1. Joint Meeting Begins **4:30**
Tracey Packer, HIV Prevention Planning Council
Laura Thomas, HIV Health Services Planning Council

Objective: The Co-Chairs welcome the two Councils and give a brief overview of the purpose of having a joint meeting.

Public Comment on this item

DOCUMENTS DEPT
MAY 16
SAN FRANCISCO
PUBLIC LIBRARY

2. Roll Call – HIV Health Services Planning Council

3. Review and Approval of Agenda – HHSPC – VOTE

4. Discussion of Strategic Issues from the 7 areas of Recommendations from the San Francisco HIV Health Provider's Workgroup (SFHHPWG) **4:40**
All, Laura Thomas

Objective: To allow members of the HPPC and HSPOC to discuss the recommendations from the document developed by the San Francisco HIV Health Provider's Work Group. The small Groups will be made up of a mixture of HSPC and HPPC members.

- ***Background (information item)*** **4:40-4:50**
  All

  Objective: To give Council members an overview of the history of the SFHHWG and discuss the recommendations which were developed

- ***Meet in small groups (discussion item)*** **4:50-5:30**

  Objective: To allow members from both Council to introduce themselves and participate in discussion on the recommendations of SFHPWG.

- ***Report back from small groups (information item)*** **5:30-6:00**

  Objective: to give Council members an opportunity to report back from the small group discussions.

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/Updated May 19, 2008 HIV Health Services Planning Council Agenda.EML/1_multipart_xF8FF_2_May 19 2008 Updated Full Council Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/May 19 2008 Updated Full Council Draft Agenda.doc?attach=1

- *Next Steps (Recommendation by the two Councils for the SFHHPWG (Action item/possible vote)* **6:00-6:15**

  Objective: Based on the outcome of the small group discussions, the Councils will formulate a recommendation for the next steps for the SFHHPWG.

Public Comment on this item

5. Next Steps - VOTE **6:15**
Co-Chairs from both Councils

Objective: the group will discuss next steps for the two Councils to continue work together.

Public Comment on this item

6. Summary, Evaluation, and Closure of Meeting - HPPC **6:25**
Tracey Packer

7. Joint Council Meeting Adjourned **6:30**

(This will be the dinner break for Members of the HIV Health Services Planning Council)

HIV Health Services Planning Council Meeting Commences

---

1. Review and Approval of April 28, 2008 Minutes - VOTE **6:40**

2. General Announcements **6:42**

- *Formation of Work Group for Council Member Rights and Responsibilities and Grievances*

3. Public Comment **6:44**

The Public has the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council.

4. Budget Review – VOTE **6:45**
Michelle Long, Director SF HIV Health Services

SF HIV Health Services Director will provide the Council with a Budget Update and a possible VOTE on Budget changes may occur.

Public Comment on this item

5. HIV Health Planning Work Group Report - VOTE **7:05**

Recommendations from a Planning Council/DPH/Community Work Group will be presented.

Public Comment on this item.

6. New Business/Next Agenda **7:25**

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/Updated May 19, 2008 HIV Health Services Planning Council Agenda.EML/1_multipart_xF8FF_2_May 19 2008 Updated Full Council Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/May 19 2008 Updated Full Council Draft Agenda.doc?attach=1

- *Please Note: The next full council meeting date is tentatively scheduled for Monday, June 23rd, 2008, 4:30-7:30 p.m. at the State Building, Milton Marks Conference Center, 455 Golden Gate, Lower Level, San Francisco, CA, 94102.*

Public Comment on this item.

7. Adjournment 7:30

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blocks of the Center, many run within 1 block. Also, take BART to SF Civic Center, then transfer to Muni Metro or F lines.
For more information or to plan your transit door-to-door visit San Francisco Muni or the Bay Area Transit Trip Planner. For information on MUNI accessible services, call 923-6142.
The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council

members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV Health Services Planning Council
HIV Prevention Planning Council
Joint Meeting

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, May 19th, 2008
4:30 - 7:30 PM

DRAFT Minutes

DOCUMENTS DEPT

JUN 18 2008

SAN FRANCISCO
PUBLIC LIBRARY

Joint Meeting Commences

1. Joint Meeting Begins
Tracey Packer, HIV Prevention Planning Council
Laura Thomas, HIV Health Services Planning Council

Objective: The Co-Chairs welcomed the two Councils and gave a brief overview of the purpose of having a joint meeting.

Public Comment on this item

2. Roll Call – HIV Health Services Planning Council

Roll was called. Quorum was established.

3. Review and Approval of Agenda – HHSPC – VOTE

The agenda was reviewed and revised to reflect that agenda item 4 in the Full Council was being replaced to discuss the newly announced general funds cuts and was approved by consensus.

4. Discussion of Strategic Issues from the 7 areas of Recommendations from the San Francisco HIV Health Provider's Workgroup (SFHHPWG)
All, Laura Thomas

Objective: To allow members of the HPPC and HSPOC to discuss the recommendations from the document developed by the San Francisco HIV Health Provider's Work Group. The small Groups will be made up of a mixture of HSPC and HPPC members.

- ***Background (information item)***
  All

  Objective: Gave Council members an overview of the history of the SFHHWG and discussed the recommendations which were developed.

- ***Meet in small groups (discussion item)***

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/HIV Health Services Planning Council Meeting Notice.EML/1_multipart_xF8FF_3_May 19 2008 Full Council Draft Minutes.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/May 19 2008 Full Council Draft Minutes.doc?attach=1

Objective: Members from both Councils introduced themselves and participated in a discussion on the recommendations of SFHPWG.

- ***Report back from small groups (information item)***

  Objective: to give Council members an opportunity to report back from the small group discussions. Discussion included:

  Group 1: Ending New Infections:

  - *Measurements of population/community specific; other cities promising practices*
  - *Housing and substance abuse services*
  - *Collaboration with other counties' prevention messages/care*
  - *Challenge funding structure*
  - *Underlying factors*
  - *Not San Francisco based, not population based*

  Group 2: Caring

  - *The group agreed with the principles and added the following:*
  - *Strengthen strategic issues*
  - *Policies and strategic issues*
  - *Systems as barriers*
  - *Evaluation of COEs; know if systems work before expanding*
  - *Full disclosure of consumers/ HIPPA*
  - *Recommend reallocation of state and general funds dollars*

  Group 3: Integration of Prevention and CARE

  - *Agreed with all principles*
  - *Agreed with action steps*

  Group 4: Housing

  - *Agreed to strategic issues*
  - *Recommends the following:*
    - *Are the numbers of 500 housing subsidies and 100 employment opportunities realistic over the next two years*
  - *Action steps*
    - *Maximize housing funds by looking at cost effectiveness of program models and city wide policies, including landlord charges*
    - *New funding streams for housing, including access to news marriage license fees; particularly relevant because of the disproportionate effect HIV has on gays and lesbians*

- *Place housing, including housing vouchers within the larger context of supportive services and PWP activities*

Group 5: Funding changes/shifting priorities

- *Consumer crafting input; feedback vs. input priority*
- *Supporting rehabilitation-not the same old services*
- *Access private sector*
- *Bay Area response*
- *New U.S. president needed*
- *Use existing funds efficiently*
- *Ensure identity of prevention/care*
- *Evaluate services*
- *Renewed commitment re: HIV next generation*
- *Process concerns*
- *Target participation*

Group 6: Quality and Effectiveness

- *Reframed strategies and activities*
- *Outcome based evaluation vs. units of service*
- *Voice of consumers in developing outcomes measurements*
- *Funding for evaluation/quality assurance might be taken from services but it is an investment in input*
- *Measures of care and prevention are different*
- *Looking at mental health dollars*
- *Next steps: Work groups*

Group 7: Leadership and Accountability

- *Agreed with principles but thought that they were vague*
- *Leadership body-Who?*
- *Planning or advisory?*
- *Integrated data collections across departments*
- *Integrated evaluation systems across departments*
- *Who keeps an eye on services*

- ***Next Steps (Recommendation by the two Councils for the SFHHPWG (Action item/possible vote)***

  Objective: Based on the outcome of the small group discussions, the Councils formulated a recommendation for the next steps for the SFHHPWG.

Public Comment on this item

5. Next Steps - VOTE

Co-Chairs from both Councils

Objective: the group will discuss next steps for the two Councils to continue work together.

Public Comment on this item

6. Summary, Evaluation, and Closure of Meeting - HPPC

Tracey Packer

- *Ms. Packer thanked both councils and expressed that she felt that the meeting was very productive.*

7. Joint Council Meeting Adjourned

The meeting was adjourned at 6:30 PM by Co-Chair Packer.

(The SF HIV Health Services Planning Council dinner break occurred from 6:30-6:40 pm)

HIV Health Services Planning Council Meeting Commences

---

1. Review and Approval of April 28, 2008 Minutes – VOTE

The April 23, 2008 Minutes were reviewed and approved by consensus.

2. General Announcements

- *Formation of Work Group to develop the Council Member Rights and Responsibilities And the Grievance Procedures. It will probably meet two to three times over the next several months.*
- *The new state budget reflects that ADAP will be fully funded.*

3. Public Comment

The Public has the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council.

There was no public comment on this item.

4. Budget Review – VOTE

Michelle Long, Director SF HIV Health Services

SF HIV Health Services Director provided the Council with a Budget Update.

Public Comment on this item

There was no public comment on this item.

Action: Motion to rescind the allocation of the $900,000 in Ryan White funds and to ask CMA, in conjunction with GPA, to develop a proposal for how to allocate the available $1, 565, 853 for the June Council Meeting.

Vote:
Ayes: 25
Nays: 0
Motion passes unanimously.

5. HIV Health Planning Work Group Report - VOTE

This Item was not discussed.

Public Comment on this item.

6. New Business/Next Agenda

- *Please Note: The next full council meeting date is tentatively scheduled for Monday, June 23rd, 2008, 4:30-7:30 p.m. at the State Building, Milton Marks Conference Center, 455 Golden Gate, Lower Level, San Francisco, CA, 94102.*

Public Comment on this item.

There was no public comment on this item.

7. Adjournment

The meeting was adjourned at 7:45 PM by Co-Chair Thomas.

06-18-08P04:26 RCVD

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, June 23rd, 2008
4:30 - 7:30 PM

DOCUMENTS DEPT.

JUN 18 2008

SAN FRANCISCO
PUBLIC LIBRARY

DRAFT AGENDA

1.	**Call to Order**	**4:30**
2.	**Roll Call**	**4:32**
3.	**Review and Approval of Agenda – VOTE**	**4:38**
4.	**Review and Approval of May 19th, 2008 Minutes - VOTE**	**4:40**
5.	**General Announcements**	**4:45**

- *Planning Council Support Staffing Update*

6. Public Comment **4:55**

The Public has the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council.

7. Council Membership and Renewals - VOTE **5:05**

George Stevens and Mary Lawrence Hicks, Membership Committee Co-Chairs

- *The meeting dates for the Work Group to review and revise the current Council Members Rights and Responsibilities and Grievance Policy are as follows:*
  - Wednesday July 9th 3:00 to 5:00 (25 Van Ness Conference Room 330B)
  - Thursday July 24th 3:00-5:00 (25 Van Ness Conference Room 330B)
  - There may be a third meeting scheduled in August.
  - **All interested council members are encouraged to participate.**

8. Review/Discuss modifications to Marin County allocations based on additional funding awarded to the EMA – VOTE **5:10**

9. Review/Discuss Budget Recommendations – VOTE **5:20**

- *The Committee will review and vote of Budget recommendations from the Consumer and Minority Affairs and Government and Provider Affairs Committees on how to allocate the available $1,537,959.00. The forwarded recommendation is:*

  A. To use Ryan White Part A and Part B dollars available for re-allocation and to use that money to eliminate category reductions in column Q (General Fund reduction) with the exception of categories not eligible for Ryan White dollars: Complementary Therapies and Rehabilitation Services as well as Referral for Health Care/Supportive Services and Early Intervention Services. (Thomas, Manley)

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/HIV Health Services Planning Council Meeting Notice.EML/1_multipart_xF8FF_2_June 23 2008 Full Council Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/June 23 2008 Full Council Draft Agenda.doc?attach=1

B. To allocate remaining funds proportionately to Support Services in Column AE (General Fund Shortfall). (Pearce, Spaeth)

10. Dinner Break **6:10**

Meeting Evaluation Forms will be distributed to Council Members during the Dinner Break and will have an opportunity to complete Meeting Evaluation Forms.

11. Housing Presentation **6:25**

Margot Antonetty (SF DPH), Chris Harris (SF Redevelopment Agency – Housing Division)

12. Alternative Funding Streams Presentation **6:40**

Jack Newby, Director, HIV Health Services Planning Council

13. State Issues and Part B Presentation **6:55**

Jeff Byers, State Office of AIDS

14. Discussion of HIV Health Planning Work Group Report - VOTE **7:10**

Recommendations from the Planning Council/DPH/Community Work Group presented at the May 19th Joint Council Meeting will be discussed.

15. New Business/Next Agenda **7:25**

The next full council meeting date is tentatively scheduled for Monday, July 14th, 2008, 4:30-7:30 p.m. at the State Building, Milton Marks Conference Center, 455 Golden Gate, Lower Level, San Francisco, CA, 94102.

Public Comment on this item.

16. Adjournment **7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blocks of the Center, many run within 1 block. Also, take BART to SF Civic Center, then transfer to Muni Metro or F lines.
For more information or to plan your transit door-to-door visit San Francisco Muni or the Bay Area Transit Trip Planner. For information on MUNI accessible services, call 923-6142.
The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV Health Services Planning Council
Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, June 23rd, 2008
4:30 - 7:30 PM

DRAFT MINUTES

DOCUMENTS DEPT.

JUL - 9 2008

SAN FRANCISCO
PUBLIC LIBRARY

1. **Call to Order**
The meeting was called to order at 4:42 PM by Co-Chair Manley.

2. **Roll Call**

Roll was called and quorum was established.

3. **Review and Approval of Agenda – VOTE**

The agenda was reviewed and approved by consensus.

4. **Review and Approval of May 19th, 2008 Minutes - VOTE**

The May 19th Minutes were reviewed and approved by consensus.

5. **General Announcements**

- Planning Council Support Staffing Update
  - Jack Newby announced that TJ Lee will be the new Administrative Coordinator.
  - The Council recognized Ray West's hard work at the Council.
  - Jack Newby's last day will be July 3rd.
  - The Council recognized Jack Newby's hard work at the Council.
  - Randy Allgaier has agreed to step into the Council Director position on an interim basis
  - The Co-Chairs announced that they hope to have a permanent Council Director by the next Council meeting.

Other announcements included:

Council Co-Chair Molnar announced LEAP (Leadership & Advocacy Planning) training for people who are HIV positive and would like to know more about the Ryan White legislation It will be a 2 and ½ day training at 25 Van Ness with all day trainings on August 13th and 14th and ½ day training on August 15th.

The National Latino Cancer Summit will be in San Francisco July 30th - August 1st.

6. **Public Comment**

There was no public comment.

7. **Council Membership and Renewals - VOTE**
George Stevens and Mary Lawrence Hicks, Membership Committee Co-Chairs

- *The meeting dates for the Work Group to review and revise the current Council Members Rights and Responsibilities and Grievance Policy are as follows:*
  - Wednesday July 9th 3:00 to 5:00 (25 Van Ness Conference Room 330B)
  - Thursday July 24th 3:00-5:00 (25 Van Ness Conference Room 330B)
  - There may be a third meeting scheduled in August.

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/Notice of July 14, 2008 HIV HEALTH SERVICES PLANNING COUNCIL Meeting Agenda and Minutes.EML/1_multipart_xF8FF_3_June 23 2008 Full Council Draft Minutes.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/June 23 2008 Full Council Draft Minutes.doc?attach=1

- All interested council members are encouraged to participate

8. **Review/Discuss modifications to Marin County allocations based on additional funding awarded to the EMA – VOTE**

The modifications to Marin County allocations were reviewed and discussed. Discussion included:

- The Marin Council did not allocate funding to residential treatment because they usually end up with unspent funds.
- Questions were asked about the decision to re-allocate the majority of funds to the food category. It was stated that food vouchers run short nearly every month and that this was the best category to increase.

ACTION: **Vote to accept the Marin recommendations as written.**

Ayes: 22

Nays: 0

Motion passes unanimously.

9. **Review/Discuss Budget Recommendations – VOTE**

- *The Committee reviewed and voted on Budget recommendations from the Consumer and Minority Affairs and Government and Provider Affairs Committees on how to allocate the available $1,537,959.00. The forwarded recommendation is:*

A. To use Ryan White Part A and Part B dollars available for re-allocation and to use that money to eliminate category reductions in column R (General Fund reduction) with the exception of categories not eligible for Ryan White dollars: Complementary Therapies and Rehabilitation Services as well as Referral for Health Care/Supportive Services and Early Intervention Services. (Thomas, Manley)

B. To allocate remaining funds proportionately to Support Services in Column AE (General Fund Shortfall). (Pearce, Spaeth)

Dean Goodwin (SF DPH HHS) explained the spreadsheet from HHS showing the reductions in categories and the available funds to reallocate.

Co-Chair Thomas explained the above recommendations from the CMA Committee, the GPA Committee and the Steering Committee.

Action: Vote to accept Recommendation A above as written.

Ayes: 23

Nays: 0

Motion passes unanimously.

Action: Vote to approve Recommendation B above as written.

Ayes: 23

Nays: 0

Motion passes unanimously.

10. Dinner Break

Meeting Evaluation Forms were distributed to Council Members during the Dinner Break and Council Members had an opportunity to complete Meeting Evaluation Forms.

11. Housing Presentation
Margot Antonetty (SF DPH), Chris Harris (SF Redevelopment Agency – Housing Division)

Presentation on file in Council Support Office.

12. Alternative Funding Streams Presentation
Jack Newby, Director, HIV Health Services Planning Council

Presentation on file in Council Support Office.

13. State Issues and Part B Presentation
Jeff Byers, State Office of AIDS

Presentation on file in Council Support Office.

14. Discussion of HIV Health Planning Work Group Report - VOTE

Recommendations from the Planning Council/DPH/Community Work Group presented at the May 19th Joint Council Meeting were discussed.

Action: Motion to approve the recommendations from the Planning Council/DPH/Community Work Group as presented.

Vote:

Ayes: 17

Nays: 1

Abstentions: 2

15. New Business/Next Agenda

The next full council meeting date is tentatively scheduled for Monday, July 14th, 2008, 4:30-7:30 p.m. at the State Building, Milton Marks Conference Center, 455 Golden Gate, Lower Level, San Francisco, CA, 94102.

Public Comment on this item.

16. **Adjournment**

The meeting was adjourned at 7:25 by Co-Chair Molnar.

HIV HEALTH SERVICES PLANNING COUNCIL

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, July 14th, 2008
4:30 - 7:30 PM

DRAFT AGENDA

1.	**Call to Order**	**4:30**
2.	**Roll Call**	**4:32**
3.	**Review and Approval of Agenda – VOTE**	**4:38**
4.	**Review and Approval of June 23rd, 2008 Minutes - VOTE**	**4:40**
5.	**General Announcements**	**4:45**
	• *Planning Council Support Staffing Update*	
6.	**Public Comment**	**4:55**
	The Public has the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council.	
7.	**Healthy San Francisco Presentation**	**5:00**
	Tangerine Brigham, Deputy Director of Health, Director of Healthy San Francisco	
	Public Comment on this item.	
8.	**Council Mentorship Program Guidelines - Vote**	**5:40**
	Mar-Lawrence Hicks and George Stevens will present the Council's new Mentorship Program Guidelines for review and approval	
	Public Comment on this item.	
9.	**Dinner Break**	**6:00**
10.	**Reggie / Aries Presentation**	**6:15**
	Celinda Cantu, HIV Health Services	
	Presentation to the Council on data from the Reggie and Aries systems	
	Public Comment on this item.	

07-10-08P01:11 RCVD
DOCUMENTS DEPT.
JUL 10 2008
SAN FRANCISCO
PUBLIC LIBRARY

11. Prioritization and Resource Allocation –VOTE **7:00**

The Council will *begin the discussion of how to approach priority setting and resource Allocation for 2008*

Public Comment on this item.

12. New Business/Next Agenda **7:25**

The next full council meeting date is tentatively scheduled for Monday, July 28th, 2008, 4:30-7:30 p.m. at the State Building, Milton Marks Conference Center, 455 Golden Gate, Lower Level, San Francisco, CA, 94102.

Public Comment on this item.

13. Adjournment **7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blocks of the Center, many run within 1 block. Also, take BART to SF Civic Center, then transfer to Muni Metro or F lines.
For more information or to plan your transit door-to-door visit San Francisco Muni or the Bay Area Transit Trip Planner. For information on MUNI accessible services, call 923-6142.
The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter

67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

DOCUMENTS DEPT.

JUL 24 2008

SAN FRANCISCO
PUBLIC LIBRARY

HIV Health Services Planning Council
Milton Marks Conferenee Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, July 14th, 2008
4:30 - 7:30 PM

DRAFT **Minutes**

1. **Call to Order**
The meeting was called to order at 4:40 PM by Co-Chair Molnar.

2. **Roll Call**

Roll was called and quorum was established.

3. **Review and Approval of Agenda – Vote**

The agenda was reviewed and approved by consensus.

4. **Review and Approval of June 23rd, 2008 Minutes – Vote**

The June 23rd, 2008 Minutes were reviewed and approved by consensus.

5. **General Announcements**

- Planning Council Support Staffing Update
- CM Stevens announced that the Council Members' Rights and Responsibilities Work Group met on July 9th, 2008 and Paul Margolis and Ken Pearce were elected as Co-Chairs.

6. **Public Comment**

There was no public comment.

7. **Healthy San Francisco Presentation**
Tangerine Brigham, Deputy Director of Health, Director of Healthy San Francisco. This presentation is on file with Council Support Staff.

Public Comment on this item.

There was no public comment on this item.

8. **Council Mentorship Program Guidelines - Vote**

Mary-Lawrence Hicks and George Stevens will present the Council's new Mentorship Program Guidelines for review and approval. Discussion included:

- Mentoring attempts to help new Council Members learn the basic structure of the council and what the different acronyms mean.
- There was concern that the mentors and the mentees should decide if they wish to have personal issues as a role of the relationship.

- It was stated that the reason that the language concerning not crossing personal boundaries as all of the Council Members are not trained on counseling someone in a personal crisis situation.

Action: **Motion to accept the Mentoring Guidelines as written and forwarded from Membership Committee.**

Action: **Motion to amend the Mentoring Guidelines by removing the two sentences of the second paragraph under "How does the Mentor Program Function". "It is understood that the mentor program does not include non-council related counseling or other life-issues therapy. Also, in-depth discussion of AIDS agency contractors is not part of the mentoring program.**

Vote:

Ayes: 4

Nays: 19

Motion fails.

Action: **Motion to accept the HIV Health Services Planning Council Mentor Program document as written.**

Ayes: 19

Nays: 2

Motion passes.

Public Comment on this item.

There was no public comment on this item.

9. **Dinner Break**

10. **Reggie / Aries Presentation**

Celinda Cantu, HIV Health Services

Presentation to the Council on data from the Reggie and Aries systems.

- Ms. Cantu states that the conversion to Aries from Reggie is in Stage 2 of a 3 stage process.
- This will be about a 9 month process at a rate of converting 2 agencies per week. This presentation is on file with Council Support Staff.

Public Comment on this item.

11. **Prioritization and Resource Allocation –VOTE**

The Council will begin the discussion of how to approach Priority Setting and Resource Allocation for 2008.

- The dialog begins at the Consumer and Minority Affairs Committee continued to Government and Provider Affairs Committee, and brought to Steering where a motion will be formulated to bring to the Full Planning Council for approval.

Public Comment on this item.

There was no public comment on this item.

12. New Business/Next Agenda

The next full council meeting date is tentatively scheduled for Monday, July 28th, 2008, 4:30-7:30 p.m. at the State Building, Milton Marks Conference Center, 455 Golden Gate, Lower Level, San Francisco, CA, 94102.

Public Comment on this item.

13. Adjournment

07-24-0821 to BOS

HIV HEALTH SERVICES PLANNING COUNCIL

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, July 28th, 2008
4:30 - 7:30 PM

DOCUMENTS DEPT.
JUL 24 2008
SAN FRANCISCO
PUBLIC LIBRARY

DRAFT AGENDA

1.	**Call to Order**	**4:30**
2.	**Roll Call**	**4:32**
3.	**Review and Approval of Agenda – VOTE**	**4:35**
4.	**Review and Approval of July 14th, 2008 Minutes - VOTE**	**4:37**
5.	**General Announcements**	**4:40**
	Planning Council Support Staffing Update	
6.	**Public Comment**	**4:45**
	The Public has the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council.	
7.	**Eligibility Criteria, Severe Needs, and Special Definition – VOTE**	**4:50**
	The Council will consider the following motion from Steering Committee:	
	The Eligibility Criteria, Severe Need, and Special Populations Definition will be updated to 1) reflect the 2008 Health and Human Services Department's Federal Poverty Level guidelines and 2) Current language used to describe HIV treatments (HAART- ART).	
	The Government and Provider Affairs Committee and the Consumer and Minority Affairs Committee should review the current definition after this year's prioritization with attention paid to data from the 2008 Needs Assessment and the Centers of Excellence Analysis.	
	Public Comment on this item	
8.	**Minority AIDS Initiative Fact Sheet Distribution**	**5:00**
	HIV Health Services will provide fact sheets for the Council on MAI funding	
	Public Comment on this item.	
9.	**Service Category Summary Sheet Distribution**	**5:05**
	HIV Health Services will distribute the Summary Sheets for Service Categories from San Francisco, Marin and San Mateo Counties	
	Public Comment on this item	

10. Trends Analysis **5:15**

HIV Health Services will provide an analysis of overall trends in HIV Services

Public Comment on this item.

11. Presentations from San Mateo and Marin Counties **5:40**

Sparkie Spaeth, Marin County; Ellen Sweetin, San Mateo County

Marin County and San Mateo Counties will present their Prioritization and Resource Allocations for FY 09-10

Public Comment on this item.

12. Dinner Break **6:10**

13. HIV / AIDS Providers Network Presentation **6:25**

Mike Smith, President HIV / AIDS Providers Network (HAPN)

Presentation to the Council on data from the Reggie and Aries systems

Public Comment on this item.

14. Prioritization and Resource Allocation **7:15**

Update on Prioritization and Resource Allocation Retreat

Public Comment on this item.

15. New Business/Next Agenda **7:25**

The next full council meeting date is tentatively scheduled for Monday, August 11th, 2008, 4:30-7:30 p.m. at the State Building, Milton Marks Conference Center, 455 Golden Gate, Lower Level, San Francisco, CA, 94102.

Public Comment on this item.

16. Adjournment **7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blocks of the Center, many run within 1 block. Also, take BART to SF

Civic Center, then transfer to Muni Metro or F lines.
For more information or to plan your transit door-to-door visit San Francisco Muni or the Bay Area Transit Trip Planner. For information on MUNI accessible services, call 923-6142.
The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, Benicia Rooms
Monday, July 28th, 2008
4:30 - 7:30 PM

MINUTES

GOVERNMENT
DOCUMENTS DEPT

MAR 2 3 2010

SAN FRANCISCO
PUBLIC LIBRARY

1. Call to Order

Meeting was called to order at 4:40 PM by Co-Chair Molnar.

2. Roll Call

Roll was called and quorum was established.

3. Review and Approval of Agenda

The agenda was reviewed and approved by consensus.

4. Review and Approval of July 14th, 2008 Minutes – VOTE

The July 14, 2008 Minutes were reviewed and approved by consensus.

5. General Announcements

Randy Allgaier announced the Summary Sheets for the 2008 Summit Binders were provided and the Prioritization and Allocation Pre-Summit Orientation will be held July 31, 2008 at 25 Van Ness.

Laura Thomas announced that the LEAP Training was still accepting people beyond the cut-off date of July 31, 2008.

Planning Council Support Staffing Update announced Channing Wayne's departure from the Council Support Staff.

Mark Molnar updated the Planning Council about the first round of interviews for the Executive Director's position was complete.

6. Public Comment

There was no Public comment.

7. Eligibility Criteria, Severe Needs, and Special Definition – VOTE

The Council will consider the following motion from Steering Committee:

The Eligibility Criteria, Severe Need, and Special Populations Definition will be updated to 1) reflect the 2008 Health and Human Services Department's Federal Poverty Level guidelines and 2) Current language used to describe HIV treatments (HAART- ART).

Laura Thomas proposed the following changes to the suggestion from Steering, 1) to update the Federal Poverty Level for 2008, and 2) change the language that states HAART to ART. The motion was approved without objection.

There was no Public comment.

8. Minority AIDS Initiative Fact Sheet Distribution

HIV Health Services provided fact sheets for the Council on MAI funding. Bill Blum also provided MAI fact sheets. A short discussion followed concerning the rationale for the changes and the state's participation in the program.

Summary Sheet by Bill Blum, description of how generated and what they contain. Discussion of differing priorities between CARE dollars and general fund dollars.

There was no Public comment.

9. Service Category Summary Sheet Distribution

HIV Health Services will distribute the Summary Sheets for Service Categories from San Francisco, Marin and San Mateo Counties

There was no Public comment.

10. Trends Analysis

HIV Health Services will provide an analysis of overall trends in HIV Services.

Trends analysis by Bill Blum was presented and well received. Clarifying comments on how units of service can be at 100% while unduplicated clients at 71% (because service for each client may be more extensive than originally estimated). Discussion of need to understand the gaps in funding re: benefits counseling, food, emergency assistance, and methamphetamine use. Discussion of need to know waiting lists. Discussion of how cost per UDC can be misleading

There was no Public comment.

11. Presentations from San Mateo and Marin Counties

Sparkie Spaeth, Marin County; Ellen Sweetin, San Mateo County

Marin County and San Mateo Counties presented their Prioritization and Resource Allocations for FY 09-10.

Ellen Sweetin, Series of meetings focused on Tier II developed consensus to retain priorities at flat funding. Sheet does not list programs in priority order.

Sparkie Spaeth – held community for a, mirroring SF's process l. Retaining priorities and flat funding. Historically Substance abuse not spent and surplus sent to food and transportation. Questions raised about pharmaceutical assistance for drugs not in the ADAP formulary.

There was no Public comment.

12. Dinner Break

13. HIV / AIDS Providers Network Presentation

Mike Smith, President HIV / AIDS Providers Network (HAPN)

HAPN Bill Hirsch and Mike Smith presented their recommendations concerning prioritizations and forecasts. Traditionally, council input was through the co-chairs. We could also assign it to a committee or ask for interested Council members to form a work group. Declining budgets, organizational changes, and HRSA requirements can all affect dollars available for specific programs.

Presentation to the Council on data from the Reggie and Aries systems.

Mainstreaming HIV services may be an effective strategy to handle dwindling dollars that should be better understood.

There was no Public comment.

14. Prioritization and Resource Allocation

Update on Prioritization and Resource Allocation Retreat.

Ms. Michelle long noted that DPH through Barbara Garcia is forming a group to examine the budget process and needs in a more integrated analysis with AIDS providers and other Community providers. The co-chairs have been included in the invitation list.

A discussion followed about developing and expressing political strength of the community.

Further discussion might go to Consumer & Minority Affairs Committee or Government & Provider Affairs Committee.

There was no Public comment.

15. New Business/Next Agenda

The next full council meeting date is tentatively scheduled for Monday, August 11th, 2008, 4:30-7:30 p.m. at the State Building, Milton Marks Conference Center, 455 Golden Gate, Lower Level, San Francisco, CA, 94102.

There was no Public comment.

16. Adjournment

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blocks of the Center, many run within 1 block. Also, take BART to SF Civic Center, then transfer to Muni Metro or F lines.

For more information or to plan your transit door-to-door visit San Francisco Muni or the Bay Area Transit Trip Planner. For information on MUNI accessible services, call 923-6142.

The following services are available when requested by Noon of the Friday before the Council meeting:

For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV HEALTH SERVICES PLANNING COUNCIL

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, August 11th, 2008
4:30 - 7:30 PM

DRAFT AGENDA

DOCUMENTS DEPT.
AUG 0 8 2008
SAN FRANCISCO
PUBLIC LIBRARY

1.	**Call to Order**	**4:30**
2.	**Roll Call**	**4:32**
3.	**Review and Approval of Agenda – VOTE**	**4:35**
4.	**Review and Approval of July 28th, 2008 Minutes - VOTE**	**4:37**
5.	**General Announcements** *Planning Council Support Staffing Update*	**4:40**
6.	**Public Comment** *The Public has the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council.*	**4:45**
7.	**San Francisco Proposition A -VOTE** ***Jim Illig; President, San Francisco Health Commission*** *The Council will receive information on the 2008 Ballot Initiative Proposition A and consider an endorsement of the initiative*	**4:50**
8.	**Quality Management Presentation** ***Patricia Sullivan; Consultant, HIV Health Services*** *A summary of the Grantee's Quality Management Activities will be presented*	**5:00**
9.	**Needs Assessment Presentation** *Erika Takada, Harder + Co* *The Council will receive a presentation on preliminary data from the 2008 Needs Assessment* ***Public Comment on this item.***	**5:20**
10.	**Dinner Break**	**6:10**

https://sfpl-exchange.sfpl.org/exchange/sfdocuments/Inbox/Notice of Monday, August 11, 2008 HIV HEALTH SERVICES PLANNING COUNCIL Meeting with Agenda, Conflict of Interest Form and Quality Management Program FY 07_xF8FF_08.EML/1_multipart_xF8FF_3_August 11 2008 Full Council Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/August 11 2008 Full Council Draft Agenda.doc?attach=1

11. Needs Assessment Discussion **6:15**

The Council will have the opportunity to ask question about and discuss implications of data from the 2008 Needs Assessment Presentation

Public Comment on this item.

12. Prioritization and Resource Allocation **7:00**

Update on Prioritization and Resource Allocation Retreat

Distribution of Prioritization and Resource Allocation Retreat Binders

Conflict Of Interest Declaration

Public Comment on this item.

13. Nominations for PLWH Consumer Co-Chair **7:25**

Nominations will open for the September 22 PLWA Consumer Co-Chair Election

14. New Business/Next Agenda **7:28**

The next full council meeting date for the Prioritization and Allocation Summit is tentatively scheduled for Friday, August 22nd, 2008, 9:00 a.m. - 6:00 p.m. at the San Francisco LGBT Center- 1800 Market Street @ Octavia

The next full council meeting date is tentatively scheduled for Monday, August 25th, 2008, 4:30 p.m. - 7:30 p.m. at 455 Golden Gate Avenue, San Diego Rooms B&C, Lower Level

Public Comment on this item.

15. Adjournment **7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blocks of the Center, many run within 1 block. Also, take BART to SF Civic Center, then transfer to Muni Metro or F lines.
For more information or to plan your transit door-to-door visit San Francisco Muni or the Bay Area Transit Trip Planner. For information on MUNI accessible services, call 923-6142.
The following services are available when requested

by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, August 11th, 2008
4:30 - 7:30 PM

MINUTES

1. Call to Order

Co-chair Mark Molnar called the meeting to order at 4:42 PM.

2. Roll Call

Roll was called, and a quorum was established.

3. Review and Approval of Agenda

DOCUMENTS DEPT.

AUG 19 2008

SAN FRANCISCO
PUBLIC LIBRARY

The agenda was approved by consensus.

4. Review and Approval of July 28th, 2008 Minutes

The minutes were amended to state that the meeting had been chaired by Co-chair Laura Thomas. The minutes were approved with the amendment without objection.

5. General Announcements

Interim Planning Council Director Randy Allgaier introduced Natalie Bryson who had joined the Council staff as the temporary administrative assistant / note taker.

Co-chair Laura Thomas reported on a meeting convened by Barbara Garcia, Deputy Director of Public Health, on the city budget process and its impact on DPH. The federal principle of maintenance of effort under Ryan White was addressed there. Regular meetings of this group are planned. Mid-year cuts were discussed.

6. Public Comment

There was none.

7. San Francisco Proposition A

Health Commission President Jim Illig presented the case for Proposition A to rebuild San Francisco General Hospital. All 11 Supervisors and the Mayor support the measure.

Some members spoke is support of the motion. Some pointed to the Council's previous support of the Medical Marijuana initiative as precedent to vote on ballot measures. There was discussion of the consequences of failure to pass the ballot measure in November and the difficulties of getting the required 2/3 vote.

Motion (Molnar/Thomas): The HIV Health Services Planning Council shall endorse Proposition A- The San Francisco General Hospital Rebuild Bond.

The motion passed unanimously with Council Members Margot Antonetty and Mary Lawrence-Hicks recusing themselves.

8. Quality Management Presentation

Susan Haikalis made a presentation on DPH's Quality Management program. The program was discussed; specifically the trainings which they provide have been made available to Marin and San Mateo County providers as well as folks from Alameda County. Some of the challenges that providers have, that the QM program helps to identify and solve were discussed.

9. Needs Assessment Presentation

Ms. Erika Takada, Harder + Co., presented the Needs Assessment preliminary results. Questions and comments were held until after the dinner break.

10. Dinner Break

The dinner break began at 5:55 PM and ended at 6:10 PM.

11. Needs Assessment Discussion

Council members raised a number of issues and posed questions to Harder + Company including but not limited to:

The scope of the Needs Assessment team to address problems identified in the Needs Assessment. Specifically asked was if Harder + Co was responsible for "fixing" a problem that they identified. The answer was that it is not their role to do any intervention but to identify issues for the Council to discuss and address. The problems with some of the data regarding COE client duplication

The problem with posing a question about medicinal marijuana in terms of a "prescription".

The problem around the interpretation of frequency of alcohol use.

Questions were also raised about participants' reports of stigma. Some thought the reports of stigmatization deserved further study.

Questions were raised about the sampling of different populations within the study.

Harder + Co will be presenting the final presentation and the final report (which includes the survey instrument, qualitative data, etc.) to the Council at the September meeting.

Some of the results indicated that they system of care is working in that a high percentage of individuals receive care. Some believed that this figure should be compared to other EMA's across the country. It makes more important the funding of the various pieces of care available in the San Francisco system. One barrier to care that might deserve further study is transportation.

12. Prioritization and Resource Allocation

Next Monday's Steering Committee's meeting will discuss recommendations for the Prioritization and Resource Allocation retreat on August 22nd

Binders were then distributed and Conflict of Interest Statements were collected.

13. Nominations for PLWH Consumer Co-Chair

Mark Molnar nominated Steve Manley. There were no other nominations.

14. New Business/Next Agenda

The next full council meeting date for the Prioritization and Allocation Summit is tentatively scheduled for Friday, August 22nd, 2008, 9:00 a.m. - 6:00 p.m. at the San Francisco LGBT Center- 1800 Market Street @ Octavia.

15. Adjournment

The meeting adjourned at 7:21 PM.

HIV Health Services
Planning Council

Andrew Spencer Ceremonial Room – 4th Floor
San Francisco LGBT Center- Charles M. Holmes Campus
1800 Market St
San Francisco, CA 94102
Friday, August 22nd, 2008
9:00 AM – 5:00 PM

DRAFT AGENDA

I.	**Call to Order**	**9:00am**
II.	**Roll Call**	**9:02am**
III.	**Review and Approval of Agenda**	**9:05am**
IV.	**Review and Approval of *August 11, 2008* Minutes**	**9:10am**
V.	**General Announcements**	**9:15am**
VI.	**Public Comment**	**9:20am**
VII.	**Welcome and Introductions**	**9:30am**

Co-Chairs will introduce Susan Strong, Facilitator. Overview of activities of meeting, ground rules and logistics, as well as a review of Prioritization and Allocations by the Facilitator. Council Members will introduce themselves.

Public Comment on this item

VIII.	**Conflict of Interest Disclosure by Council Members**	**10:20am**

Public Comment on this item

IX.	**Goals of the Summit**	**10:30am**

Laura Thomas, Mark Molnar and Steve Manley, Council Co-Chairs

There will be a review of the legislative mandate, objectives with final goals of priorities, allocations, and funding scenarios.

Public Comment on this item

08-19-08P02:16 RCVD

DOCUMENTS DEPT.

AUG 19 2008

SAN FRANCISCO
PUBLIC LIBRARY

X. BREAK **10:50 am**

XI. Integrating the Data into Decision Making **11:05am**

Laura Thomas, Mark Molnar and Steve Manley, Council Co-Chairs

The Council will review major data information that has been presented during the year. This will include the needs assessment, epidemiological information, Reggie data, Summary Sheets, etc. Council Members will discuss the data and how it applies to their decision making process and any trends they are seeing.

Public Comment on this item

XII. Lunch **12:05pm**

XIII. The Process to Date **12:35 pm**

Randy Allgaier, Interim Council Director

There will be a review of the Council's process leading to recommendations being made at this meeting

Public Comment on this item

XIV. Recommendations for Ryan White and General Funds Priority Setting - Vote **12:45 pm**

The Council will consider and vote on recommendations for Ryan White and San Francisco General Funds Prioritization

Public Comment on this item

XV. Discussion and Possible Action Regarding Unallocated Funds - Vote **1:45 pm**

The Council will discuss and possibly vote on recommendations for the allocation of unallocated funds.

Public Comment on this item.

XVI. Marin and San Mateo Counties Funding Allocation- VOTE 2:15 pm

The Council will vote on the Allocation Decisions from Marin and San Mateo Counties that were presented to the Council at the July 28 Council meeting.

Public Comment on this item

XVII. BREAK **2:25 pm**

XVIII. Resource Allocation Discussion - VOTE **2:40 pm**

Council members will review and discuss recommendations for Ryan White Funds and San Francisco General Funds Resource Allocations

Public Comment on this item.

XIX. Development of Funding Scenarios - Vote **3:40 pm**

Council members will review and discuss preliminary directions to the Grantee on various scenarios of funding for Ryan White

Public Comment on this item

XX. Wrap Up and De-Brief **4:40 pm**

Council members will have an opportunity to discuss and provide feedback on the day's meeting

Public Comment on this item

XXI. Next Meeting and Agenda Items **4:55pm**

- *Please Note: The next full council meeting date is tentatively scheduled for Monday, August 24th, 2008,, 4:30 p.m. – 7:30 p.m. at the State Building, Milton Marks Conference Center, San Diego Rooms (lower level), 455 Golden Gate, San Francisco pending the outcome of today's meeting.*

  Otherwise, the next full council meeting date is tentatively scheduled for Monday, September 22nd, 2008, 4:30 p.m. – 7:30 p.m. at the State Building, Milton Marks Conference Center, San Diego Rooms (lower level), 455 Golden Gate, San Francisco.

XXII. Adjournment **5:00pm**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Council attendees.

HIV Health Services Planning Council
730 Polk Street San Francisco, CA 94109
****

San Francisco Department of Public Health, HIV Health Services
25 Van Ness Avenue, 3rd floor, San Francisco, CA 94102

For more information about MUNI accessible services, call 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial

Complex. The following services are available when requested by Noon of the Friday before the Council meeting: For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, contact our office at (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, contact our office at (415) 674-4768. In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby ; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org.

Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room.

Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

Agendas are available on the Internet at http://www.dph.sf.ca.us/Meetings/meetings.htm

THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT
HIV Health Services Planning Council Office, 730 Polk Street, 3rd Floor, San Francisco, CA 94109

SF
H22
#2
8/22/08

HIV Health Services
Planning Council

Andrew Spencer Ceremonial Room – 4th Floor
San Francisco LGBT Center- Charles M. Holmes Campus
1800 Market St
San Francisco, CA 94102
Friday, August 22nd, 2008
9:00 AM – 5:00 PM

MINUTES

DOCUMENTS DEPT.

SEP 22 2008

SAN FRANCISCO
PUBLIC LIBRARY

I. Call to Order

The meeting was called to order at 9:17am by Co-Chair Manley.

II. Roll Call

There was a self roll call, and quorum was established.

Council Members Present: Andrews, Antonetty, Banks, Briones, Flores, Frazier, Harris, Hart, Heath, Hicks, Hoffman, Jewell, Manley, Margolis, Molnar, Pearce, Penagos, Philip, Simmons, Ramos, Scherich, Siron, Soto, Spaeth, Stevens, Sweetin, Thomas

Council Members Absent: Blish, Byers, Ellison, Harrison/ **LoA**: Allgaier, Cooper, Livingston, Mabry, Pillatzke

Support Staff Present: Randy Allgaier, Enrique Asis, Natalie Bryson, T.J. Lee, Joe Lynn

III. Review and Approval of Agenda

The agenda was approved by consensus.

IV. Review and Approval of *August 11, 2008* Minutes

The minutes were approved by consensus.

V. General Announcements

The use of Proxies was discussed by Co-Chairs Thomas and Molnar. CM Antonetty noted that the Director of CDC is in town and stated that she would mention our summit meeting to him. Co-Chair Thomas noted that CM Byers would not be able to make the meeting due to government travel restrictions. Allgaier informed the council of Cultural Humility Workshops that will take place at Shanti. CM Jewell mentioned that there will be an AIDS Conference review on August 27th at the LGBT Center.

VI. Public Comment

There was none.

VII. Welcome and Introductions

Co-Chairs introduced Susan Strong, Facilitator. There was an overview of activities and logistics for the meeting, and ground rules were set. Facilitator Strong reviewed the difference between Prioritization and Allocation. Council Members introduced themselves and an icebreaker was played.

There was no public comment on this item.

VIII. Conflict of Interest Disclosure by Council Members

Council members disclosed their conflicts of interest.

There was no Public Comment on this item.

IX. Goals of the Summit

Laura Thomas, Mark Molnar and Steve Manley, Council Co-Chairs

There was a review of the legislative mandate, with objectives for final goals for priorities allocations, and funding scenarios. Questions were asked by council members.

There was no public comment on this item.

X. BREAK

Break began at 10:49 and ended at 11:07.

XI. Integrating the Data into Decision Making

Laura Thomas, Council Co-Chair

The Council reviewed major data information that has been presented throughout the year, including the needs assessment, epidemiological information, Reggie data, and Summary Sheets. Council Members discussed the data and how it applies to their decision making process and any trends they are seeing. A discussion ensued. CM Stevens recommend gathering data on geriatric populations living with HIV/AIDS and how there could be a potential rising need in that area. CM Harris believes that people that are co-infected with HIV and Hepatitis C need to be included. Co-Chair Thomas noted that this data will be in the full needs assessment data, which the council will receive in September. CM Heath discussed the need for a HIV resource guide for women. Michelle Long from the Health Department noted that a bilingual resource guide is in the works. Randy Allgaier clarified that the most recent needs assessment did not focus on any one group, but instead just focused on the "severe needs" population.

There was no public comment on this item.

XII. The Process to Date

Randy Allgaier, Interim Council Director

There was a review of the Council's process leading to recommendations being made at this meeting. CM Spaeth noted that the council this year has been very streamlined and that all information has been given out in easy to process chunks. Others agreed.

There was no public comment on this item.

XIII. Lunch

Lunch began at 12:07pm and ended at 12:41pm.

After lunch Stacia Scherich gave her Proxy vote to Raymond Banks, and Charles Siron gave his to Laura Thomas.

XIV. Recommendations for Ryan White and General Funds Priority Setting - Vote

The Council considered recommendations for Ryan White and San Francisco General Funds Prioritization.

VOTE- Motion 1 from Consumer & Minority Affairs Committee, Government & Provider Affairs Committee and Steering Committee for the Prioritization of Ryan White Funds. Passed with one abstention.

- **Ayes: 27**
- **Nayes: 0**
- **Abstain: 1**
- **Recusal: 0**

VOTE- Motion 2 from Consumer & Minority Affairs Committee, Government & Provider Affairs Committee and Steering Committee for the Prioritization of the General Fund. Passed unanimously.

- **Ayes: 28**
- **Nayes: 0**
- **Abstain: 0**
- **Recusal: 0**

There was no public comment on this item.

XV. Discussion and Possible Action Regarding Unallocated Funds - Vote

The Council discussed recommendations for the allocation of unallocated funds. Michelle Long from the Department of Public Health spoke about using the funds to buy vouchers for things like groceries, MUNI and Goodwill. A discussion followed weighing the merits of unallocated dollars going towards ambulatory/outpatient medical care programs or emergency financial assistance instead of vouchers.

MOTION- CM Thomas/CM Andrews. Motion to use unallocated dollars to fund the top priority category of ambulatory and outpatient medical care.

People spoke for and against the motion.

MOTION AMENDMENT- CM Margolis/CM Banks. Motion to put half of unallocated fund dollars towards ambulatory and outpatient care and use the other half of the funds to purchase vouchers.

Public Comment- Bill Hirsch, the executive director of AIDS Legal Referral Panel spoke in favor of original motion. He recommended using the unallocated funds to help ease the budget deficit.

VOTE ON MOTION AMENDMENT. The motion amendment failed.

- **Ayes: 7**
- **Nayes: 19**
- **Abstain: 1**
- **Recusal: 1**

2nd MOTION AMENDMENT- CM Banks/CM Flores. CM Banks recommend allocating 75% of the funds go towards outpatient/ambulatory care and the other 25% go towards vouchers. People spoke for and against the motion amendment. Motion was withdrawn by CM Banks/CM Flores.

VOTE- A roll call vote was taken on the original motion. Motion passed with one council member dissenting and one recusal.

- **Ayes: 26**
- **Nayes: 1**
- **Abstain: 0**
- **Recusal: 1**

XVII. BREAK

Break began at 2:23pm and ended at 2:30pm.

XVI. Marin and San Mateo Counties Funding Allocation- VOTE

The Council discussed the Allocation Decisions from Marin and San Mateo Counties that were presented to the Council at the July 28 Council meeting.

VOTE- CM Spaeth asked that the council follow allocation decisions based on the Marin council recommendations. The motion passed with two abstentions.

- **Ayes: 26**
- **Nayes: 0**
- **Abstain: 2**
- **Recusal: 0**

VOTE- CM Sweetin asked that the council follow allocation decisions based on the San Mateo council recommendations. The motion passed with three abstentions.

- **Ayes: 25**
- **Nayes: 0**
- **Abstain: 3**
- **Recusal: 0**

There was no public comment on this item.

XVIII. Resource Allocation Discussion - VOTE

Council members reviewed and discussed recommendations for flat funding for Ryan White Funds and San Francisco General Funds Resource Allocations.

Public Comment- Robert Trezia of University of the Pacific Dentistry School gave the council an update on the closure of the Advanced General Dentistry clinic.

VOTE- A roll call vote was taken regarding the motion from Consumer & Minority Affairs Committee, Government & Provider Affairs Committee and the Steering Committee on the possibility of flat funding for FY 09/10. Motion passed with one abstentions.

- **Ayes: 27**
- **Nayes: 0**
- **Abstain: 1**
- **Recusal: 0**

XIX. Development of Funding Scenarios - Vote

Council members reviewed and discussed the motion from Consumer & Minority Affairs Committee, Government & Provider Affairs Committee and the Steering Committee on the possibility of increased funding for FY 09/10.

A discussion took place regarding increased funding and potential funds from Nancy Pelosi's office. CM Banks made a motion to amend the original motion, which failed for lack of a second.

Public Comment- Bill Hirsch was happy to support the original motion.

VOTE- A roll call vote was taken regarding the motion from Consumer & Minority Affairs Committee, Government & Provider Affairs Committee and the Steering Committee on the possibility of increased funding for FY 09/10. Motion passed with one dissention.

- **Ayes: 27**
- **Nayes: 1**
- **Abstain: 0**
- **Recusal: 0**

Co-Chair Molnar explained funding scenarios for 5% and 10% decreases, and the motion, which came from the Consumer & Minority Affairs Committee, Government & Provider Affairs Committee and the Steering Committee on the possibility of decreased funding for FY 09/10.

Public Comment-Bill Hirsch supported the motion.

VOTE- A roll call vote was taken regarding the motion from Consumer & Minority Affairs Committee, Government & Provider Affairs Committee and the Steering Committee on the possibility of decreased funding for FY 09/10. Motion passed unanimously.

- **Ayes: 28**
- **Nayes: 0**
- **Abstain: 0**
- **Recusal: 0**

XX. Wrap Up and De-Brief

Council members had an opportunity to discuss and provide feedback on the day's meeting. Everyone was very impressed with how quickly and smoothly the meeting ran. Monday's tentative meeting was canceled.

There was no public comment on this item.

XXI. Next Meeting and Agenda Items

The Full Council Meeting for Monday, August 25 2008 was cancelled.

XXII. Adjournment

The meeting was adjourned at 3:03 PM (WOW!) by Co-Chair Manley.

Inbox (Messages)

Items 1 to 1 of 1

New | Help | Log Off

Cancellation Notice of the Monday, August 25, 2008 San Francisco HIV Health Services P...

T. J. Lee [tlee@shanti.org]

To: SF Docs

Cc:

Please be advised of the Cancellation Notice for the Monday, August 25, 2008 San Francisco HIV Health Services Planning Council Meeting.

T.J. Lee
Administrative Coordinator
HIV Health Services Planning Council
730 Polk Street 3rd Floor
San Francisco, CA 94109
415.674.4768
415.674.0373 fax
www.sfcarecouncil.org

2
1
25/08
ncelled

08-25-08P12:38 RCVD

DOCUMENTS DEPT.

AUG 25 2008

SAN FRANCISCO
PUBLIC LIBRARY

DOCUMENTS DEPT.

SEP 22 2008

SAN FRANCISCO
PUBLIC LIBRARY

HIV HEALTH SERVICES PLANNING COUNCIL

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, September 22, 2008
4:30 - 7:30 PM

DRAFT AGENDA

1. **Call to Order** **4:30**
2. **Roll Call** **4:32**
3. **Review and Approval of Agenda – VOTE** **4:35**
4. **Review and Approval of August 22nd, 2008 Minutes - VOTE** **4:37**
5. **General Announcements** **4:40**

   Planning Council Support Staffing Update
6. **Public Comment** **4:45**

   The Public has the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council.

7. **California Proposition 5:- VOTE** **4:55**

   Laura Thomas, Deputy State Director San Francisco, Drug Policy Alliance

   The Council will consider endorsing California Proposition 5, the Nonviolent Offender Rehabilitation Act (NORA)

   Public Comment on this Item

8. **Council Membership Renewals – VOTE** **5:03**

   The Membership Committee recommends that the HHSPC renew membership for:

   Mary Lawrence Hicks

   George Simmons

   Sparkie Spaeth

   Public Comment on this Item

9. **Nominations for PLWH Consumer Co-Chair Close and Ballot Distribution – VOTE** **5:05**

   Nominations for the Council's PLWHA Consumer Co-Chair will close and ballots with be distributed to Council members

   Public Comment on this item

10. Final Report of the 2008 Needs Assessment **5:10**

Erika Takada and Maricela Piña, Harder + Co

The Council will receive the final report and presentation from the 2008 Needs Assessment

The Council will have an opportunity to discuss the findings of the 2008 Needs Assessment

Public Comment on this item

11. Discussion of MAI Unallocated Funding, Budget for Grant Application and Comprehensive Plan –VOTE **5:50**

The Council will have a presentation from Michelle Long

Announcement of the formation of a Work Group for a Three Year Comprehensive Plan

Public Comment on this item.

12. Dinner Break **6:00**

Co-Chair Election Ballots will be collected and Meeting Evaluation Forms will be distributed.

13. Centers of Excellence Analysis Presentation **6:15**

Eric Whitney, MSPH; Consultant for HIV Health Services DPH

The Council will have a presentation on the Final Public Report for the Centers of Excellence Analysis

Public Comment on this item.

14. Announcement of Results of PLWH Consumer Co-Chair Election **7:25**

Update on Prioritization and Resource Allocation Retreat

Public Comment on this item.

15. New Business/Next Agenda **7:27**

The next full council meeting date is tentatively scheduled for Monday, October 27th, 2008, 4:30-7:30 p.m. at the State Building, Milton Marks Conference Center, 455 Golden Gate, Lower Level, San Francisco, CA, 94102.

Public Comment on this item.

16. Adjournment **7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blocks of the Center, many run within 1 block. Also, take BART to SF Civic Center, then transfer to Muni Metro or F lines.
For more information or to plan your transit door-to-door visit San Francisco Muni or the Bay Area Transit Trip Planner. For information on MUNI accessible services, call 923-6142.
The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, September 22, 2008
4:30 - 7:30 PM

Council Members Present: Andrews, Antonetty, Banks, Flores, Frazier, Harris, Harrison, Hart, Heath, Jewell, Livingston, Manley, Molnar, Newell, Penagos, Pearce, Phillip, Scherich, Simmons, Siron, Soto, Spaeth, Sweetin, Thomas

Council Members Absent: Allgaier, Blish, Briones, Byers, Cooper (LoA), Ellison, Hicks, Mabry (LoA), Margolis, Pillatzke (LoA), Ramos, Stevens (LoA)

Others Present: Erica Takada (Harder and Co.), Michelle Long (DPH-HHS), Bill Blum (DPH-HHS), Robert Whitney (DPH-HHS Consultant)

Support Staff Present: Asis, Bryson, Lee, Lynn, Zhovreboff

DRAFT MINUTES

1. Call to Order

The meeting was called to order at 4:35 pm by Co-Chair Molnar.

2. Roll Call

Roll was called and quorum was established.

3. Review and Approval of Agenda – VOTE

The council reviewed and approved the agenda by consensus.

4. Review and Approval of August 22nd, 2008 Minutes - VOTE

The council reviewed and approved the August 22nd Full Council Summit minutes by consensus.

5. General Announcements

The Planning Council Support Staff Director, Greg Zhovreboff provided the Council with an update. He introduced himself to all members. He stated his excitement at assuming the position and his eagerness to meet all of the members. CM Thomas thanked Greg for assuming office.

CM Manley updated the council on his involvement in the Grantee/All-Titles Conference in Washington D.C.

CM Soto announced that on October 4th he will be competing for the title of Mr. Gay San Francisco.

DOCUMENTS DEPT.

OCT 24 2008

SAN FRANCISCO
PUBLIC LIBRARY

Formatted: Font: 10 pt

https://sfpl-exchange.sfpl.org/exchange/SLDocs/Inbox/Notice of San Francisco HIV Health Services Planning Council Full Council Meeting on Monday, October 27, 2008 - Agenda, Minutes & 3Yr Comprehensive Plan Pptx.EML?1_multipart_xAF81_3_September 22 2008 Full Council Draft Minutes.doc/C58EA28C-18C0-4a97-9AE2-036E93DDAFB3/September 22 2008 Full Council Draft Minutes.doc?attach=1&2 HIV Health Services Planning Council Planning Council Meetings\MINUTES\2008 Minutes\September 22 2008 Full Council Draft Minutes.doc C:\Documents and Settings\zhovreboff\Local Settings\Temporary Internet Files\OLKA4\September 2008 Full Council Draft Minutes (2).doc

CM Harris announced that she brought flyers announcing the sale of new, below market value condos in Lower Pac Heights by the SF redevelopment agency. She also announced a hearing ~~about (???)~~regarding HOPWA and other HUD funding on Thursday, September 25 from 6:00 – 8:00pm and Wednesday, October 1 from 6:00 – 8:00 pm.

6. Public Comment

There was none.

7. California Proposition 5:- VOTE

Laura Thomas, Deputy State Director San Francisco, Drug Policy Alliance

The Council considered endorsing California Proposition 5, the Nonviolent Offender Rehabilitation Act (NORA). Laura Thomas spoke on the issues surrounding this Proposition, which is a compassionate way of addressing non-violent offenders in the public jail system, and how this relates to the Planning Council and people living with HIV. CM Manley asked to hear the opposition arguments. CM Thomas noted that most of the opposition comes from police and narcotics officers. CM Banks stated his support of the proposition.

Motion: CM Molnar/CM Penagos to endorse Proposition 5. Passed unanimously.

There was no public comment on this Item.

8. Council Membership Renewals – VOTE

The Membership Committee recommended that the HHSPC renew membership for:

-*Mary Lawrence Hicks*-Renewal passed unanimously.

-*George Simmons*-Renewal passed unanimously.

-*Sparkie Spaeth*-Renewal passed unanimously.

There was no public comment on this item.

9. Nominations for PLWH Consumer Co-Chair Closing and Ballot Distribution – VOTE

Nominations were made for the Council's PLWHA Consumer Co-Chair, and closed ballots were distributed to Council members. CM Molnar announced CM Manley's nomination.

Motion: CM Banks nominated CM Flores. CM Flores accepted.

Motion: CM Soto nominated CM Jewell. CM Jewell declined.

-CM Banks ~~spoke against the~~ raised objection to the ~~motion~~ nomination ~~to re-elect~~ of CM Manley~~.~~. CM Antonetty voiced her dislike of the wording used. CM Jewell spoke in favor of CM Manley. CM Penagos also spoke in favor of CM Manley. CM Pearce asked for clarification on the voting process.

Vote: By closed ballot.

There was no public comment on this item.

https://sfpl-exchange.sfpl.org/exchange/SFDocs/Inbox/Notice of San Francisco HIV Health Services Planning Council Full Council Meeting on Monday, October 27, 2008 - Agenda, Minutes & 3Yr Comprehensive Plan Ppts.EML/1_multipart_xF8FF_3_September 22 2008 Full Council Draft Minutes.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAEB3/September 22 2008 Full Council Draft Minutes.doc?attach=1 P:\HIV Health Services Planning Council\Planning Council Meetings\MINUTES\2008 Minutes\September 22 2008 Full Council Draft Minutes.docC:\Documents and Settings\gzhovreboff\Local Settings\Temporary Internet Files\OLKA4\September 2008 Full Council Draft Minutes (2).doc

Formatted: Font: 10 pt

10. Final Report of the 2008 Needs Assessment

Erika Takada and Maricela Piña, Harder + Co

The Council received the final report and presentation from the 2008 Needs Assessment and discussed issues arising from this. The floor was opened to questions. CM Jewell asked for clarification on an issue. CM Heath asked if this document would be distributed. CM Flores addressed issues surrounding HIV+ Latinos in Marin County and the stigma associated with it. CM Banks asked for a clarification on what the exact definition for stigma is and Erica Takada clarified. ~~Suggestion from~~ CM Pearce raised issue of release times and dates and how they can be a barrier to access to care. A discussion of ~~-~~linkages and provider recommendations followed.~~re: incarceration times – letter?; linkages to care re: post test follow up.~~ CM Harrison suggested looking into some sort of reform and help for the re-entry to society of recently released prisoners. CM Molnar noted that it is imperative to use this knowledge from the needs assessment to decide what sort of things the committees will work on. He recommended that this start at a subcommittee level and then be brought to the full council. Bill Blum noted that the Prevention Council is working on linkages, and there is a working group that all council members are welcome to join.

There was no public comment on this item.

11. Discussion of MAI Unallocated Funding, Budget for Grant Application and Comprehensive Plan –VOTE

The Council listened to a presentation from Michelle Long on the topics of unallocated funding within MAI, the budget for the Ryan White Part A grant application and announced of the formation of a Work Group to develop a Three Year Comprehensive Plan.

CM Molnar noted that a date has been set for the first Comprehensive Plan workgroup, which will take place on October 9th from 5-7pm at 25 Van Ness. A room has not yet been decided on.

Robert Whirry updated the council on the plan of action for the Ryan White Part A grant application. He stated that the council will be asking for more than 36 million dollars as the HIV+ population is growing. Robert Whirry believes that if you ask high, it will stress the need. CM Andrews asked what will happen to programs that the council cut due to decreased funds if we actually do receive all of the money we ask for. CM Pearce stated his frustration with this situation. Robert Whirry noted that these needs will still be addressed in the grant application as an appendix. CM Thomas stated that it is highly unlikely that the Council will receive all of the funds requested. CM Jewell questioned when the deadline for the grant is, when the decision on the grant will be made, and when the money will be received. Robert Whirry answered that the deadline ~~will most likely be in December~~will be in the coming weeks and the decision will be made sometime in early spring. CM Thomas discussed issues around the new congress being sworn in and how that could affect the distribution of funds.

Motion: Molnar/Thomas to apply for ~~(exact amount~~$36,118,233~~) amount of dollars~~ in Ryan White Part A Grant application. Passed unanimously.

- **Ayes**: 24

Formatted: Not Highlight

Formatted: Not Highlight

Comment [MSOffice1]: I'm not 100% sure of this Maybe check with Mark

Formatted: Font: 10 pt

https://sfpl-exchange.sfpl.org/exchange/SI.Docs/Inbox/Notice of San Francisco HIV Health Services Planning Council Full Council Meeting on Monday, October 27, 2008 - Agenda, Minutes & 3Yr Comprehensive Plan Ppts.EML/1_multipart_xA8FF_3_September 22 2008 Full Council Draft Minutes.doc/C58EA28C-18C0-4a97-9AF2-036D93DDAFB3/September 22 2008 Full Council Draft Minutes.doc?attach=1 ~~P:\HIV Health Services Planning Council\Planning Council Meetings\HSPC\FY08-09\2008 Minutes\September 22 2008 Full Council Draft Minutes.doc~~ ~~C:\Documents and Settings\gz\Application Data\Microsoft\Word\AutoRecovery save of September 2008 Full Council Draft Minutes.asd

- **Nayes**: 0
- **Recusals**: 0
- **Abstentions**: 0

Robert Whirry explained what exactly the comprehensive plan is, its goals objectives and action steps. He noted that that Council needs to establish how Ryan White funds will be distributed and that previous plan (written three years ago) was totally revamped in a workgroup over a few months. He believes that this new workgroup will not need to start from scratch, as the plan will just need to be updated. He noted that the plan is due on January 5th, and that the new workgroup will meet every two weeks for a few hours to see what needs to be changed, updated and prioritized, and that he hopes to get things done by November.

There was no public comment on this item.

12. Dinner Break

Co-Chair Election Ballots were collected and Meeting Evaluation Forms were distributed.

13. Centers of Excellence Analysis Presentation

Eric Whitney, MSPH; Consultant for HIV Health Services DPH

The Council received a presentation from Eric Whitney on the Final Public Report for the Centers of Excellence Analysis. CM Manley thanked Eric Whitney for gathering all of this information and disseminating it to the council in a way that is easily understood by council members. The floor was opened to questions and clarifications.

There was no public comment on this item.

14. Announcement of Results of PLWH Consumer Co-Chair Election

Co-Chair Molnar announced the result of the Co-Chair election. Steve Manley was re-~~relected~~elected.

There was no public comment on this item.

15. New Business/Next Agenda

The next full council meeting date is tentatively scheduled for Monday, October 27th, 2008, 4:30-7:30 p.m. at the State Building, Milton Marks Conference Center, 455 Golden Gate, Lower Level, San Francisco, CA, 94102.

There was no public comment on this item.

16. Adjournment

The meeting was adjourned at 7:30 pm, by Co-Chair Molnar.

https://sfpl-exchange.sfpl.org/exchange/SFDocs/Inbox/Notice of San Francisco HIV Health Services Planning Council Full Council Meeting on Monday, October 27, 2008 - Agenda, Minutes & 3Yr Comprehensive Plan Ppts.EML/1_multipart_xF8FF_3_September 22 2008 Full Council Draft Minutes.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/September 22 2008 Full Council Draft Minutes.doc?attach=1 ~~P:\HIV Health Services Planning Council\Planning Council Meetings\MINUTES\2008 Minutes\September 22 2008 Full Council Draft Minutes.doc~~C:\Documents and Settings\gzhovreboff\Local Settings\Temporary Internet Files\OLKA1\September 2008 Full Council Draft Minutes (2).doc

Formatted: Font: 10 pt

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, Benicia Room
Monday, October 27, 2008
4:30 - 7:30 PM

DRAFT AGENDA

1.	**Call to Order**	**4:30**
2.	**Roll Call**	**4:32**
3.	**Review and Approval of Agenda – VOTE**	**4:35**
4.	**Review and Approval of September 22, 2008 Minutes - VOTE**	**4:37**
5.	**General Announcements**	**4:40**

Planning Council Support Staff Update.

6. Public Comment **4:45**

The Public has the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council.

7. Council Membership Renewals – VOTE **4:50**

The Membership Committee recommends that the HHSPC renew membership for:

Randy Allgaier

Billie Cooper

Public Comment on this Item

8. Three Year Comprehensive Plan Work Group Presentation **5:00**

Michelle Long

Council Member will present the Three Year Comprehensive Plan Work Group Process

Public Comment on this Item

10-24-08P01:18 RCVD

9. DPH Quarterly Update **Michelle Long** 5:45

DOCUMENTS DEPT

OCT 24 2008

SAN FRANCISCO
PUBLIC LIBRARY

Public Comment on this item.

10. Dinner Break **6:00**

https://sfpl-exchange.sfpl.org/exchange/SFDocs/Inbox/Notice of San Francisco HIV Health Services Planning Council Full Council Meeting on Monday, October 27, 2008 - Agenda, Minutes & 3Yr Comprehensive Plan Ppts.EML/1_multipart_xF8FF_2_October 27 2008 Council Draft Agenda.doc/C58EA28C-18C0-4a97-9AF2-036E93DDAFB3/October 27 2008 Council Draft Agenda.doc?attach=1

11. Discussion of the 2008 Needs Assessment Final Report **6:20**

Greg Zhovreboff

The Council will have an opportunity to discuss the findings of the 2008 Needs Assessment

Public Comment on this item.

12. Steering Committee Report **7:20**

Council Co-Chairs

Public Comment on this item.

13. New Business/Next Agenda 7:27

The next full council meeting date is tentatively scheduled for Monday, November 24th, 2008, 4:30-7:30 p.m. at the State Building, Milton Marks Conference Center, 455 Golden Gate, Lower Level, San Francisco, CA, 94102.

Public Comment on this item.

13. Adjournment 7:30

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blocks of the Center, many run within 1 block. Also, take BART to SF Civic Center, then transfer to Muni Metro or F lines.
For more information or to plan your transit door-to-door visit San Francisco Muni or the Bay Area Transit Trip Planner. For information on MUNI accessible services, call 923-6142.
The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, Benicia Room
Monday, October 27, 2008
4:30 - 7:30 PM

Council Members Present: Allgaier, Andrews, Blish, Briones, Byers, Cooper, Flores, Hart, Hicks, Jewell, Margolis, Molnar, Newell, Pearce, Penagos, Pillatzke, Scherich, Simmons, Siron, Soto, Sweetin, Thomas

Council Members Absent: Banks, Ellison, Frazier (excused), Harris, Harrison (LoA), Heath, Livingston, Mabry (LoA), Manley (excused), Philip, Ramos, Spaeth

Others Present: Eric Day (Tenderloin Health), Ann Glasser (Pfizer Inc.), Michael Stout (RN Case Manager-Leland House), Ross Kalmin (Social Worker-Westside)

Support Staff Present: Asis, Bryson, Lee, Zhovreboff

DRAFT Minutes

DOCUMENTS DEPT.
NOV 21 2008
SAN FRANCISCO
PUBLIC LIBRARY

1. Call to Order

The meeting was called to order at 4:45 pm by Co-Chair Thomas.

2. Roll Call

Roll was called and quorum was established.

3. Review and Approval of Agenda – VOTE

The agenda was reviewed and approved by consensus.

4. Review and Approval of September 22, 2008 Minutes - VOTE

The September 22 minutes were reviewed and approved by consensus.

5. General Announcements

- CM Soto announced that he was crowned Mr. Gay San Francisco on October 4th.
- CM Allgaier noted that he sent out a National AIDS Strategy document to the Yahoo Group for review by Council Members.
- CM Andrews announced that the 2nd Annual Cancer Survivorship Conference will be taking place on November 8th at the Mission Bay Conference Center at UCSF.
- Co-Chair Andrews noted that there have been some changes in Co-Chairs of committees. In the Consumer & Minority Affairs Committee, Don Frazier has assumed the position of Co-Chair, replacing George Stevens, who has stepped down from the Council.
- CM Penagos announced that she is selling tickets to the Academy of Friends Gala Event.
- CM Flores announced that he has been re-elected as Co-Chair for the Marin CARE Council.

- Council Director Zhovreboff updated the Council on the upcoming Council Members Rights and Responsibilities Workgroup (Wednesday) and the final Cultural Humility Session (Thursday).
- CM Pearce noted that for the CM Rights and Responsibilities Workgroup will be working on updating the grievance policy and encourages all Council Members to attend.

6. Public Comment

There was none.

7. Council Membership Renewals – VOTE

The Membership Committee recommends that the HHSPC renew membership for:

-Randy Allgaier

-Billie Cooper

There was no public comment on this item.

MOTION: From the Membership Committee to renew CM Allgaier's membership.

Ayes: 23

Nayes: 0

Recusals: 0

Abstentions: 1

MOTION: From the Membership Committee to renew CM Cooper's membership.

Ayes: 23

Nayes: 0

Recusals: 0

Abstentions: 1

8. Three Year Comprehensive Plan Work Group Presentation

Michelle Long gave the Council an update on the Three Year Comprehensive Plan. A discussion ensued. Co-Chair Molnar and Council Director Zhovreboff also presented the Core Values of the Comprehensive Plan.

9. DPH Quarterly Update

Michelle Long presented a quarterly update (July-October) to the Council covering conditions of award, the resource guide, general fund budget process and a funding update. She also announced that Dean Goodwin has received an employee recognition award for his work in tracking the HIV Health Services Budget. A discussion followed.

10a. Discussion of the 2008 Needs Assessment Final Report

The Council had an opportunity to discuss the findings of the 2008 Needs Assessment, led by Council Director Zhovreboff. The council broke for dinner, and planned to continue the discussion after eating.

There was no public comment on this item.

11. Dinner Break

Dinner break began at 6:20pm and ended at 6:50pm.

10b. Discussion of the 2008 Needs Assessment Final Report Continued

Council Director Zhovreboff continued his discussion of the findings from the 2008 Needs Assessment. A discussion ensued regarding how the Council should use this data and what needs to be refined for the next Needs Assessment. The Council discussed the need for: in-depth data on substance use services for people living HIV/AIDS who are current users, more effective distribution of specific services, transportation services for severe needs clients, further exploration of stigma in the seeking and delivery of services, and more information on policy implications of serving a large portion of clients who test positive outside of the SF EMA. The group reviewed the recommendations made by Harder and Co. and requested to look into the topics listed below in-depth.

- Look at pharmaceuticals not covered under ADAP
- What were the reasons for non-adherence, specifically "depressed & homeless"
- Housing disparities in regards to race/ethnicity
- Prevalence/Incidence comparison between SF EMA & others
- Numbers of substance users vs. numbers in active treatment
- HcV co-infection prevalence (esp. in conjunction with IDU)
- Transportation
- Stigma: needs assessment question finessed
- Can we rank the Utilized vs. Needed numbers in order of difference?
- Look at demographics of the various housing assistance

12. Steering Committee Report

This agenda item was cancelled.

13. New Business/Next Agenda

The next full council meeting date is tentatively scheduled for Monday, November 24th, 2008, 4:30-7:30 p.m. at the State Building, Milton Marks Conference Center, 455 Golden Gate, Lower Level, San Francisco, CA, 94102.

There was no public comment on this item.

13. Adjournment

The meeting was adjourned at 7:30 pm by Co-Chair Thomas.

11-21-08A08:45
DOCUMENTS DEPT.
NOV 21 2008
SAN FRANCISCO
PUBLIC LIBRARY

HIV HEALTH SERVICES PLANNING COUNCIL

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, November 24, 2008
4:30 - 7:30 PM

DRAFT AGENDA

1.	**Call to Order**	**4:30**
2.	**Roll Call**	**4:32**
3.	**Review and Approval of Agenda – VOTE**	**4:35**
4.	**Review and Approval of October 27, 2008 Minutes - VOTE**	**4:37**
5.	**General Announcements**	**4:40**
	Planning Council Support Staff Update.	
6.	**Public Comment**	**4:45**
	The Public has the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council	
7.	**Council Membership Renewals – VOTE**	**4:50**
	The Membership Committee recommends that the HHSPC renew membership for:	
	Maritza Penagos *Veronica Pillatzke*	
	Public Comment on this Item	
8.	**Steering Committee Update – VOTE**	**4:55**
	Will there be a December meeting?	
	Public Comment on this Item	
9.	**Three Year Comprehensive Plan Work Group Presentation - VOTE**	**5:00**
	Council Member will present the Three Year Comprehensive Plan Work Group Process and present a scenario to approve the Three Year Comprehensive Plan if there is no December Full Council Meeting.	
	Public Comment on this Item	
9.	**Unfunds - Vote**	**5:20**
	Presented by Bill Blum	
	Public Comment on this item.	
10.	**Dinner Break**	**6:00**
11.	**POI: PWP Best Practices Presentation**	**Susan Philip 6:20**
	Public Comment on this item.	

13. New Business/Next Agenda 7:00

The next full council meeting date is tentatively scheduled for Monday, December 22nd, 2008, 4:30-7:30 p.m. at the State Building, Milton Marks Conference Center, 455 Golden Gate, Lower Level, San Francisco, CA, 94102.

Public Comment on this item.

13. Adjournment 7:30

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blocks of the Center, many run within 1 block. Also, take BART to SF Civic Center, then transfer to Muni Metro or F lines.
For more information or to plan your transit door-to-door visit San Francisco Muni or the Bay Area Transit Trip Planner. For information on MUNI accessible services, call 923-6142.
The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought

into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV Health Services Planning Council

Milton Marks Conference Center
455 Golden Gate Avenue (Polk & Larkin)
Lower Level, San Diego Rooms
Monday, November 24, 2008
4:30 - 7:30 PM

Council Members Present: Allgaier, Andrews, Flores, Frazier, Harris, Hart, Jewell, Manley, Margolis, Molnar, Pearce, Penagos, Philip, Pillatzke, Ramos, Soto, Spaeth, Thomas
Council Members Absent: Blish, Antonetty, Briones, Byers, Cooper, Ellison, Harrison (LoA), Heath, Livingston, Mabry (LoA), Newell, Scherich, Simmons, Siron, Sweetin,
Others Present: Bill Blum (DPH-HHS), Dean Goodwin (DPH-HHS), Elaine Flores, Michael Stout, Dustin Harper
Support Staff Present: Bryson, Lee, Lynn, Zhovreboff

DRAFT Minutes

GOVERNMENT DOCUMENTS DEPT

JAN 23 2009

SAN FRANCISCO PUBLIC LIBRARY

1. Call to Order

The meeting was called to order at 4:49 pm by Co-chair Manley.

2. Roll Call

Roll was called and quorum was established.

3. Review and Approval of Agenda – VOTE

The agenda was reviewed and approved by consensus.

4. Review and Approval of October 27, 2008 Minutes - VOTE

The October 27 minutes were reviewed, a change regarding the fourth bullet of General announcements was recommended, and the minutes were then approved.

5. General Announcements

- Co-Chair Thomas noted that there were preliminary cuts of 9 million dollars in HIV Services. The services primarily affected were complimentary care and HIV Prevention. Bill Blum from DPH-HHS noted that there are still about $20 million in cuts to be made. A discussion ensued. Co-Chair Thomas stated that there will be a meeting of the San Francisco Health Commission at 101 Grove, at 4pm PM, tomorrow November 25th, discussing budget cuts. This meeting will be open to the public
- Co-Chair Molnar announced that Shanti will be having a kick-off party for their 35th anniversary at 111 Minna Gallery on December 1st.
- CM Soto announced that on Saturday 10-3 in Eureka Park Pawsitive Action will be hosting a dog competition in conjunction with the Imperial Council of SF. Proceeds will benefit The Monarch's Charity Fund, Hands on Bay Area and the Hearing Dog Program.
- CM Flores stated that on November 6th the Marin Planning Council had a community forum discussing oral health, and noted that it was a good turnout.

- CM Spaeth stated that for World AIDS Day, the AIDS Quilt will be on display on December 1st and 2nd at the Connection Center of the Marin Health and Wellness Campus in collaboration with Marin AIDS Project.
- Planning Council Director, Greg Zhovreboff gave the Council an Update.
    - He noted that December 24-26 and December 31-January 1 the Shanti and Planning Council Offices will be closed.
    - He also announced that the HIV Health Services Planning Council will be hosting a reception for the CAER Coalition on Jan 11th at Bentley Reserve at 301 Sansome (at Sacramento) at 6pm. Formal invitations will be going out shortly.
    - Also, Starting in January, Full Council meetings will be moved to a different location, as rates for the current space have increased substantially.
- CM Margolis noted that Under One Roof (which donates funds to AIDS services) has opened its new store in the Castro at 518A Castro Street.

6. Public Comment

There was none.

7. Council Membership Renewals – VOTE

By recommendation of the Membership Committee, the Full Council voted on renewing membership for:

Maritza Penagos
Veronica Pillatzke

There was no public comment on this item.

ACTION: Vote to renew Maritza Penagos. Renewed by consensus.

ACTION: Vote to renew Veronica Pillatzke. Renewed by consensus.

8. Steering Committee Update – VOTE

Co-Chair Manley updated the Council on what issues were brought up at the Steering Committee meeting this month. They centered around convening the December meeting and approving the 3-Year Comprehensive Plan. CM Hicks noted that historically there has been extremely low turnout at previous December meetings, as it is the week of Christmas. She also stated that everyone is welcome to come to the Steering Committee meeting if they would like any input on the 3-Year Comprehensive plan.

MOTION: CM Hicks/CM Soto to cancel the December meeting and allow the Steering Committee to approve the 3-Year Comprehensive Plan. CM Allgaier Spoke in favor of the motion.

VOTE: **Approved unanimously**.

Co-Chair Manley also noted that the Consumer & Minority Affairs Committee and the Government & Provider Affairs Committee will be having a 3-hour joint meeting on December 2nd from 1:30 to 4:30. Because of this, the normal Government & Provider Affairs Committee meeting has been cancelled.

There was no public comment on this item.

9. Three Year Comprehensive Plan Work Group Presentation - VOTE

CM Allgaier updated the Council on the Three Year Comprehensive Plan Work Group process. He noted that the meeting went well and even ended early. There were no structural changes; the previous plan was only updated to reflect current issues surrounding the Council. The updated plan will be available for review at the December Steering Committee meeting.

There was no public comment on this item.

9. Unfunds - VOTE 5:20

Co-Chair Manley spoke to the Council regarding unfunds, and the different scenarios available for the money. He noted that the two historical ways in which the Council has used the funds has been for vouchers and for the AIDS Emergency Fund. CM Pearce questioned on what sort of vouchers are already in the possession of the AIDS Office. Bill Blum from DPH-HHS noted that there are already between $400-500,000 in vouchers ranging from food vouchers to clothing vouchers to transportation vouchers.

MOTION: CM Molnar/CM Allgaier to use all of the unfunds money to purchase vouchers. CM Soto noted that this is formal recommendation from the Steering Committee. CM Allgaier noted that his reason for supporting this is that it can provide vouchers for transportation, which was identified as a needed service in Needs Assessments and has been de-funded by the Council. A roll call vote was taken.

YES: 21

NO: 0

There was no public comment on this item.

10. Dinner Break

Dinner was moved to the end of the meeting.

11. POI: PWP Best Practices Presentation

Susan Philip brought forth a presentation created by the Points of Integration Committee regarding their Prevention with Positives Best Practices. CM Jewell questioned what exactly "Best Practices" means and CM Philip replied that it is a set of guidelines for providers for Prevention with Positives. CM Hicks noted her support for the project, but questioned how the HPPC is planning on gathering community feedback. CM Philip stated that the HPPC will most likely hold community forums, and providers that are interested can have a copy emailed or mailed to them. CM Harris and CM Andrews both questioned if this guide will eventually be evaluated and then standardized, and CM Philip stated that there is no set future plans for that, but that is something that she will bring up to the HPPC. CM Spaeth noted that she would like to have an electronic copy sent to the Prevention Councils in Marin and San Mateo. CM Pearce suggested that the Council put a "stamp of approval" on the guide. CM Philip stated that the final guide will be presented to the Council and CM Manley noted that the Council can vote to endorse it.

There was no public comment on this item.

13. New Business/Next Agenda

The next full council meeting date is tentatively scheduled for Monday, December 22nd, 2008, 4:30-7:30 p.m. at the State Building, Milton Marks Conference Center, 455 Golden Gate, Lower Level, San Francisco, CA, 94102.

CM Allgaier noted that there will be a conference call on December 9th at 10am regarding HIV Employment and Vocational rehabilitation issues in times of economic downturn. CM Banks questioned if there will be minutes of the call made available for the public, and CM Allgaier noted that there would.

There was no public comment on this item.

13. Adjournment

The meeting was adjourned at 6.00 pm by Co-Chair Manley.

GOVERNMENT DOCUMENTS DEPT

JAN 23 2009

SAN FRANCISCO PUBLIC LIBRARY

HIV Health Services Planning Council

Milton Marks Conferenee Center
25 Van Ness (Van Ness and Market)
Third Floor, Rooms 330 A and B
Monday, January 26, 2009
4:30 - 7:30 PM

DRAFT AGENDA

1. **Call to Order** — **4:30**
2. **Roll Call** — **4:32**
3. **Review and Approval of Agenda—VOTE** — **4:35**
4. **Review and Approval of November 24, 2008 Minutes—VOTE** — **4:37**
5. **General Announcements** — **4:40**

   Planning Council Support Staff Update.
6. **Public Comment** — **4:45**

   The Public has the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council
7. **Membership Committee Update—VOTE** — **4:50**
   - *The Membership Committee recommends that the HHSPC renew membership for:*
     - **Mark Molnar**
   - *The Membership Committee recommends that the HHSPC approve* **Salvatore Russo** *for membership on the council.*
   - *The Membership Committee recommends that the HHSPC approve the* **Mentor Program Implementation Guidelines.**

   Public Comment on this Item
8. **Film Maker Presentation to Council** — **David Weissman 5:00**

   Noted filmmaker David Weissman will introduce the council to his latest project, Heartbreak and Heroism.

   Public Comment on this Item
9. **Funding Cut Scenarios—VOTE** — **Bill Blum 5:10**

   DPH Representative Bill Blum will present different scenarios surrounding the ongoing budget cuts.

   Public Comment on this Item
10. **Dinner** — **6:00**

    Public Comment on this item.

11. Continue funding cut scenarios as needed—VOTE **6:30**

11. Comprehensive Plan Review—VOTE **6:40**

Public Comment on this item.

12. Presentation Schedule—VOTE **6:55**

Public Comment on this item.

13. New Business/Next Agenda **7:05**

The next full council meeting date is tentatively scheduled for Monday, February 23rd, 2009, 4:30-7:30 p.m. 25 Van Ness, Third Floor, Rooms 330 A and B.

Public Comment on this item.

14. Adjournment **7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blocks of the Center, many run within 1 block. Also, take BART to SF Civic Center, then transfer to Muni Metro or F lines.
For more information or to plan your transit door-to-door visit San Francisco Muni or the Bay Area Transit Trip Planner. For information on MUNI accessible services, call 923-6142.
The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV Health Services Planning Council

Milton Marks Conference Center
25 Van Ness (Van Ness and Market)
Third Floor, Rooms 330 A and B
Monday, January 26, 2009
4:30 - 7:30 PM

Council Members Present: Allgaier, Andrews, Antonetty, Banks, Briones, Byers, Flores, Harris, Hicks, Jewell, Manley, Margolis, Molnar, Newell, Pearce, Penagos, Philip, Simmons, Siron, Spaeth, Sweetin, Thomas

Council Members Absent: Cooper, Frazier, Harrison, Hart (LoA), Heath, Pillatzke, Ramos, Soto

Others Present: Craig Richard (Marin Care Council), Michael Stout (Leland House RN Case Manager), Dean Goodwin (DPH-HHS), Manshia Herring (DPH-HHS), Peter Abbott, David Weissman (Filmmaker), Terry Young (Applicant), Matthew Miller (Larkin Street Youth Services), Jesus Guillen (Applicant), Salvatore Russo (Applicant), Michelle Long (DPH-HHS), Bill Blum (DPH-HHS), Mike Smith (HAPN President), Bill Hirsch (AIDS Legal Referral Panel), Robert Whirry (Grant Writer [via Phone])

Support Staff Present: Asis, Bryson, Lee, Lynn, Zhovreboff

DRAFT MINUTES

GOVERNMENT DOCUMENTS DEPT

FEB 19 2009

SAN FRANCISCO PUBLIC LIBRARY

1. Call to Order

The meeting was called to order a 4:40 PM by Co-Chair Thomas.

2. Roll Call

Roll was called and quorum was established.

3. Review and Approval of Agenda—VOTE

The agenda was reviewed and approved by consensus.

4. Review and Approval of November 24, 2008 Minutes—VOTE

The November 24, 2008 minutes were reviewed. CM Manley noted that he misspoke on agenda item number ten. Instead of AIDS Emergency Fund, it should say Emergency Financial Assistance. The change was made and the minutes were approved by consensus.

5. General Announcements

- CM Simmons announced that starting March 1st Rita daCascia will be providing Case Management services to the Hazel Betsy project
- CM Flores announced that there is a new member on the Marin Care Council, Craig Richard. He was in attendance at the Council Meeting.

- CM Antonetty announced that on January 27th, 2009 the city will hold its homeless count, which occurs every two years and allows the city to apply for Housing and Urban Development Homeless Grants. She also announced that there will be another Project Homeless Connect held on February 11th 2009. If anyone is interested, they can contact CM Antonetty or visit www.sfdph.gov.

- CM Andrews announced that February 7th, 2009 is National Black HIV Awareness Day and San Mateo County is having a few special events on February 4th 2009 and 5th 2009. He also announced that Sonoma County will be holding its annual HIV Conference on Saturday, March 14th, 2009 which will discuss the latest breakthroughs in HIV treatment. If anyone is interested, they should contact John Andrews.
- CM Allgaier updated the Council on the President's financial stimulus package which will in part will give money towards shoring up state Medicaid programs. He noted that he would send this information out to the Yahoo! Group.
- CM Thomas thanked Council Support for their work on the CAEAR reception, and noted that it was a great success.
- CM Byers announced that the US Conference on AIDS will take place in San Francisco in October. CM Byers will be the State Representative to the host committee, and he noted that he will most likely be doing a monthly report back to the Council on any updates.
- CM Manley announced that Council Support has prepared Certificates of Appreciation for all Council Members for their work done in 2008. He called out the names, and they were handed out.
- CM Thomas apologized about being squished in the small room, and said that the Council has had to move from the State Building. She noted that Council Support is actively looking for new space.
- Council Director Greg Zhovreboff gave a quick Council Support update.
    - He announced that the Steering Retreat will take place on February 20th, 2009. The space is TBD.
    - He also announced that CMs Cooper and Pillatzke at the Lotus Project for HIV+ women, taking place in Los Angeles.
    - He explained the packet that went out to all Council Members explaining membership policy. He noted that Council Support is available if Council Members have any questions or need help.
    - He also acknowledged that Council Support is looking for a meeting space, and apologized that the Council will be meeting at 25 Van Ness until another space is found.

6. Public Comment

Mike Smith, the President of the HIV/AIDS Provider Network, started a discussion about the pending budget cuts from DPH. The HAPN standpoint is that they would like HIV Health Services to be passed over in cuts this time around. He noted that there is a possibility for the

Council to fall out of compliance for Care Act Funding and that absolutely no more cuts should be made. He hoped that the Council would join HAPN for a united front against the cuts.

Bill Hirsch from the AIDS Legal Referral Panel echoed Mike Smith's sentiments. He noted that the Council doesn't need to respond immediately and that they should take time to discuss it.

Mike Smith also stated that decisions can be made later, as this is only the first round of cuts in what will be a five month process, and he would prefer that the Council make an informed decision.

Michelle Long announced that the Ryan White Application was available in the back of the room and suggested that everyone pick up a copy before they left.

7. Membership Committee Update—VOTE

CM Hicks announced that Johnson Livingston has stepped down from the Council. She noted that the Membership Committee has an exit interview available and would like him fill it out to better understand why people leave.

- The Membership Committee recommended that the HHSPC renew membership for:
    - **Mark Molnar**

Mark Molnar's renewal passed by consensus with one abstention.

- The Membership Committee recommended that the HHSPC approve Salvatore Russo for membership on the council. He had a chance to introduce himself and explain why he is interested in the Council and why he would be an asset.

Salvatore Russo's membership was approved unanimously.

- The Membership Committee recommended that the HHSPC approve the **Mentor Program Implementation Guidelines.** Council Director Zhovreboff explained the model to the Council and why it was brought to the meeting today.

The Council approved the Mentor Program Implementation Guidelines unanimously.

There was no public comment on this item.

8. Film Maker Presentation to Council

Noted filmmaker David Weissman introduced the council to his latest project, Heartbreak and Heroism. The film focuses on the AIDS epidemic and San Francisco.

CM Jewell asked Mr. Weissman to remind the Council about other work that he's done. Mr. Weissman noted that most of his films have been quirky and centralized around San Francisco.

CM Margolis asked how the Council can reach him, and Mr. Weissman noted that his email is on the synopsis sheet.

Public Comment on this Item

9. Funding Cut Scenarios—VOTE

Co-Chair Thomas gave the Council an update on the pending budget cuts and gave some background and how this could affect the Council. A discussion ensued surrounding how budget cuts are made. Bill Blum from DPH-HHS gave a presentation on funding cut scenarios based on prospective cuts that could be made. He wanted to know what the Council would recommend if there was to be a 12.5% cut. He then presented three different models: flat funding, proportional

reductions in general fund and Ryan White Part A funding and proportional reductions in general fund only from bottom of priority upward. He also presented a contingency plan based around the possibility of there being an additional 12.5% reduction. Michelle Long questioned what the Council's priorities are, what services they feel they can cut.

Bill Blum went through each scenario one by one, and the floor was opened up for questions. CM Simmons suggested that there be no recommendations from the Council until they find out if the city is in compliance with the Maintenance of Effort. CM Byers suggested that the Council have someone prepare a presentation on Maintenance of Effort. This was supported by CM Hicks.

CM Molnar attempted to wrap up the conversation and noted that there are two main strains of feedback from Council. One is that there be a more robust understanding of Maintenance of Effort, and two is, if the cuts must be done, what way should they be done?

10. Dinner

The Council broke for dinner at 6:23 PM and rejoined at 6:48 PM.

11. Continue Funding Cut Scenarios As Needed—VOTE

CM Flores questioned what would happen to the Council if they fall out of compliance. CM Molnar replied that the Care award from the Federal government would be reduced or eliminated entirely.

CM Allgaier noted that there is a need for a funding scenario with proportional cuts just from the General Fund and not just from the bottom up.

CM Simmons recommended creating two more funding scenarios with a 12.5% reduction only in the General Fund and one with a 25% cut only in the General Fund.

Public Comment on this Item:

CM Molnar initiated a Straw Poll to see if Council Members were interested in a presentation on the Maintenance of Effort rules and regulations. There was a consensus one objection.

CM Molnar initiated a second Straw poll to continue this discussion at the next Full Council meeting. There was a consensus on the Council.

There was no public comment on this item.

12. Comprehensive Plan Review—VOTE

Robert Whirry (via phone) updated the Council on how the Comprehensive Plan was developed this year. A discussion ensued. This issue was tabled and will be voted on at the next meeting.

There was no public comment on this item.

13. Presentation Schedule—VOTE

CM Antonetty introduced the plan to the Council and gave the history on how it was developed. A few problems arose and the schedule will sent back to the Committees to work out the kinks.

There was no public comment on this item.

14. New Business/Next Agenda

The next full council meeting date is tentatively scheduled for Monday, February 23rd, 2009, 4:30-7:30 p.m. 25 Van Ness, Third Floor, Rooms 330 A and B.

There was no public comment on this item.

15. Adjournment

The meeting was adjourned at 7:40 PM by Co-Chair Thomas.

GOVERNMENT DOCUMENTS DEPT
FEB 19 2009
SAN FRANCISCO PUBLIC LIBRARY

HIV Health Services Planning Council

Bayanihan Community Center
Barangay Hall
1010 Mission Street (6th and Mission)
San Francisco, CA 94103
Monday, February 23, 2009
4:30 - 7:30 PM

DRAFT AGENDA

1.	**Call to Order**	**4:30**
2.	**Roll Call**	**4:32**
3.	**Review and Approval of Agenda—VOTE**	**4:35**
4.	**Review and Approval of January 26, 2009 Minutes—VOTE**	**4:37**
5.	**General Announcements**	**4:40**
6.	**Public Comment**	**4:45**

The Public has the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council

5.	**Council Support Update**	**4:50**
7.	**Membership Committee Update—VOTE**	**4:55**

- *The Membership Committee recommends that the HHSPC approve* **Aaron Chandler** *for membership on the council.*
- *The Membership Committee recommends that the HHSPC approve* **Jesus Guillen** *for membership on the council.*

Public Comment on this Item

8.	**Motion from Steering Committee re: Reallocation – VOTE**	**5:15**

"Committee to reduce Ryan White Part A funds proportionally from Core Services (Tier 1), to Support Services (Tier 2) so that the Ryan White Part A amount allocated to each support service category is equal to the total amount of RW Part A and General HHS funds as of a date yet to be determined."

9.	**Dinner**	**6:00**
8.	**Planning Council and General Fund Discussion – VOTE**	**6:30**

The Committee will discuss motion(s) from different committees regarding how the Planning Council should deal with General Fund issues in the future.

Public Comment on this Item

12.	**Comprehensive Plan Review—VOTE**	**7:00**
	Public Comment on this item.	
13.	**Presentation Schedule Review—VOTE**	**7:10**
	Public Comment on this item.	
14.	**New Business/Next Agenda**	**7:20**
	The next full council meeting date is tentatively scheduled for Monday, March 23rd, 2009, 4:30-7:30 p.m. with location TBA.	
	Public Comment on this item.	
15.	**Adjournment**	**7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blocks of the Center, many run within 1 block. Also, take BART to SF Civic Center, then transfer to Muni Metro or F lines.
For more information or to plan your transit door-to-door visit San Francisco Muni or the Bay Area Transit Trip Planner. For information on MUNI accessible services, call 923-6142.
The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not

permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV Health Services Planning Council

Bayanihan Community Center
Barangay Hall
1010 Mission Street (6th and Mission)
San Francisco, CA 94103
Monday, February 23, 2009
4:30 - 7:30 PM

Council Members Present: Allgaier, Andrews, Antonetty, Briones, Byers, Cooper, Hart, Heath, Hicks, Jewell, Manley, Molnar, Newell, Pearce, Penagos, Philip, Russo, Ramos, Scherich, Siron, Soto, Spaeth, Sweetin, Thomas
Council Members Absent: Banks, Flores, Frazier, Harrison (LoA), Margolis, Pillatzke, Simmons
Others Present: Barbara Garcia (Deputy Director of DPH), Bill Blum (DPH-HHS), Dean Goodwin (DPH-HHS), Michelle Long (DPH-HHS), Aaron Chandler (Applicant), Jesus Guillen (Applicant), Matthew Miller (Applicant), Terry Young (Applicant), Mike Smith (AIDS Emergency Fund), Bill Hirsch (AIDS Legal Referral Panel), Charlotte Brown (Public)
Support Staff Present: Asis, Bryson, Lee, Lynn, Zhovreboff

GOVERNMENT DOCUMENTS DEPT
MAR 19 2009
SAN FRANCISCO PUBLIC LIBRARY

DRAFT Minutes

1. Call to Order
The meeting was called to order at 4:35 pm by Co-Chair Manley.

2. Roll Call
Roll was called and quorum was established.

3. Review and Approval of Agenda—Vote
The agenda was reviewed and approved by consensus. Co-Chair Thomas noted that Barbara Garcia will be in attendance to answer any questions the Council may have about budgetary issues.

4. Review and Approval of January 26, 2009 Minutes—Vote
The January 26th, 2009 minutes were reviewed and approved by consensus.

5. General Announcements
- CM Harris announced that the annual public hearings on HOPWA will be on Wednesday, March 4th and Wednesday, March 11th. She noted that there won't be much new to talk about as there will be no new HOPWA dollars, but feedback is welcome about current services.
- CM Newell announced that she has been accepted in to AIDS Alliance for Children, Youth and Families Leadership Corps Training Program.
- CM Hart announced that from March 25th to 29th there will be a 5 day march from San Francisco to Sacramento going through communities to educate and build bridges in the effort to repeal Proposition 8. For more information, go to www.onestruggleonefight.com.
- CM Soto apologized that he would have to leave early.

- CM Thomas mentioned that she is working to get a Hepatitis C task force running to develop recommendations for the city. She is looking for people that are interested in participating on the task force, and wants to represent people who are co-infected, as well as providers. Anyone who is interested can contact Laura Thomas.

6. Public Comment

There was none.

7. Council Support Update

Council Director Zhovreboff updated the Council on goings-on with Council Support. He asked that Council Members provide feedback on the new space. He also noted that he brought scholarship applications for the US Conference on AIDS. He also updated the Council surrounding ongoing issues with the Yahoo! Group, namely that some meeting notices were not being posted in a timely manner due to server glitches. He also noted that Shanti is undergoing a massive intranet overhaul, but that IT issues should be resolved by the end of the week. He also announced that the next Special Membership Meeting will be held Wednesday, February 25th from 4-6pm at Derek Silva Community, 20 Franklin Street. He also noted that he attended an HPPC meeting as a sort of meet and greet

Zhovreboff updated the Council on the Steering Retreat, where cultural humility, the Three-Year plan and monitoring guide were discussed. He noted that CAEAR Coalition membership will be discussed at next planning council meeting in March.

Co-Chair Manley also noted that at the Steering Retreat, a grid was completed to track the Three-Year plan.

To finish, Zhovreboff gave certificates of appreciation to all three Co-Chairs.

8. Update from the Deputy Director of DPH

Barbara Garcia, the Deputy Director of the Department of Public Health updated the Council on impending budget cuts. She noted that today all components of the Ryan White program received an increase from the stimulus bill (a total increase of 71.63 million) which directs that 10.9 million in Part A be used as "stop-gap" dollars—or, supplemental grants. She noted that there is a need to make a plan to cut dollars in the best way that they can, and one of those ways is efficiency and reorganization. She said that DPH is working on cutting down on administrative costs as well as services. She noted that this will be done in cascades so that no one program is cut. Garcia also hopes to reduce the number of contracts by managing them better and streamlining. She acknowledged that there are difficult decisions ahead and that she would like recommendations from the Council. She noted that DPH is contemplating major reorganization and a possible merge of the Prevention and Care offices.

Co-Chair Molnar thanked her for all of her hard work and how she has reached out to the community in this process. CM Byers questioned the issue of the maintenance of effort. Michelle Long from DPH-HHS noted that almost every EMA is out of compliance with the MoE due to increasing federal and state budgetary concerns. CM Andrews asked for advice on how to get out of "react" mode and to work more effectively with the DPH. Garcia suggested looking at already established recommendations and keeping the Council's long term vision but using short term processes. CM Pearce questioned why there are so many cuts involving mental health, and Garcia noted that is mainly had to do with the fact that there was just such a large reduction in general fund dollars. CM Harris questioned whether the money from the stimulus package would

fill the four month gap that was expected in some contracts, and Michelle Long noted that she thinks money should be able to cover. CM Siron questioned if Barbara Garcia will be the Council's advocate. She noted that she will try, but can't always just protect the interests of one group.

9. Membership Committee Update—VOTE

- *The Membership Committee recommended that the HHSPC approve* **Aaron Chandler** *for membership on the council.*

  Aaron Chandler was voted on to the Council unanimously.

- *The Membership Committee recommended that the HHSPC approve* **Jesus Guillen** *for membership on the council.*

  Jesus Guillen was voted on to the Council unanimously.

There was no public comment on this item.

10. Dinner

Dinner began at 5:53 pm and ended at 6:05.

11. Motion from Steering Committee re: Reallocation – VOTE

This agenda item was moved to after dinner.

"Committee to reduce Ryan White Part A funds proportionally from Core Services (Tier 1), to Support Services (Tier 2) so that the Ryan White Part A amount allocated to each support service category is equal to the total amount of RW Part A and General HHS funds as of a date yet to be determined."

CM Thomas noted that this motion is not about cutting funds, it is about moving dollars around and reallocating funds. This proposal seeks to take dollars out of Ryan White Core Services and using it to fully fill Support Services. The background to this, she noted is that the Council is facing severe general fund cuts, and it is generally Tier 2 (support services) that are cut. She feels that it would better protect support services, but recognized that it would leave core services more vulnerable to cuts. She noted that support services are extremely important to the Council and are not as so to DPH. She also noted that she supports this motion and that is has gone through two Committees and Steering to get to the Council.

Co-Chair Manley noted that he also supports this motion, as General Fund dollars are much more at risk than Federal Ryan White dollars.

CM Jewell and CM Allgaier both noted their support for the motion.

CM Hicks spoke against the motion for fear that medical care could be come a very different type of service without reliable dollars there to support it.

CM Soto noted that the Government & Provider Affairs Committee did a straw poll on this motion and were divided.

CM Molnar spoke in favor, discussing the "San Francisco model of Care," and noted clients' need for support services.

CM Harris noted that there is not a reduced need and there is not an increase of money on the horizon and is worried about losing core services.

CM Newell and CM Hart noted that support services need to be kept as they are, as they are some of the primary reasons that severe needs clients stay in care.

CM Thomas clarified, noting that its not that people need less medical care, it's that the Council is trying to protect as many services as possible.

CM Penagos spoke against the motion, noting that she doesn't believe that primary medical care is going to be held harmless if this motion passes.

CM Allgaier noted that this decision can be reversed at the P & A summit in August, and that this motion would protect services in the short term during the impending budget cuts.

CM Antonetty spoke against the motion, noting that this would affect contracts and thus, services.

CM Pearce noted that he was not comfortable with the motion as is.

CM Siron wanted to state, on the record, that he will no longer cut funds for people living with AIDS.

CM Heath spoke in favor of the motion, stating that she believes that support services are equally as important as core services.

CM Jewell noted that the support services need to stay funded, because once a category is defunded, agencies close and it extremely hard, if not impossible, for them to reopen.

CM Hart believes that this is the most logical way to save all services that are prioritized by the Council.

CM Long questioned when this motion would be implemented and asked whether this had been discussed in a collaborative environment with Barbara Garcia, the Deputy Director of the Department of Public Health. CM Manley noted that there are no time limitations on the motion, as they would like time to work with the Department of Public Health, although they would like to implement it as soon as possible.

Public Comment:

Bill Hirsch, ALRP: He noted that he has been with ALRP for 10 years, and has been dealing with budget cuts like this for a long time. He feels that it is extremely important to keep the system of care as intact as possible, as that is what is most important for those with HIV and AIDS.

Matthew Miller, Applicant: He discussed how it already takes him a long time to get all sorts of support services, and that if these services are cut, he's worried that things will get even worse if. He noted that in the past, support services are the only things that kept him in care and in the system. He is wondering how many services need to be cut before some essential support services are saved.

Mike Smith, AIDS Emergency Fund: He began by reminding the Council of the budget cuts that took place two years ago, when the CARE award was reduced by $4 million. He noted that DPH did a great job of trying to cover those funds with government money, but services have slowly been disappearing. He noted that the support services that are left are the pieces that DPH was

not able to save. What he is most worried about is the AIDS Emergency Fund, as it could be an enticing place to pull money from, as it is 35% of the government money in the support services category. He would like to see the Emergency Fund saved, as he feels that it is an extremely important service.

Terry Young Applicant: Discussed his issues surrounding the U of P dental clinic, and how the defunding of that has affected him and those close to him. He noted that this is just one support services, but it has been necessary one; one that saved his life, while his close friend died due to lack of access.

VOTE-Ayes: 16

Nayes: 8

11. Planning Council and General Fund Discussion – VOTE

The Committee discussed motion(s) from different committees regarding how the Planning Council should deal with General Fund issues in the future.

MOTION: CM Penagos/CM Molnar that general fund cuts be shared equally between administration and direct services. Furthermore, it is recommended that HIV Health Services find the direct service cuts via contract efficiencies, consolidations and underutilizations. There will be no elimination of service categories in relation to this approximately $200,000 cut.

The Committee discussed better ways to engage DPH in budget cuts in a way that doesn't drive them crazy, but also leaves the Care Council's values intact.

VOTE-Ayes: 24

Nayes: 0

There was no public comment on this item.

12. Comprehensive Plan Review—VOTE

This agenda item was moved to next month's meeting.

There was no public comment on this item.

13. Presentation Schedule Review—VOTE

The Committee reviewed the updated 2009 Presentation Schedule.

MOTION: CM Pearce/CM Siron to pass the presentation schedule as-is.

Passed by unanimous decision.

There was no public comment on this item.

14. New Business/Next Agenda

The next full council meeting date is tentatively scheduled for Monday, March 23rd, 2009, 4:30-7:30 p.m. with location TBA.

There was no public comment on this item.

15. Adjournment

The meeting was adjourned at 7:30 pm by Co-Chair Thomas.

03-19-09A08:15 RCVD

HIV Health Services Planning Council

Bayanihan Community Center
Barangay Hall
1010 Mission Street (6th and Mission)
San Francisco, CA 94102
Monday, March 23, 2009
4:30 - 7:30 PM

GOVERNMENT DOCUMENTS DEPT

MAR 19 2009

SAN FRANCISCO PUBLIC LIBRARY

F 122 ! 123/09 Draft

DRAFT AGENDA

1.	**Call to Order**		**4:30**
2.	**Roll Call**		**4:32**
3.	**Review and Approval of Agenda—VOTE**		**4:35**
4.	**Review and Approval of February 23, 2009 Minutes—VOTE**		**4:37**
5.	**General Announcements**		**4:40**
	Moment of Silence for Marcus Mabry.		
6.	**Public Comment**		**4:45**
	The Public has the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council.		
7.	**Council Support Update**	**Greg Zhovreboff**	**4:50**
	Public Comment on this Item		
8.	**DPH-HHS Quarterly Report**	**Michelle Long**	**4:55**
9.	**Steering Committee Report**		**5:05**
	Announcement of special Government and Provider Affairs Committee meeting on Tuesday, April 14th, 2009.		
	Public Comment on this Item		
10.	**Membership Committee Update—VOTE**		**5:15**

- *The Membership Committee recommends that the HHSPC approve* **Matthew Miller** *for membership on the council.*
- *The Membership Committee recommends that the HHSPC approve* **Terry Young** *for membership on the council.*
- *The Membership Committee recommends that the HHSPC approve* **Chris Harris** *for renewal to the council.*
- *New Leave of Absence:* **Maritza Penagos**
- *New Leave of Absence:* **Mary Lawrence Hicks**
  - *Resignation from Membership Co-Chair position*

Public Comment on this Item

11. Nominations for CAEAR Coalition Alternate Representative—VOTE **5:35**

Public Comment on this Item

12. Nominations for new At-Large Member for Steering—VOTE **5:45**

Public Comment on this Item

13. Ryan White Part B Presentation **Jeff Byers 5:55**

Jeff Byers will provide the Council with information regarding Ryan White Part B.

Public Comment on this Item

14. Dinner **6:15**

15. Ryan White Part C Presentation **Greg Zhovreboff 6:40**

Greg Zhovreboff will provide the Council with information regarding Ryan White Part C.

Public Comment on this Item

16. Ryan White Part D Presentation **Mary Lawrence Hicks 6:55**

Mary Lawrence Hicks will provide the Council with information regarding Ryan White Part D.

Public Comment on this Item

17. Comprehensive Plan Review—VOTE **7:15**

Public Comment on this item.

18. New Business/Next Agenda **7:25**

The next full council meeting date is tentatively scheduled for Monday, April 27th, 2009, 4:30-7:30 p.m. at Bayanihan Community Center, 1010 Mission Street, San Francisco, CA 94103.

Public Comment on this item.

19. Adjournment **7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blocks of the Center, many run within 1 block. Also, take BART to SF Civic Center, then transfer to Muni Metro or F lines.
For more information or to plan your transit door-to-door visit San Francisco Muni or the Bay Area

Transit Trip Planner. For information on MUNI accessible services, call 923-6142.
The following services are available when requested
by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV Health Services Planning Council

Bayanihan Community Center
Barangay Hall
1010 Mission Street (6th and Mission)
San Francisco, CA 94102
Monday, March 23, 2009
4:30 - 7:30 PM

Council Members Present: Andrews, Antonetty, Banks, Briones, Chandler, Cooper, Flores, Guillen, Harris, Harrison, Hart, Heath, Jewell, Manley, Margolis, Molnar, Newell, Pearce, Pillatzke, Ramos, Soto, Thomas
Council Members Absent: Allgaier, Byers, Frazier, Penagos (LoA), Philip, Russo, Scherich, Simmons, Siron, Spacth, Swectin
Others Present: Michelle Long (DPH-HHS), Bill Blum (DPH-HHS), Terry Young (Applicant), Matthew Miller (Applicant), Carol Hudson (Public), Lara Tannenbaum (Larkin Street Youth Services), Gordon Matchett (Public), Jerrold Thomas (Applicant), Christina Wang (API Wellness Center), Marka Agtanee (API Wellness Center), Matt Geltmaker (San Mateo HIV Care Council), Greg Boyd (Public), Rachel Matillano (API Wellness Center), Noelle Areeno (API Wellness Center), Sarah Omelles (Larkin Street Youth Services)
Support Staff Present: Asis, Bryson, Lee, Lynn

DRAFT Minutes

GOVERNMENT DOCUMENTS DEPT
MAR 23 2010
SAN FRANCISCO PUBLIC LIBRARY

1. Call to Order

The meeting was called to order at 4:35 PM by Co-Chair Molnar.

2. Roll Call

Roll was called and quorum was established.

3. Review and Approval of Agenda—Vote

The agenda was reviewed and approved by consensus.

4. Review and Approval of February 23, 2009 Minutes—Vote

The February 23rd, 2009 minutes were reviewed, Co-Chair Manley requested a few changes and they were then approved by consensus. The changes requested were: on page four, change CM Long to Michelle Long, change $4 million to $9 million and on page five the word 'not' was struck.

5. General Announcements

- CM Guillen announced that he visited the Los Angeles HIV Planning Council and that they were extremely interested in coming to visit the San Francisco HIV Health Services Planning Council. He suggested sending a formal letter to them inviting them.
- CM Andrews announced that registration is now open for the 17th annual AIDS watch, where people can go to Washington D.C. April 27th-29th to lobby Congress for a National AIDS Policy. He also announced that Washington D.C. has released their AIDS rate numbers, and

noted that 3% of their population is infected. D.C. Fights back is demanding that the District of Columbia double the HIV/AIDS budget.

- CM Cooper announced that she attended former Council Member Mabry's memorial service and noted that it was extremely touching.
- CM Flores announced that he has found a Co-Chair to run the Marin Council with him. His name is Walter Kelly.
- CM Banks noted that with former CM Mabry's passing, that marks four African American men who have passed in the last two years. He suggested that on the next needs assessment the Council focus on the impact of AIDS on the African American community.
- CM Newell announced that the training at the AIDS Alliance for Children, Youth and Families Leadership Corps Training Program went extremely well and that she feels that she learned a lot.
- CM Soto announced that the California HIV Planning Group is restructuring to make sure that it works smoothly with other agencies and doesn't replicate the work that they are doing. CM Newell asked if they are accepting applications, and he said that they will reopen in January.
- CM Harris announced that there is more money from the government for homeless and "rapid rehousing." The housing office is working to create an application for the funds so that it will also include those living with AIDS.
- There was a moment of silence for Marcus Mabry.
- CM Cooper announced that she and CM Banks had the opportunity to meet with Michelle Long and Bill Blum to discuss transgender women, especially trans women of color. She noted that she is trying to recruit more transgender women for the council.
    - To add on, Co-Chair Molnar noted that the theme of the US Conference on AIDS is transgender.

6. Public Comment

Carol Hudson asked CM Cooper to elaborate, and asked if she feels that transgendered people feel if they don't see any way out.

7. Council Support Update

Council Support T.J. Lee updated the Council on support staff business. He announced that Council Director Greg Zhovreboff will be out on leave for the next month due to illness. He also noted that everyone will need to fill out their FPPC 700 form so as to avoid a fine. CS Enrique Asis gave a quick update on Council Membership.

There was no public comment on this item

8. DPH-HHS Quarterly Report

Michelle Long presented to the Council a quarterly report on DPH-HHS. She noted that they have received a partial award for the Ryan White Part A, which comes to $7,923,179. She hopes that full amount will be awarded before the Full Council meeting in April. She also announced that the resource guides have been printed and will be given out to agencies soon. She noted that there is also an online version that is continually updated. She announced that they will be holding a series of stakeholder meetings to information from consumers on certain issues. CM Andrews questioned how the Council could get the feedback from these stakeholder issues, and Michelle Long noted that they will be put into a report. A discussion ensued surrounding several issues, including access for non-majority groups and creating an African American action plan.

She also noted that the budget is in somewhat of a holding pattern and that the next major decision will be made at the April Health Commission meeting.

9. Dinner

The group broke for dinner at 6:00 pm and reconvened at 6:20

10. Steering Committee Report

It was announced that the next Government and Provider Affairs Committee meeting on Tuesday, April 14th, 2009 will be a special one to discuss the Council's values. All Council Members are invited to attend. It will potentially be a longer meeting, starting at 3pm and lasting until 6pm.

There was no public comment on this item

11. Membership Committee Update—VOTE

- *The Membership Committee recommended that the HHSPC approve* **Matthew Miller** *for membership on the council.*
    - He was voted on to the Council unanimously.
- *The Membership Committee recommended that the HHSPC approve* **Terry Young** *for membership on the council.*
    - He was voted on to the Council with one no vote.
- *The Membership Committee recommended that the HHSPC approve* **Chris Harris** *for renewal to the council.*
    - She was renewed unanimously with one recusal.
- *New Leave of Absence:* **Maritza Penagos**
- *New Leave of Absence:* **Mary Lawrence Hicks**
    - *Resignation from Membership Co-Chair position*

There was no public comment on this item.

12. Nominations for CAEAR Coalition Alternate Representative—VOTE

The Council discussed what exactly the representative would do at the CAEAR meetings. Co-Chair Molnar nominated Co-Chair Manley. CM Margolis nominated CM Newell. CM Cooper nominated herself. CM Hart nominated CM Jewell. CM Banks nominated CM Flores. Co-Chair Molnar noted that nominations are open by email until the next Full Council meeting. The Committee discussed redoing the nomination and voting process next year for the primary representative.

NOMINEES: Billie Cooper, Wade Flores, Lee Jewell, Steve Manley, Cathy Newell, Charles Siron

Public Comment:

Applicant Jerrold Thomas asked if there was a list of groups that are involved with CAEAR, and the Co-Chairs answered that it can be found on their website.

Marka Agtanee questioned whether non-affiliated consumers can sit on the CAEAR council, and the Co-Chairs answered that yes, they can.

13. Nominations for new At-Large Member for Steering—VOTE

Co-Chair Molnar noted that with Marcus Mabry's passing, an at-large member position has opened for the Council. CM Jewell nominated CM Miller. CM Banks nominated CM Cooper. CM Newell nominated herself. Co-Chair Manley nominated CM Heath. Co-Chair Molnar nominated CM Guillen.

MOTION: CM Banks/CM Scherich to close nominations.

The motion did not pass.

NOMINESS: Billie Cooper, Jesus Guillen, Anna Heath, Matthew Miller, Cathy Newell

There was no public comment on this item.

14. Ryan White Part B Presentation

This agenda item was tabled until the next meeting.

There was no public comment on this item.

15. Ryan White Part C Presentation

This agenda item was tabled until the next meeting.

There was no public comment on this item.

16. Ryan White Part D Presentation

This agenda item was tabled until the next meeting.

There was no public comment on this item.

17. Comprehensive Plan Review—VOTE

The 2009-2012 Comprehensive Plan was reviewed.

MOTION: Co-Chair Thomas/CM Heath to postpone the vote until the next Full Council meeting.

The motion passed unanimously.

18. New Business/Next Agenda

The next full council meeting date is tentatively scheduled for Monday, April 27th, 2009, 4:30-7:30 p.m. at Bayanihan Community Center, 1010 Mission Street, San Francisco, CA 94103.

There was no public comment on this item.

19. Adjournment

The meeting was adjourned at 7:11 pm by Co-Chair Molnar.

04-23-09P02:18 RCVD

HIV Health Services Planning Council

Bayanihan Community Center
Barangay Hall
1010 Mission Street (6th and Mission)
San Francisco, CA 94102
Monday, April 27, 2009
4:30 - 7:30 PM

GOVERNMENT DOCUMENTS DEPT

APR 23 2009

SAN FRANCISCO PUBLIC LIBRARY

DRAFT AGENDA

1.	**Call to Order**		**4:30**
2.	**Roll Call**		**4:32**
3.	**Review and Approval of Agenda - VOTE**		**4:35**
4.	**Review and Approval of March 23, 2009 Minutes - VOTE**		**4:37**
5.	**General Announcements**		**4:40**
6.	**Public Comment**		**4:50**

The Public has the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council.

7.	**Council Support Update**	**T. J. Lee**	**4:55**

- *Membership Appointment and Reappointment Update*

Public Comment on this Item

8.	**Committee Updates - VOTE**		**5:00**

- ***Membership***
  - *The Membership Committee recommends that the HHSPC approve* **Steve Manley** *for renewal to the council.*
  - *The Membership Committee recommends that the HHSPC approve* **Gerardo Ramos** *for renewal to the council.*
  - *Announcement of new Co-Chair.*
- ***Consumer and Minority Affairs***
  - *Creation of joint Working Group with the Long Term Care Coordinating Council*

Public Comment on this Item

9.	**Vote on CAEAR Coalition Alternate Representative - VOTE**		**5:20**

NOMINEES: Raymond Banks, Billie Cooper, Wade Flores, Lee Jewell, Steve Manley, Cathy Newell, Charles Siron

Public Comment on this Item

10.	**Vote on new At-Large Member for Steering - VOTE**		**5:25**
	NOMINEES: Billie Cooper, Jesus Guillen, Matthew Miller, Cathy Newell		
	Public Comment on this Item		
11.	**DPH-HHS Quarterly Update**	**Michelle Long**	**5:30**
	Public Comment on this Item		
12.	**General Funds and CARE Funds Discussion Update – VOTE**		**5:50**
	Motions from Steering via Government and Provider Affairs		
	Public Comment on this Item		
13.	**Dinner**		**6:10**
14.	**VA Presentation**	**Dr. Peter Jensen**	**6:30**
	Dr. Peter Jensen will provide the Council with information regarding the VA.		
	Public Comment on this Item		
15.	**Presentation on Downtown San Francisco VA Clinic**		
		Dr. Jenny Espinoza-Marcus	**6:45**
	Dr. Jenny Espinoza-Marques will provide the Council with information regarding the SF Downtown VA Clinic.		
	Public Comment on this Item		
16.	**Announcement of Vote Results**		**7:00**
	Public Comment on this Item		
17.	**Ryan White Part B Presentation**	**Jeff Byers**	**7:05**
	Jeff Byers will provide the Council with information regarding Ryan White Part B.		
	Public Comment on this Item		
18.	**Comprehensive Plan Review—VOTE**		**7:20**
	Public Comment on this item.		
19.	**New Business/Next Agenda**		**7:25**
	The next full council meeting date is tentatively scheduled for Monday, May 18th, 2009, 4:30-7:30 p.m. at Bayanihan Community Center, 1010 Mission Street, San Francisco, CA 94103.		
	Public Comment on this item.		
20.	**Adjournment**		**7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109

San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blocks of the Center, many run within 1 block. Also, take BART to SF Civic Center, then transfer to Muni Metro or F lines.
For more information or to plan your transit door-to-door visit San Francisco Muni or the Bay Area Transit Trip Planner. For information on MUNI accessible services, call 923-6142.
The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV Health Services Planning Council

Bayanihan Community Center
Barangay Hall
1010 Mission Street (6th and Mission)
San Francisco, CA 94102
Monday, April 27, 2009
4:30 - 7:30 PM

Council Members Present: Antonetty, Banks, Briones, Byers, Flores, Harris, Harrison, Hart, Heath, Jewell, Manley, Margolis, Miller, Molnar (Proxy for Chandler), Newell, Pearce, Philip, Pillatzke, Ramos, Russo, Scherich, Simmons, Siron, Soto, Sweetin (Proxy for Andrews), Young
Council Members Absent: Allgaier (E), Andrews (E), Chandler (E), Cooper (E), Frazier, Guillen (E), Hicks (LoA), Penagos (LoA), Spaeth, Thomas
Others Present: Cherrlynn Hubbard (Applicant), Cicily Emerson (Applicant), Michelle Long (DPH-HHS), Bill Blum (DPH-HHS), Dean Goodwin (DPH-HHS), Manshia Herring (DPH), Scott Marcum (Marin CARE Council), James Frazier (Marin CARE Council), Jerrold Thomas (Applicant), Carol Hudson (Applicant), Rachel Matillano (Applicant), Mark Agtane (API Wellness Center), Matt Geltmaker (Applicant), Doug Morgan (DPH), Lorenzo Taylor (DPH)
Support Staff Present: Enrique Asis, Natalie Bryson, T.J. Lee, Joe Lynn

DRAFT Minutes

GOVERNMENT DOCUMENTS DEPT

MAY 15 2009

SAN FRANCISCO PUBLIC LIBRARY

1. Call to Order

The meeting was called to order at 4:40 pm by Co-Chair Molnar.

2. Roll Call

Roll call was taken, and quorum was established.

3. Review and Approval of Agenda - VOTE

The agenda was reviewed and approved by consensus.

4. Review and Approval of March 23, 2009 Minutes - VOTE

The March 23, 2009 Minutes were reviewed, CM Scherich was added to present, Matt Geltmaker was put as "applicant" and Mark Molnar was removed from "nominated" under CAEAR Coalition Alternate Representative. The minutes were then approved by consensus.

5. General Announcements

- CM Banks read a poem former CM Marcus Mabry's memorial service.
- CM Manley announced CM Sweetin's retirement and that this will be her final meeting.
- CM Soto announced that Thursday April 30th, "Dining Out for Life" will take place to support prevention efforts.
- CM Flores introduced Scott Marcum, the newest member of the Marin HIV Health Services Planning Council. He also noted that he has been nominated as the newest co-chair for the Membership Committee.

- CM Scherich announced that Wednesday May 29th from 5:30-7:30pm at the Women's Building there will be a joint presentation by the AIDS foundation and Project Inform on "HIV Treatment as Prevention."
- Co-Chair Molnar announced that the phone lines are down at Shanti and to contact Council Support by email until further notice.
- CM Antonetty presented a flier with an update on swine flu and San Francisco.

6. Public Comment

- Rachel Matillano from the API Wellness Day announced that from May 17-19 there will be multiple events to celebrate API Wellness day. More information can be found on the API website.

7. Council Support Update

T.J. gave the Council a quick update on Council Support. He noted that Council Director Greg Zhovreboff's leave of absence has been extended to July 1st. He also announced that the new and renewal letters from the Mayor have finally been signed, and all new members now have voting rights. T.J. Lee noted that if anyone feels unsafe walking to their car or public transportation from the meeting space should ask other members or Council Support to walk with them to where they need to go. He also noted that all presenters for the Council have been confirmed through July. One last thing he asked or Council Members was to pay close attention to the calendar for May, as the Steering Committee meeting and the Full Council meeting have both been changed to accommodate the Memorial Day holiday.

Council Support Enrique Asis gave a quick update on the membership retention and applauded the fact that the SF HHSPC is the only EMA Council with an HIV+ membership of more than 60%.

There was no public comment on this item.

8. Committee Updates - VOTE

- **Membership**
  - The Membership Committee recommended that the HHSPC approve **Steve Manley** for renewal to the council.
    - **He was approved with one recusal.**
  - The Membership Committee recommended that the HHSPC approve **Gerardo Ramos** for renewal to the council.
    - **He was approved unanimously.**
- It was announced that Wade Flores is the new Membership Co-Chair.
- **Consumer and Minority Affairs**
  - CM Jewell discussed the creation of a joint Working Group with the Long Term Care Coordinating Council.

There was no public comment on this item.

9. Vote on CAEAR Coalition Alternate Representative - VOTE

The Council discussed and voted on a CAEAR Coalition Alternate Representative. Every nominee was given a chance to speak on why they would like to be an alternate representative. Cathy Newell removed her name from the ballot.

NOMINEES: Raymond Banks, Aaron Chandler, Billie Cooper, Wade Flores, Lee Jewell, Steve Manley, Charles Siron

There was no public comment on this item.

10. Vote on new At-Large Member for Steering - VOTE

The Council discussed and voted on a new At-Large member for Steering. Each applicant was given a chance to speak on why they would like to be the new At-Large member of Steering.

NOMINEES: Billie Cooper, Jesus Guillen, Matthew Miller, Cathy Newell

There was no public comment on this item.

11. DPH-HHS Quarterly Update

Michelle Long from DPH-HHS updated the Council on current issues, including recent updates on the budget. Co-Chair Molnar noted that this will be her final update to the Council as she is taking on a new position at DPH. She noted that there is an additional $2.7 million in funding from the Part A award this year.

There was no public comment on this item.

12. Announcement of Vote Results

This agenda item was moved up.

For CAEAR Coalition Alternate Representative in descending order:

1) Lee Jewell

2) Steve Manley

3) Wade Flores

4) Charles Siron

For At-Large Steering Member:

Cathy Newell

There was no public comment on this item.

13. General Funds and CARE Funds Discussion Update – VOTE

The committee discussed and voted on the motions that came from Steering via Government and Provider Affairs regarding budgetary issues. The Council discussed the background of these motions and how these decisions will affect the Council.

There was no public comment on this item.

MOTION: CM Thomas/CM Manley for the SF HIV Health Services Planning Council to ask the Department of Public Health to identify the service categories in other support services that

should remain on General Fund due to reasons of ineligibility for Ryan White dollars, revenue generation opportunities or other regulatory barriers. Also, to ask the Health Department to develop a realistic implementation plan for moving other General Fund money for Support Services to Ryan White and vice versa.

VOTE by Roll Call

Ayes: 27

Nayes: 0

Motion passed unanimously.

MOTION: CM Thomas/CM Simmons for any increased Ryan White funds to go first to replace core services reduced to fund support services. **It was noted that "This does not include roll-over funds" should be added as the final sentence.**

CM Banks/Newell to call the question.

VOTE by Roll Call

Ayes: 27

Nayes: 0

Motion passed unanimously.

14. Dinner

Dinner began at 6:15 pm and concluded at 6:35 pm.

15. VA Presentation

Dr. Peter Jensen from the VA hospital gave a presentation to the Council. A discussion ensued.

There was no public comment on this item.

16. Presentation on Downtown San Francisco VA Clinic

Dr. Jenny Espinoza-Marques from the downtown San Francisco VA clinic gave a quick presentation to the Council. A discussion ensued.

Public Comment:

Jerrold Thomas, an applicant to the Council noted that he is disappointed in dental services through the VA. He finds it odd that they serve people outside of San Francisco, but not SF residents.

17. Ryan White Part B Presentation

Council Member Jeff Byers gave a presentation to the Council regarding Ryan White Part B. A discussion ensued regarding getting more up-to-date numbers to the Council before the Prioritization and Allocation Summit.

There was no public comment on this item.

18. Comprehensive Plan Review—VOTE

The Committee discussed and voted on the 2009-2012 Comprehensive Plan. The Comprehensive Plan was approved as is.

There was no public comment on this item.

19. New Business/Next Agenda

The next full council meeting date is tentatively scheduled for Monday, May 18th, 2009, 4:30-7:30 p.m. at Bayanihan Community Center, 1010 Mission Street, San Francisco, CA 94103.

There was no public comment on this item.

20. Adjournment

The meeting was adjourned at 7:32 pm by Co-Chair Molnar.

05-15-09P07:07 RCVD

HIV Health Services Planning Council

Bayanihan Community Center
Barangay Hall
1010 Mission Street (6th and Mission)
San Francisco, CA 94102
Monday, May 18, 2009
4:30 - 7:30 PM

GOVERNMENT DOCUMENTS DEPT
MAY 15 2009
SAN FRANCISCO PUBLIC LIBRARY

DRAFT AGENDA

1.	**Call to Order**		**4:30**
2.	**Roll Call**		**4:32**
3.	**Review and Approval of Agenda - VOTE**		**4:35**
4.	**Review and Approval of March 23, 2009 Minutes - VOTE**		**4:37**
5.	**General Announcements**		**4:40**
6.	**Public Comment**		**4:50**
	The Public has the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council.		
7.	**Council Support Update**	**T. J. Lee**	**5:00**
	Public Comment on this Item		
8.	**DPH-HHS Update**	**Bill Blum**	**5:10**
	Public Comment on this Item		
9.	**Membership Update - VOTE**		**5:20**

- *The Membership Committee recommends that the HHSPC approve* **Stacia Scherich** *for renewal to the Council.*
- *The Membership Committee recommends that the HHSPC approve* **Jerrold Thomas** *for membership on the Council.*
- *The Membership Committee recommends that the HHSPC approve* **Matt Geltmaker** *for membership on the Council.*
- *The Membership Committee recommends that the HHSPC approve* **Carol Hudson** *for membership on the Council.*
- *The Membership Committee recommends that the HHSPC approve* **Cherlynn Hubbard** *for membership on the Council.*
- *Open nomination for new At-Large Steering Member.*

Public Comment on this Item

10. Approval of Final FY09 Budget – VOTE **Co-Chairs 5:30**

The Council will review scenarios on funding based on the Fiscal Year 2009 budget.

Public Comment on this Item.

11. Dinner **6:00**

12. Housing Presentation – VOTE **Margot Antonetty/Eric Whitney 6:20**

Eric Whitney from DPH Housing and Urban Health will provide the Council with information regarding Housing.

Public Comment on this Item

13. Long Term Care Coordinating Council Presentation and Development of Work Group – VOTE **Bill Haskell 6:50**

Bill Haskell will provide the Council with information regarding the LTCCC.

Public Comment on this Item

14. Conflict Resolution Policy – VOTE **7:15**

The Council will vote on the policy developed at the Council Member's Rights and Responsibilities Work Group and passed by Membership and Steering.

15. New Business/Next Agenda **7:25**

The next full council meeting date is tentatively schednled for Monday, June 22nd, 2009, 4:30-7:30 p.m. at Bayanihan Community Center, 1010 Mission Street, San Francisco, CA 94103.

Public Comment on this item.

16. Adjournment **7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blocks of the Center, many run within 1 block. Also, take BART to SF Civic Center, then transfer to Muni Metro or F lines.
For more information or to plan your transit door-to-door visit San Francisco Muni or the Bay Area Transit Trip Planner. For information on MUNI accessible services, call 923-6142.
The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcareconncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

05-15-09 08:03 RCVD

HIV Health Services Planning Council

Bayanihan Community Center
Barangay Hall
1010 Mission Street (6th and Mission)
San Francisco, CA 94102
Monday, May 18, 2009
4:30 - 7:30 PM

GOVERNMENT DOCUMENTS DEPT

MAY 15 2009

SAN FRANCISCO PUBLIC LIBRARY

DRAFT AGENDA

1.	**Call to Order**		**4:30**
2.	**Roll Call**		**4:32**
3.	**Review and Approval of Agenda - VOTE**		**4:35**
4.	**Review and Approval of April 27, 2009 Minutes - VOTE**		**4:37**
5.	**General Announcements**		**4:40**
6.	**Public Comment**		**4:50**
	The Public has the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council.		
7.	**Council Support Update**	**T. J. Lee**	**5:00**
	Public Comment on this Item		
8.	**DPH-HHS Update**	**Bill Blum**	**5:10**
	Public Comment on this Item		
9.	**Membership Update - VOTE**		**5:20**

- *The Membership Committee recommends that the HHSPC approve* **Stacia Scherich** *for renewal to the Council.*
- *The Membership Committee recommends that the HHSPC approve* **Jerrold Thomas** *for membership on the Comcil.*
- *The Membership Committee recommends that the HHSPC approve* **Matt Geltmaker** *for membership on the Council.*
- *The Membership Committee recommends that the HHSPC approve* **Carol Hudson** *for membership on the Comcil.*
- *The Membership Committee recommends that the HHSPC approve* **Cherlynn Hubbard** *for membership on the Council.*
- *Open nomination for new At-Large Steering Member.*

Public Comment on this Item

10. Approval of Final FY09 Budget – VOTE **Co-Chairs 5:30**

The Council will review scenarios on funding based on the Fiscal Year 2009 budget.

Public Comment on this Item.

11. Dinner **6:00**

12. Housing Presentation – VOTE **Margot Antonetty/Eric Whitney 6:20**

Eric Whitney from DPH Housing and Urban Health will provide the Council with information regarding Housing.

Public Comment on this Item

13. Long Term Care Coordinating Council Presentation and Development of Work Group – VOTE **Bill Haskell 6:50**

Bill Haskell will provide the Council with information regarding the LTCCC.

Public Comment on this Item

14. Conflict Resolution Policy – VOTE **7:15**

The Council will vote on the policy developed at the Council Member's Rights and Responsibilities Work Group and passed by Membership and Steering.

15. New Business/Next Agenda **7:25**

The next full council meeting date is tentatively scheduled for Monday, June 22nd, 2009, 4:30-7:30 p.m. at Bayanihan Community Center, 1010 Mission Street, San Francisco, CA 94103.

Public Comment on this item.

16. Adjournment **7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blocks of the Center, many run within 1 block. Also, take BART to SF Civic Center, then transfer to Muni Metro or F lines.
For more information or to plan your transit door-to-door visit San Francisco Muni or the Bay Area Transit Trip Planner. For information on MUNI accessible services, call 923-6142.
The following services are available when requested by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

GOVERNMENT DOCUMENTS DEPT

JUN 18 2009

SAN FRANCISCO PUBLIC LIBRARY

HIV Health Services Planning Council

Bayanihan Community Center
Barangay Hall
1010 Mission Street (6th and Mission)
San Francisco, CA 94102
Monday, May 18, 2009
4:30 - 7:30 PM

Council Members Present: Allgaier, Andrews, Antonetty, Banks, Byers, Chandler, Cooper, Flores, Guillen, Harris, Harrison, Heath, Jewell, Manley, Molnar, Newell, Pearce, Penagos, Philip, Pillatzke, Ramos, Scherich, Simmons, Siron, Soto, Spaeth, Thomas, Young
Council Members Absent: Briones, Frazier (LoA), Hicks (LoA), Margolis, Miller, Russo
Others Present: Jerrold Thomas (Applicant), Cherlynn Hubbard (Applicant), Carol Hudson (Applicant), Matt Geltmaker (Applicant), Cicily Emerson (Applicant), Rachel Matillano (Applicant), Bill Hirsch (ALRP), George Stevens (Public), Eric Whitney (DPH-HUH), Andrew Williams (DPH-HUH), Bill Blum (DPH-HHS), Dean Goodwin (DPH-HHS), Marshia Herring (DPH-HHS), Bill Haskell (LTCCC), Nancy Brundy (LTCCC), Moli Steinart (LTCCC), Lara Tannenbaum (Larkin Street)
Support Staff Present: Enrique Asis, Natalie Bryson, T.J. Lee

DRAFT Minutes

1. Call to Order

The meeting was called to order at 4:43 pm by Co-Chair Thomas.

2. Roll Call

Roll was called and quorum was established.

3. Review and Approval of Agenda - VOTE

The agenda was reviewed and approved by consensus.

4. Review and Approval of April 27, 2009 Minutes - VOTE

The April 27th, 2009 minutes were reviewed, CM Flores noted that the name of the Marin Council is the HIV/AIDS Care Council, not the HIV Health Services Planning Council. This change was adopted and the minutes were then approved by consensus.

5. General Announcements

- Co-Chair Manley announced that today would be CM Spaeth's last meeting and that she would be missed.
- CM Allgaier PWA gave the Council an update on the most recent PWA Caucus call of which Jeff Crowley from the President's Office of Management and Budget was on it. He noted that many issues were discussed ranging from needle exchange to the budget crisis, and that minutes will be available soon. He also announced that the "Voices of AIDS" study done by the CAEAR Coalition has been completed and is now available. He also noted that the

National AIDS strategy roundtable meeting at the will be held on Thursday, May 28th from 6-8pm at the Quaker Meeting House.

- CM Andrews announced that tomorrow, May 19th is world Hepatitis day. He also noted that there will be a retirement party for Ellen Sweetin on Wednesday, July 8th in San Mateo.
- CM Chandler apologized for needing to leave at the break.
- CM Flores wanted to show appreciation to CM Allgaier for giving a presentation on HIV and Aging to the Marin Care Council. He also gave thanks to CS Asis for providing a training for their new CMs. As a last note, he wanted to applaud CM Spaeth for all of her hard work for those in Marin living with HIV/AIDS.
- Co-Chair Thomas announced that WORLD (Women Organizing to Respond to Life Threatening Illnesses) will be holding a benefit on Thursday, June 11th.
- Co-Chair Manley noted that Council Support will no longer be bringing bottled water to Council meetings, and will instead provide filtered water and cups. He also updated the Council on Consumer Advocate Joe Lynn's prognosis.
- Co-Chair Molnar led the Council in a round of applause for CM Spaeth.

6. Public Comment

Bill Hirsch from AIDS Legal Referral Panel noted that the Department of Public Health is looking at $140 million in cuts in an array of services and that on Wednesday, June 10th at 3pm there will be a rally held by the Budget Justice Coalition.

7. Council Support Update

Council Support T.J. Lee gave the Council a quick update on matters affecting the Council.

- He noted that the cups provided are biodegradable and can be thrown in the regular trash.
- He urged anyone who feels unsafe leaving the building after the meeting to find a buddy to walk to their car or public transportation with.
- He updated the Council on the AIDS walk-information booth, and the possibility of having the Prevention Council create a joint booth with the Care Council. The walk is Sunday, July 19th.
- He requested that anyone leaving or entering the room for any reason to please make sure that the door does not slam behind them.
- He thanked Co-Chair Molnar and CM Andrews for their help in getting the Gay Men's Cancer Support Group together.
- He announced that Co-Chair Molnar will be taking a two month leave of absence, and will be returning July 18th. He is doing this to fill in as Interim Director until Greg Zhovreboff returns.

There was no public comment on this item.

8. DPH-HHS Update

Bill Blum, the Interim Director of DPH-HHS gave the Council a quick update on the state of HIV Health Services. He noted that there is an additional $2.7 million for the FY09 grant award, $90,000 of which is for MAI. This includes the stop loss money received last year, but he noted that no earmark was applied for this year. He also noted that the Council scored a 97 out of 100 on their grant application, the highest in recent memory. He announced that the Council did not receive the 75/25 core waiver as it was not applied for correctly, and there is no possibility for

the Council to reapply. He noted that four EMAs applied, and only one was given a waiver. He gave a quick update on the recent staffing changes at DPH. He announced that they will be taking solicitations/RFP for council support in about 3-4 months. He announced that service summary sheets are being worked on, and although the format is same, the final reports will be slimmed down. He gave a quick update on the stakeholder meetings initially run by Michelle Long, former Director DPH-HHS. He noted that they will be continued but are on a hiatus until things become more settled at DPH.

There was no public comment on this item.

9. Membership Update - VOTE

- *The Membership Committee recommends that the HHSPC approve* **Stacia Scherich** *for renewal to the Council.*

  Stacia Scherich was renewed unanimously.

- *The Membership Committee recommends that the HHSPC approve* **Jerrold Thomas** *for membership on the Council.*

  Jerrold Thomas was approved unanimously.

- *The Membership Committee recommends that the HHSPC approve* **Matt Geltmaker** *for membership on the Council.*

  Matt Geltmaker was approved unanimously.

- *The Membership Committee recommends that the HHSPC approve* **Carol Hudson** *for membership on the Council.*

  Carol Hudson was approved unanimously.

- *The Membership Committee recommends that the HHSPC approve* **Cherlynn Hubbard** *for membership on the Council.*

  Cherlynn Hubbard was approved unanimously.

- *Open nomination for new At-Large Steering Member.*

  CM Allgaier nominated CM Heath. CM Andrews nominated CM Ramos. CM Cooper nominated CM Banks, but CM Banks did not accept.

CM Flores also noted that the Membership Committee is still looking for women of color for the Council.

There was no public comment on this item.

10. Approval of Final FY09 Budget – VOTE

The Council reviewed scenarios for funding based on the updated Fiscal Year 2009 budget that includes the grant award amounts. Co-Chair Thomas noted that the Council needs to do this to give final approval for the budget. To give some background, she noted that the SF DPH normally has about $400 million in General Funds, but that they are being asked to cut $140 million. What she thinks that Council needs to ask is how can they save as many services as possible with this money that they're received? These issues were discussed at Steering and acknowledge that 75/25 waiver was not granted. Bill Blum and Dean Goodwin from DPH-HHS presented spreadsheets with breakdown of funds. A discussion ensued.

Public comment:

Bill Hirsch from ALRP wanted to thank DPH for their hard work in creating budget scenarios that keep the San Francisco Model in mind. He also wanted to thank Nancy Pelosi for helping to get these dollars.

Marshia Herring from DPH-HHS gave her thanks as well, and wanted to point out that food is healthcare as well.

11. Dinner

Dinner began at 6:00 pm and ended at 6:20 pm.

12. Housing Presentation – VOTE

Eric Whitney from DPH Housing and Urban Health provided the Council with information regarding Housing.

There was no public comment on this item.

13. Long Term Care Coordinating Council Presentation and Development of Work Group – VOTE

Bill Haskell provided the Council with information regarding the Long Term Care Coordinating Council.

MOTION: from the Consumer and Minority Affairs Committee to establish a joint working group with the Long Term Care Coordinating Council.

MOTION AMENDMENT: CM Banks/CM Allgaier to add that the work group will look at racial and ethnic disparities.

VOTE on motion amendment by show of hands passed unanimously.

VOTE on original motion by show of hands passed unanimously.

There was no public comment on this item.

14. Conflict Resolution Policy – VOTE

The Council discussed the policy developed at the Council Member's Rights and Responsibilities Work Group and passed by Membership and Steering. A discussion ensued. CM Banks read from the minutes of the Policy and Evaluation Committee from February 2007. The Council decided that they couldn't pass the motion until the definition of "Draft Work Group Agreements" was laid out.

MOTION: Manley/Newell to table the motion until the next meeting.

VOTE by show of hands passed unanimously.

There was no public comment on this item.

15. New Business/Next Agenda

The next full council meeting date is tentatively scheduled for Monday, June 22nd, 2009. 4:30-7:30 p.m. at Bayanihan Community Center, 1010 Mission Street, San Francisco, CA 94103.

There was no public comment on this item.

16. Adjournment

The meeting was adjourned at 7:39 pm by Co-Chair Manley.

GOVERNMENT DOCUMENTS DEPT

JUN 18 2009

SAN FRANCISCO PUBLIC LIBRARY

HIV Health Services Planning Council

Bayanihan Community Center
Barangay Hall
1010 Mission Street (6th and Mission)
San Francisco, CA 94102
Monday, June 22, 2009
4:30 - 7:30 PM

DRAFT AGENDA

1.	**Call to Order**		**4:30**
2.	**Roll Call**		**4:32**
3.	**Review and Approval of Agenda - VOTE**		**4:35**
4.	**Review and Approval of May 18, 2009 Minutes - VOTE**		**4:37**
5.	**General Announcements**		**4:40**
6.	**Public Comment**		**4:45**
	The Public has the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council.		
7.	**Council Support Update**	**Mark Molnar**	**4:50**
	Public Comment on this Item.		
8.	**DPH-HHS Update**	**Bill Blum**	**4:55**
	Public Comment on this Item.		
9.	**Membership Update - VOTE**		**5:05**

- *The Membership Committee recommends that the HHSPC approve* **Cicily Emerson** *for membership on the Council.*
- *The Membership Committee recommends that the HHSPC approve* **Rachel Matillano** *for membership on the Council.*

Public Comment on this Item.

10.	**Sunshine Task Force Training**	**SOTF Staff**	**5:10**
	Public Comment on this Item		
11.	**Discussion of 2009 Carryover Funds Allocation – VOTE**		**5:35**
	The Council will review and discuss the motions from CMA, GPA and Steering.		
	Public Comment on this Item.		

12. Vote on At-Large Steering Member – VOTE **5:55**

Nominees: CM Heath, CM Ramos

Public Comment on this Item.

13. Dinner **6:00**

There will be a brief dinner break. Dinner will continue during the Epi/Unmet Needs Prsentation.

14. Epi/Unmet Needs Presentation **Marec Kay Parisi 6:10**

Maree Kay Parisi from DPH will provide the Council with information regarding epidemiological data of the SF EMA, and unmet needs.

15. Announcement of At-Large Steering Member Vote Results **6:50**

16. Part D Presentation **Mary Lawrence Hicks 6:55**

Mary Lawrence Hicks will provide the Council with information regarding Ryan White Part D.

Public Comment on this Item.

17. Discussion of Complaint Process and Procedure – VOTE **7:20**

The Council will review and discuss the Complain Process and Procedure motion from Membership and Steering Committees.

Public Comment on this Item.

18. New Business/Next Agenda **7:29**

The next full council meeting date is tentatively scheduled for Monday, July 27th, 2009, 4:30-7:30 p.m. at Bayanihan Community Center, 1010 Mission Street, San Francisco, CA 94103.

Public Comment on this item.

19. Adjournment **7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blocks of the Center, many run within 1 block. Also, take BART to SF Civic Center, then transfer to Muni Metro or F lines.
For more information or to plan your transit door-to-door visit San Francisco Muni or the Bay Area Transit Trip Planner. For information on MUNI accessible services, call 923-6142.
The following services are available when requested by Noon of the Friday before the Council meeting:

For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV Health Services Planning Council
Bayanihan Community Center
Barangay Hall
1010 Mission Street (6th and Mission)
San Francisco, CA 94102
Monday, June 22, 2009
4:30 - 7:30 PM

GOVERNMENT DOCUMENTS DEPT
JUL 27 2009
SAN FRANCISCO PUBLIC LIBRARY

Committee Members Present: Andrews, Banks, Briones, Chandler, Cooper, Flores, Geltmaker, Guillen, Harris, Harrison, Heath, Hicks, Hudson, Jewell, Manley, Margolis, Miller, Newell, Pearce, Penagos, Ramos, Siron, J. Thomas, L. Thomas, Young
Committee Members Absent: Allgaier, Antonetty, Byers, Frazier (LoA), Hubbard, Molnar (LoA), Pillatzke, Russo, Scherich, Simmons, Soto
Others Present: Bill Blum (DPH-HHS), Mark Agtane (Applicant), Mike Smith (AIDS Emergency Fund), Elaine Flores (Public), Walter Kelley (Marin CARE Council Co-Chair), James Frazier (Marin CARE Council), Maree Kay Parisi (DPH-Epi), Sue Cauthen (SOTF), Doyle Johnson (SOTF)
Support Staff Present: Natalie Bryson, T.J. Lee, Mark Molnar

22
2
/22/09
draft

DRAFT ***Minutes***

1. **Call to Order**
   The meeting was called to order at 4:38pm by Co-Chair Thomas.

2. **Roll Call**

   Roll was called and quorum was established.

3. **Review and Approval of Agenda – VOTE**

   The agenda was reviewed and approved by consensus.

4. **Review and Approval of May 18, 2009 Minutes - VOTE**

   The May 18th, 2009 minutes were reviewed, it was noted that Co-Chair Manley opened the meeting, and item 13 was changed to note that the *amended* motion was voted on, not the original. The minutes were then passed by consensus.

5. **General Announcements**

   - CM Geltmaker announced a list of events that San Mateo will be holding to commemorate National HIV Testing Day. Please contact him for more information.
   - CM Jewell announced that he is part of a team that is hanging the AIDS memorial quilt outside of the Mayors balcony and encouraged everyone to stop by this week to see it.
   - CM Guillen gave the Council some information on the Cesar Chavez institute, Centerforce, and some free concerts. Please contact him for more information.
   - Co-Chair Thomas thanked everyone who went to rally in Sacramento. She noted that it went well, and that most HIV budget cuts have been removed from the table.
   - CM Flores noted that the Marin HIV/AIDS Care Council is preparing a draft letter that will state how any cuts to HIV services would hurt Marin consumers. The final letter will be sent to all Northern California Representatives.

6. **Public Comment**

There was no public comment.

7. **Council Support Update**

Acting Director Mark Molnar provided the Council with an update.

- It was noted that Molnar and T.J. Lee will meet with Catherine Dodd and Jason Chan to work on getting Mayoral signature approval faster.
- The Council was updated on the two grievances filed with the Sunshine Ordinance Task Force. In the first, the SOTF found against Planning Council Support for untimely response and in the 2nd they found in favor with the stipulation that PCS include more robust testimony from Special Membership Meetings.
- It was noted that the Summit will be held on Friday August 28th at the LGBT center with Susan Strong as facilitator.
- CM Andrews updated the group on the AIDS walk on July 18th, where the Planning Council will have a table to publicize their presence to the community.
- He also noted that Joe Lynn still sick, and that Eric Sutter, HIV Services Manager at Shanti will be stepping in on an interim basis.

Co-Chair Thomas provided a quick update. She noted that the Co-Chairs of the Planning Council met with the Co-Chairs of the Prevention Council and they decided to hold a joint meeting on October 8th from 4:30-7:30. They are not sure where it will be held, but they believe that it will replace their September Full Council meeting. She also noted that POI has completed their scope of work from the prevention side, and the joint meeting will help to provide other things to work on.

There was no public comment on this item.

8. **DPH-HHS Update**

Bill Blum, Interim Director of DPH-HHS announced that the PoI Prevention with Positives plan has been completed, and that it should be sent to the Council soon.

He also noted that the Business Office will be up and running in mid July. His last update was that Dean Goodwin will take on some new responsibilities and have less interface with Council business.

Applicant Rachel Matillano gave a quick update on the most recent CAEAR conference in Washington D.C. She noted that healthcare reform is on the mind of everyone in Capitol Hill, which is making it challenging to specifically address HIV concerns. She noted that three main things were discussed: an extension to Ryan White, TrOOP, and early intervention services.

There was no public comment on this item.

9. **Membership Update - VOTE**

- *The Membership Committee recommended that the HHSPC approve* **Cicily Emerson** *for membership on the Council.*

  Passed by consensus with one recusal by CM Flores.

- *The Membership Committee recommended that the HHSPC approve* **Rachel Matillano** *for membership on the Council.*

  Passed by unanimous decision.

It was noted that Susan Philip has stepped down from the Council to take on more responsibility at work.

There was no public comment on this item.

10. Sunshine Task Force Training

The Committee received a training from Sue Cauthen and Doyle Johnson from the Sunshine Ordinance Task Force.

There was no public comment on this item.

11. Discussion of 2009 Carryover Funds Allocation – VOTE

The Council reviewed and discussed the motions from CMA, GPA and Steering Committees. Co-Chair Thomas provided background on the issue. A discussion on the pros and cons ensued.

MOTION AMENDMENT: CM Andrews/CM Siron: To strike the second paragraph and for the first to say "All 2008/09 Ryan White unobligated funds, including the MAI funds will be split between (1) Emergency Financial Assistance and (2) vouchers, with a priority on transportation vouchers.

Council Members spoke for and against the motion amendment.

CM Banks to call the question. Vote by show of hands. The motion did not pass and discussion continued.

VOTE by Roll Call on Motion Amendment. The Motion Amendment did not pass. See voting worksheet [1]

The discussion continued on the original Motion.

VOTE by Roll Call on original Motion. The motion passed. See voting worksheet [2]

There was no public comment on this item.

12. Vote on At-Large Steering Member – VOTE

Nominees: *CM Heath, CM Ramos*

There were no other nominees.

There was no public comment on this item.

13. Dinner

Dinner began at 6:43 and ended at 6:53.

14. Epi/Unmet Needs Presentation

This presentation was tabled until July's Full Council meeting.

15. Announcement of At-Large Steering Member Vote Results

The vote was a tie.

MOTION: CM Miller/CM Young to add both Anna Heath and Gerardo Ramos as Steering Committee At-Large members.

A discussion ensued surrounding At-Large Steering Member policies, and it was decided that this would go against the Council's Policy and Procedure Manual. **The Motion was struck.**

Next meeting, the Full Council will continue to discuss this issue.

There was no public comment on this item.

16. **Part D Presentation**

Mary Lawrence Hicks provided the Council with information regarding Ryan White Part D.

There was no public comment on this item.

17. **Discussion of Complaint Process and Procedure – VOTE**

This discussion was tabled until July's Full Council meeting.

There was no public comment on this item.

18. **New Business/Next Agenda**

The next full council meeting date is tentatively scheduled for Monday, July 27th, 2009, 4:30-7:30 p.m. at Bayanihan Community Center, 1010 Mission Street, San Francisco, CA 94103.

There was no public comment on this item.

19. **Adjournment**

The meeting was adjourned at 7:29 pm by Co-Chair Thomas

HIV Health Services Planning Council
Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence
Votes]: **Y**=Yes; **N**=No; **B**=Abstain; **R**= Recused (deduct from quorum)

June 22, 2009	roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]
1. **Randy Allgaier** (proxy given to Steve Manley)	E	N	Y							
2. **John Andrews**	P	Y	Y							
3. Margot Antonetty	A	-	-							
4. **Raymond Banks**	P	Y	Y							
5. **Noah Briones**	P	Y	Y							
6. **Jeff Byers**	A	-	-							
7. **Aaron Chandler**	P	N	Y							
8. **Billie Cooper**	P	N	Y							
9. **Wade Flores**	P	N	Y							
Donald Frazier	**LOA**									
10. **Matt Geltmaker*** **	P	-	-							
11. **Jesus Guillen**	P	Y	N							
12. Chris Harris	P	N	Y							
13. **Naim Harrison**	P	Y	Y							
June 22, 2009	roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]

14.	**Anna Heath**	P	N	Y							
15.	Mary Lawrence Hicks	P	N	Y							
16.	Cherrlynn Hubbard***	A	-	-							
17.	**Carol Hudson*** **	P	-	-							
18.	**Lee Jewell**	P	N	Y							
19.	**Steve Manley**	P	N	Y							
20.	**Paul Margolis**	P	N	Y							
21.	**Matthew Miller**	P	N	N							
	Mark Molnar	**LOA**									
22.	**Catherine Newell**	P	N	Y							
23.	**Ken Pearce**	P	N	Y							
24.	Maritza Penagos	P	N	Y							
25.	**Veronica Pillatzke**	P	-	-							
26.	Salvatore Russo	A	-	-							
27.	Gerardo Ramos	P	N	Y							
28.	**Stacia Scherich**	E	-	-							
29.	George Simmons	A	-	-							
30.	**Charles Siron**	P	Y	N							
31.	Donald Soto	A	-	-							
32.	**Jerrold Thomas*** **	P	-	-							
33.	Laura Thomas	P	N	Y							
34.	**Terry Young**	P	N	Y							

Ayes		6	20							
Nayes		17	3							
Abstain		0	0							
Recusal		0	0							
Total		23	23							
***Pending Mayoral Appointment										

*=NEW MEMBERS: check to see if they have received appointment letters from the Mayor before considering them as voting members. All new members must have received Mayoral appointment letters.

QUORUM (Needs to be ½ of Total Members: (34/ 2) +1 = 18 members, of which at least 25% of members present must be living with HIV. As of 5/18/2009, 65% of Council members are HIV positive.

HIV Health Services Planning Council
Bayanihan Community Center
Barangay Hall
1010 Mission Street (6th and Mission)
San Francisco, CA 94102
Monday, July 27, 2009
4:30 - 7:30 PM

GOVERNMENT DOCUMENTS DEPT
MAR 23 2010
SAN FRANCISCO PUBLIC LIBRARY

DRAFT AGENDA

1.	**Call to Order**		4:30
2.	**Roll Call**		4:32
3.	**Review and Approval of Agenda - VOTE**		4:35
4.	**Review and Approval of June 22, 2009 Minutes - VOTE**		4:37
5.	**General Announcements**		4:40
6.	**Public Comment**		4:45
	The Public has the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council.		
7.	**Council Support Update**	**Mark Molnar**	4:50
	• *Conflict of Interest*		
	Public Comment on this Item.		
8.	**Co-Chair Update**	**Co-Chairs Manley and Thomas**	4:55
	• *Council Ground Rules and Job Description*		
	Public Comment on this Item.		
9.	**Reggie/Aries Presentation**	**Celinda Cantu**	5:00
	Celinda Cantu from DPH will provide the Council with information regarding Reggie and Aries.		
	Public Comment on this Item.		
10.	**Dinner**		5:50
	There will be a brief break for council members to pick up dinner. Dinner will continue through the next agenda item.		
11.	**Epi/Unmet Needs Presentation**	**Dr. Susan Scheer**	6:00
	Dr. Susan Scheer from DPH will provide the Council with data regarding epidemiological data of the SF EMA and information regarding unmet needs.		
	Public Comment on this item.		

12. **Discussion of HHSPC Guiding Principles - VOTE** **6:45**

The Council will review and discuss the matian re HHSPC Guiding Principles fram the GPA and Steering Cammittees.

Public Comment on this Item.

13. **Vote on At-Large Steering Member – VOTE** **7:00**

Nominees: *CM Heath, CM Ramas*

The Council will vate an the matian fram the Steering Cammittee.

Public Comment on this Item.

14. **Discussion of Complaint Process and Procedure – VOTE** **CM Flores 7:15**

MOTION from Membership: *Ta spend na langer than sixty minutes an the camplaint praceedings. If the pracess takes langer, the Membership Cammittee may decide ta farward the camplaint ta the Steering Cammittee far completian.*

15. **New Business/Next Agenda** **7:25**

The next full council meeting date is tentatively scheduled for Monday, August 24th, 2009, 4:30-7:30 p.m. at Bayanihan Community Center, 1010 Mission Street, San Francisco, CA 94103.

PARKING LOT:

-Non-Discrimination Policy

-Work Group Agreements

-"Severed Needs" definition

-Report of findings from SPECIAL Membership meetings

Public Comment on this item.

16. **Adjournment** **7:30**

Note: Agenda items are subject ta change, pastpanement, ar remaval. Meeting agendas are cansidered ta be in DRAFT farm until reviewed and appraved by Cammittee attendees.

HIV Health Services Planning Council
730 Palk Street 3rd Flaar , San Francisca, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th flaar, San Francisca, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, ar MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blacks af the Center, many run within 1 black. Alsa, take BART ta SF Civic Center, then transfer ta Muni Metra ar F lines.
Far mare infarmatian ar ta plan yaur transit daar-ta-daar visit San Francisca Muni ar the Bay Area Transit Trip Planner. Far infarmatian an MUNI accessible services, call 923-6142.
The fallawing services are available when requested
by Naan af the Friday befare the Cauncil meeting:
Far American Sign Language interpreters, use af a reader during a meeting, ar saund enhancement system, call (415) 674-4768. Far a large print capy af agenda ar minutes in alternative farmats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmentol illness, multiple chemicol sensitivity ar reloted disobilities, attendees ot public meetings ore reminded that other attendees may be sensitive to vorious chemicol bosed products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reoching its decisions in full view of the public. Commissions, boords, councils ond other ogencies of the City ond County exist to conduct the people's business. The Sunshine Ordinonce ossures thot deliberotions ore conducted before the people ond that City aperations are apen ta the people's review. For informotion an your rights under the Sunshine Ordinonce (Chapter 67 of the San Francisco Administrative Code) or to report o violation of the ordinonce, contoct Fronk Dorby; by mail to Sunshine Ordinance Tosk Force, 1 Dr. Corlton B. Goodlett Place, Room 409, by phone ot (415) 554-7724, by fox ot (415) 554-7854 or by emoil ot Fronk.Dorby@sfgov.org Citizens moy obtoin o free copy of the Sunshine Ordinonce by contocting Mr. Dorby or by printing Chopter 67 of the Son Francisca Administrotive Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several stonding Committees where Cauncil business ond creation of mations for full-Council octian accur, and members of the public are urged to ottend. Council procedures do not permit: 1) persons in the oudience ot Cauncil meeting to vacolly express support or opposition to stotements by Council members or by other persons testifying, outside of public comment; 2) ringing ond use af cell phones, pogers, and similor sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the roam; 4) stonding in the meeting room. Citizens ore encouroged to testify at Committee meetings ond to write letters ta the co-choirs of o Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, Son Froncisco, CA 94109. Agendos ore ovoilable on the Internet ot http://www.sfcorecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Heolth Services Plonning Council offices, 730 Polk Street, 3rd Floor, Son Froncisca, CA 94109.

HIV Health Services Planning Council
Bayanihan Community Center
Barangay Hall
1010 Mission Street (6th and Mission)
San Francisco, CA 94102
Monday, July 27, 2009
4:30 - 7:30 PM

GOVERNMENT DOCUMENTS DEPT
JUL 27 2009
SAN FRANCISCO PUBLIC LIBRARY

DRAFT AGENDA

1.	**Call to Order**		**4:30**
2.	**Roll Call**		**4:32**
3.	**Review and Approval of Agenda - VOTE**		**4:35**
4.	**Review and Approval of June 22, 2009 Minutes - VOTE**		**4:37**
5.	**General Announcements**		**4:40**
6.	**Public Comment**		**4:45**
	The Public hos the opportunity to comment on items not on the Agendo ond within the jurisdiction of the Plonning Council.		
7.	**Council Support Update**	**Mark Molnar**	**4:50**
	• *Conflict of Interest*		
	Public Comment on this Item.		
8.	**Co-Chair Update**	**Co-Chairs Manley and Thomas**	**4:55**
	• *Council Ground Rules ond Job Description*		
	Public Comment on this Item.		
9.	**Reggie/Aries Presentation**	**Celinda Cantu**	**5:00**
	Celindo Contu from DPH will provide the Council with informotion regording Reggie ond Aries.		
	Public Comment on this Item.		
10.	**Dinner**		**5:50**
	There will be o brief breok for council members to pick up dinner. Dinner will continue through the next ogendo item.		
11.	**Epi/Unmet Needs Presentation**	**Dr. Susan Scheer**	**6:00**
	Dr. Suson Scheer from DPH will pravide the Council with doto regording epidemiologicol doto of the SF EMA ond informotion regording unmet needs.		
	Public Comment on this item.		

12. Discussion of HHSPC Guiding Principles - VOTE **6:45**

The Council will review and discuss the matian re HHSPC Guiding Principles fram the GPA and Steering Committees.

Public Comment on this Item.

13. Vote on At-Large Steering Member – VOTE **7:00**

Nominees: *CM Heath, CM Ramas*

The Council will vate an the matian fram the Steering Committee.

Public Comment on this Item.

14. Discussion of Complaint Process and Procedure – VOTE **CM Flores 7:15**

MOTION from Membership: *Ta spend na langer than sixty minutes an the camplaint praceedings. If the process takes langer, the Membership Committee may decide to forward the camplaint ta the Steering Cammittee far completian.*

15. New Business/Next Agenda **7:25**

The next full council meeting date is tentatively scheduled for Monday, August 24th, 2009, 4:30-7:30 p.m. at Bayanihan Community Center, 1010 Mission Street, San Francisco, CA 94103.

PARKING LOT:

-Non-Discrimination Policy

-Work Group Agreements

-"Severed Needs" definition

-Report of findings from SPECIAL Membership meetings

Public Comment on this item.

16. Adjournment **7:30**

Note: Agenda items are subject ta change, pastpanement, ar remaval. Meeting agendas are cansidered ta be in DRAFT farm until reviewed and appraved by Cammittee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Flaar , San Francisca, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th flaor, San Francisca, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, ar MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blacks af the Center, many run within 1 black. Alsa, take BART ta SF Civic Center, then transfer ta Muni Metra ar F lines.
Far mare infarmatian ar ta plan yaur transit daar-ta-daar visit San Francisca Muni ar the Bay Area Transit Trip Planner. Far infarmatian an MUNI accessible services, call 923-6142.
The fallawing services are available when requested
by Naan af the Friday befare the Cauncil meeting:
Far American Sign Language interpreters, use af a reader during a meeting, ar saund enhancement system, call (415) 674-4768. Far a large print capy af agenda ar minutes in alternative farmats, call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motians for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcorecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

HIV Health Services Planning Council
Bayanihan Community Center
Barangay Hall
1010 Mission Street (6th and Mission)
San Francisco, CA 94102
Monday, August 24, 2009
4:30 - 7:30 PM

GOVERNMENT
DOCUMENTS DEPT

MAR 23 2010

SAN FRANCISCO
PUBLIC LIBRARY

DRAFT AGENDA

1.	**Call to Order**		4:30
2.	**Roll Call**		4:32
3.	**Review and Approval of Agenda - VOTE**		4:35
4.	**Review and Approval of July 27, 2009 Minutes - VOTE**		4:37
5.	**General Announcements**		4:40
6.	**Public Comment**		4:45
	The Public hos the opportunity to comment on items not on the Agendo ond within the jurisdiction of the Plonning Council.		
7.	**Council Support Update**	**Mark Molnar**	4:50
	Public Comment on this Item.		
8.	**Co-Chair Update**	**Co-Chairs Manley, Molnar & Thomas**	4:55
	Public Comment on this Item.		
9.	**Membership Update – VOTE**		5:00

- *Renewals*
  - *Raymond Bonks*
  - *Jeff Byers*
  - *Noim Horrison*
  - *Ken Peorce*
  - *Don Soto*
- *New Members*
  - *Mork Agtone*
- *Report of findings from SPECIAL Membership meetings*

Public Comment on this Item.

10.	**Part C Presentation**	**Allen Meyer**	5:30
	Allen Meyer from SF Clinic Consortium will provide the Council with informotion regarding Port C.		
	Public Comment on this Item.		

11. **Dinner** **5:50**

There will be o brief breok for dinner.

12. **HAPN Presentation** **Mike Smith 6:00**

Mike Smith from AIDS Emergency Fund will provide the Council with informotion regarding the HIV/AIDS Provider Network.

Public Comment on this Item.

13. **COE Update Presentation** **Bill Blum 6:30**

Bill Blum from DPH-HHS will provide the Council with informotion regarding Centers of Excellence.

Public Comment on this Item.

14. **EIP Presentation** **Drs. Ghaly & Alvarez 6:50**

Council Member Moritzo Penogos from Mission Neighborhood Heolth Center will provide the Council with informotion regarding the Eorly Intervention Progrom.

Public Comment on this Item.

15. **Discussion of Guiding Principles – VOTE** **CM Soto 7:10**

The Council will review ond discuss the motion re HHSPC Guiding Principles from the GPA ond Steering Committees.

Public Comment on this Item.

16. **New Business/Next Agenda** **7:30**

The next full council meeting date is tentatively scheduled for Monday, September 28th, 2009 from 4:30-7:30 p.m. at the Bayanihan Community Center, 1010 Mission Street, San Francisco, CA 94103.

PARKING LOT:

-Non-Discrimination Policy

-Work Group Agreements

-Conflict Resolution Policy

-Discussion of Complaint Process and Procedure

-Discussion of Eligibility Criteria, Severe Need Definition and Special Populations

Public Comment on this item.

16. **Adjournment** **7:30**

Note: Agendo items ore subject to chonge, postponement, or removol. Meeting ogendos ore considered to be in DRAFT form until reviewed ond opproved by Committee ottendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , Son Froncisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Von Ness Avenue, 5th floor, Son Froncisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 ond 71 all run within 5 blocks of the Center, mony run within 1 block. Also, toke BART to SF Civic Center, then tronsfer to Muni Metro or F lines.

For more informotion or to plan your transit door-to-door visit San Froncisco Muni or the Boy Area Transit Trip Plonner. For informotion on MUNI occessible services, coll 923-6142.

The following services ore available when requested by Noon of the Fridoy before the Councol meeting:

For American Sign Language interpreters, use of a reoder during o meeting, or sound enhoncement system, coll (415) 674-4768. For o lorge print copy of ogendo or minutes in alternative formats, coll (415) 674-4768.

In order to occommodote persons with severe ollergies, environmentol illness, multiple chemicol sensitivity or reloted disobilities, ottendees ot public meetings ore reminded that ather ottendees may be sensitive to vorious chemicol bosed products.

Know Your Rights Under the Sunshine Ordinance

Gavernment's duty is to serve the public, reoching its decisians in full view of the public. Commissions, boords, councils ond other ogencies of the City ond County exist to conduct the people's business. The Sunshine Ordinonce assures thot deliberatians ore conducted before the people ond thot City operotions ore open to the people's review. For informotion on your rights under the Sunshine Ordinonce (Chopter 67 of the Son Froncisco Administrotive Code) or to report o violotion of the ordinonce, contoct Fronk Dorby; by moil to Sunshine Ordinonce Tosk Force, 1 Dr. Corlton B. Goodlett Ploce, Room 409, by phone ot (415) 554-7724, by fox ot (415) 554-7854 or by emoil ot Fronk.Dorby@sfgov.org Citizens moy obtoin o free copy of the Sunshine Ordinance by contocting Mr. Dorby or by printing Chopter 67 of the Son Froncisco Administrotive Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Plonning Council hos severol stonding Committees where Council business ond creotion of motions for full-Councol oction occur, ond members of the public ore urged to ottend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocolly express support or opposition to stotements by Council members or by other persons testifying, outside of public comment; 2) ringing and use af cell phanes, pagers, and similar saund-praducing electronic devices; 3) signs to be brought into the meeting or displayed in the roam; 4) standing in the meeting raom. Citizens are encouraged to testify at Committee meetings ond ta write letters to the ca-chairs af a Committee or to Council members, c/o HIV Heolth Services Plonning Council, 730 Polk Street, 3rd Floor, Son Froncisco, CA 94109. Agendas ore ovoiloble on the Internet ot http://www.sfcorecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Heolth Services Plonning Council offices, 730 Palk Street, 3rd Floor, Son Froncisco, CA 94109.

HIV Health Services Planning Council
Bayanihan Community Center
Barangay Hall
1010 Mission Street (6th and Mission)
San Francisco, CA 94102
Monday, August 24, 2009
4:30 - 7:30 PM

Council Members Present: Allgaier, Andrews, Antonetty, Banks, Briones, Chandler, Emerson, Flores, Guillen, Harris, Harrison, Heath, Hicks, Hubbard, Hudson, Jewell, Manley, Matillano, Miller, Molnar, Newell, Pearce, Penagos, Pillatzke, Scherich, Simmons, Siron, J. Thomas, L. Thomas, Young
Council Members Absent: Byers, Cooper, Frazier (LoA), Geltmaker, Margolis, Ramos (LoA), Soto
Others Present: Mark Agtane (Applicant), Bill Blum (DPH-HHS), Celinda Cantu (DPH-HHS), Elaine Flores (Marin CM), Dr. Mark Ghaly (Southeast Health Center), Bill Hirsch (ALRP), Kate Monico Klein (Forensic AIDS Project), Edmund Larry (Medical Marijuana Advocate), Allen Meyer (SF Community Clinic Consortium), Megan O'Day (AIDS Community Research Consortium), Tim Patriarcha (Maitri), Gwen Smith (Southeast Health Center), Mike Smith (AIDS Emergency Fund), Tyrone Spellman (Public), Susan Strong (Facilitator), Lara Tannenbaum (Larkin Street Youth Services),Chad Upshaw (Westside)
Support Staff Present: Enrique Asis, Natalie Bryson, T.J. Lee

MINUTES

GOVERNMENT
DOCUMENTS DEPT

MAR 23 20

SAN FRANCISCO
PUBLIC LIBRARY

1. **Call to Order**
   The meeting was called to order at 4:40 pm by Co-Chair Thomas.

2. **Roll Call**

   Roll was called and quorum was established.

3. **Review and Approval of Agenda - VOTE**

   The agenda was reviewed and approved by consensus.

4. **Review and Approval of July 27, 2009 Minutes - VOTE**

   The July 27th, 2009 minutes were reviewed, CM Miller suggested a few grammatical changes, and the minutes were then approved by consensus.

5. **General Announcements**

   - Co-Chair Thomas noted that the Council Co-Chairs and the HAPN executive committee met with people from Nancy Pelosi's office to discuss Ryan White reauthorization. They noted that it will be done as soon as possible.
   - CM Allgaier announced that to create the National AIDS Strategy, they will be holding 13 town hall meetings, the first of which will occur tomorrow, August 25th, in Atlanta.
   - CM Guillen announced that he attended the HIV and older adults workshop which was well attended and represented by agencies and those affected by the issue.
   - CM Pearce announced that there are large cuts coming to Prevention once again and suggested that maybe the HHSPC can staff PoI.

- CM Harris announced that the State Office of AIDS cuts included nearly half a million dollars of Residential AIDS Licensed Facilities funds ("RALF"), that had been going to 5 HOPWA-funded residential licensed facilities, serving 113 HOPWA clients. She also noted that the SF Redevelopment Agency, the Administrator of HOPWA has committed to cover the RALF cuts for this year only---with 1 time HOPWA funds, which they are only able to do due to a slight increase in their annual HOPWA allocation from HUD. They are now strategizing with other City departments to figure out how to cover the RALF loss of funds for next fiscal year.
- Consumer Rights Advocate Joe Lynn thanked everyone for their support during his illness.
- CM Andrews announced that the County of San Mateo will be hosting a Men's health symposium focused on the African American community all day September 12th. For more info contact CM Andrews. He also noted that the same day, the California Pacific Medical Center will be hosting a free conference on cancer survivorship. Flyers are available on the back table.

6. **Public Comment**

Edmund Larry, a medical marijuana advocate. He announced that he has been positive since 1990 and lives in the Ambassador Hotel, the first SRO for people living with AIDS. He wanted to encourage people to remember HIV positive people living in SROs. He also invited all Council Members to attend meetings from 7:30-9:30pm on the 2nd and 4th Tuesdays of every month to discuss medical marijuana at Bowzer's Pizza.

Tim Patriarcha, the Executive Director of Maitri AIDS Hospice. He wanted to quickly remind the Council of the important work that is done by Maitri.

7. **Council Support Update**

- Council Support member T.J. Lee announced that Prioritization and Allocation Summit will take place this Friday at 9am at the LGBT Center. 1800 Market Street, 4th floor.
- He also provided a quick refresher on how voting works.

There wos no Public Comment on this Item.

8. **Co-Chair Update**

- Nothing to report.

There wos no Public Comment on this Item.

9. **Membership Update – VOTE**

- *Renewols*
  - *Don Soto* passed unanimously. See voting worksheet [1].
  - *Ken Peorce* passed unanimously. See voting worksheet [2].
  - *Noim Horrison* passed unanimously. See voting worksheet [3].
  - *Jeff Byers* passed unanimously. See voting worksheet [4].
  - *Roymond Bonks.* CM Flores noted that CM Banks declined to renew his membershipCM Banks commented on why he chose not go for renewal. He feels that there is a racial bias on the Planning Council.

- *New Members*
  - *Mork Agtone* was accepted unanimously. See voting worksheet [5].

- *Report of findings from SPECIAL Membership meetings*

- CM Flores read a summary on the findings. CM Banks requested clarification on dates. CM Flores announced that from now on, all problems will first be completed through section 10.14 and then 7.8 of the Policy and Procedure Manual.
- Co-Chair Manley noted that a review of the P&P Manual is necessary, and will be undertaken at Steering. They will start with removals and then move on to the bylaws.

There wos no Public Comment on this Item.

10. **Part C Presentation**

Allen Meyer from SF Clinic Consortium provided the Council with information regarding Part C.

Public Comment:

Edmund Lorry thonked Allen Meyers for the info he provided. He hod never heord of the SF Clinic Consortium ond wos unowore of some services thot were ovoiloble to him prior to this presentotion.

11. **Dinner**

There was a brief break for dinner.

12. **HAPN Presentation**

Mike Smith from AIDS Emergency Fund and Bill Hirsch from the AIDS Legal Referral Panel provided the Council with information regarding the HIV/AIDS Provider Network.

Public Comment:

Edmund Lorry onnounced that the AIDS Emergency Fund has been a great help for him, and he thanks them for that.

Megan O'Day from AIDS Community Research Consortium reviewed the services of her agency. ACRC supports heolth ond quolity of life through culturally oppropriote progroms that ore respansive to the chonging needs of those infected ond offected HIV/AIDS ond Hepatitis C. ACRC is dedicated to empowering its clients, communities, and its partners through community-driven progromming, educotion, and consultotion.

13. **COE Update Presentation**

Bill Blum from DPH-HHS provided the Council with information regarding Centers of Excellence.

There was no Public Comment on this item.

14. **EIP Presentation**

Dr. Mark Ghaly and CM Maritza Penagos provided the Council with information regarding the Early Intervention Program.

There wos no Public Comment on this Item.

15. **Discussion of Guiding Principles – VOTE**

The Council reviewed and discussed the motion regarding the HHSPC Guiding Principles from the GPA and Steering Committees.

MOTION to Amend: CM Heath/CM Andrews- to add "and barriers to care" to the third bullet point.

The motion passed unanimously. See voting worksheet [6].

The Committee voted unanimously to approve the Guiding Principles with the noted amendment with the caveat that they be updated annually. **See voting worksheet [7].**

There was no Public Comment on this Item.

16. **New Business/Next Agenda**

The next full council meeting date is tentatively scheduled for Monday, September 28th, 2009 from 4:30-7:30 p.m. at the Bayanihan Community Center, 1010 Mission Street, San Francisco, CA 94103.

PARKING LOT:

-Non-Discrimination Policy

-Work Group Agreements

-Conflict Resolution Policy

-Discussion of Complaint Process and Procedure

-Discussion of Eligibility Criteria, Severe Need Definition and Special Populations

There was no Public Comment on this item.

16. **Adjournment**

The meeting was adjourned at 7:48 pm by Co-Chair Thomas.

HIV Health Services Planning Council
Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence
Votes]: **Y**=Yes; **N**=No; **B**=Abstain; **R**= Recused (deduct from quorum)

August 24, 2009		roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]
1.	**Randy Allgaier**	P	Y	Y	Y	Y	Y	-	-		
2.	**John Andrews**	P	Y	Y	Y	Y	Y	Y	Y		
3.	Margot Antonetty	P	Y	Y	Y	Y	Y	-	-		
4.	**Raymond Banks**	P	Y	Y	Y	Y	Y	-	-		
5.	**Noah Briones**	P	Y	Y	Y	Y	Y	Y	Y		
6.	**Jeff Byers**	E	-	-	-	-	-	-	-		
7.	**Aaron Chandler**	P	Y	Y	Y	Y	Y	Y	Y		
8.	**Billie Cooper**	E	-	-	-	-	-	-	-		
9.	Cicily Emerson	P	Y	Y	Y	Y	Y	-	-		
10.	**Wade Flores**	P	Y	Y	Y	Y	Y	Y	Y		
	Donald Frazier	LOA									
11.	**Matt Geltmaker**	E	-	-	-	-	-	-	-		
12.	**Jesus Guillen**	P	Y	Y	Y	Y	Y	-	-		
13.	Chris Harris	P	Y	Y	Y	Y	Y	Y	Y		
14.	**Naim Harrison**	P	Y	Y	Y	Y	Y	-	-		
15.	**Anna Heath**	P	Y	Y	Y	Y	Y	Y	Y		

	August 24, 2009	roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]
16.	Mary Lawrence Hicks	P	Y	Y	Y	Y	Y	-	-		
17.	Cherrlynn Hubbard	P	Y	Y	Y	Y	Y	-	-		
18.	**Carol Hudson**	P	Y	Y	Y	Y	Y	-	-		
19.	**Lee Jewell**	P	Y	Y	Y	Y	Y	Y	Y		
20.	**Steve Manley**	P	Y	Y	Y	Y	Y	Y	Y		
21.	**Paul Margolis**	A	-	-	-	-	-	-	-		
22.	Rachel Matillano	P	Y	Y	Y	Y	Y	Y	Y		
23.	**Matthew Miller**	P	Y	Y	Y	Y	Y	Y	Y		
24.	Mark Molnar	P	Y	Y	Y	Y	Y	Y	Y		
25.	**Catherine Newell**	P	Y	Y	Y	Y	Y	Y	Y		
26.	**Ken Pearce**	P	Y	Y	Y	Y	Y	Y	Y		
27.	Maritza Penagos	P	Y	Y	Y	Y	Y	Y	Y		
28.	**Veronica Pillatzke**	P	-	-	-	-	-	Y	Y		
	Gerardo Ramos	LOA									
29.	**Stacia Scherich**	P	Y	Y	Y	Y	Y	Y	Y		
30.	George Simmons	P	Y	Y	Y	Y	Y	-	-		
31.	**Charles Siron**	P	Y	Y	Y	Y	Y	Y	Y		
32.	Donald Soto	E	-	-	-	-	-	-	-		
33.	**Jerrold Thomas**	P	Y	Y	Y	Y	Y	Y	Y		
34.	Laura Thomas	P	Y	Y	Y	Y	Y	Y	Y		
35.	**Terry Young**	P	Y	Y	Y	Y	Y	Y	Y		

Ayes		29	29	29	29	29	20	20		
Nayes		0	0	0	0	0	0	0		
Abstain		0	0	0	0	0	0	0		
Recusal		0	0	0	0	0	0	0		
Total		29	29	29	29	29	20	20		
***Pending Mayoral Appointment										

*=NEW MEMBERS: check to see if they have received appointment letters from the Mayor before considering them as voting members. All new members must have received Mayoral appointment letters.

QUORUM (Needs to be ½ of Total Members: (35/ 2) +1 = 18.5 members, of which at least 25% of members present must be living with HIV. As of 6/30/2009, 63% of Council members are HIV positive.

HIV Health Services Planning Council

Andrew Spencer Ceremonial Room – 4th Floor
San Francisco LGBT Center- Charles M. Holmes Campus
1800 Market St
San Francisco, CA 94102
Friday, August 28nd, 2009
9:00 AM – 5:00 PM

DRAFT AGENDA

I.	Call to Order	9:00 am
II.	Roll Call	9:02 am
III.	Review and Approval of Agenda	9:05 am
IV.	Review and Approval of *August 24, 2009* Minutes	9:10 am
V.	General Announcements	9:15 am
VI.	Public Comment	9:20 am
VII.	Introductions and Icebreaker	9:30 am

The Council Co-Chairs will introduce facilitator Susan Strong. There will be an overview of activities of the meeting, ground rules and logisitics will be laid out, and there will be a review of the Prioritization and Allocation process.

Public Comment on this item.

VIII.	Conflict of Interest Disclosure	Group **10:15 am**

Public Comment on this item.

IX.	Goals of the Summit	S. Manley **10:30 am**

There will be a review of the legislative mandate.

Public Comment on this item.

GOVERNMENT
DOCUMENTS DEPT

AUG 26 2009

SAN FRANCISCO
PUBLIC LIBRARY

X. **Break** **10:45 am**

XI. **Summary Sheets and Utilization Data** B. Blum & M. Molnar **10:55 am**

The Council will be provided with an overview of Service Summary Sheets and Utilization Data.

Public Comment on this item.

XII. **Integrating Data into Decision Making** L. Thomas **11:35 am**

The Council will be provided with an overview of major data information that has been presented during the Ryan White year. This will include information from the Needs Assessment, Epidemiological information, Reggie/ARIES Data, Summary Sheets, etc. Council Members will discuss data trends and how this will apply to their decision making process.

Public Comment on this item.

XIII. **Lunch** **12:15 pm**

XIV. **Marin and San Mateo Counties Funding Allocation – VOTE** C. Emerson & M. Geltmaker **1:00 pm**

The Council will vote on the allocation decisions from Marin and San Mateo Counties.

Public Comment on this item.

XV. **Recommendations for Ryan White Priority Setting – VOTE** Group **1:30 pm**

The Council will consider and vote on recommendations for the Prioritization of Ryan White Service Categories.

Public Comment on this item.

XVI. **Minority AIDS Initiative Funding – VOTE** Group **2:30 pm**

The Council will vote on recommendations for MAI funding.

Public Comment on this item.

XVII. **Break** **3:00 pm**

XVIII. **Recommendations for Ryan White Allocation – VOTE** Group **3:10 pm**

Council Members will consider and vote on recommendations for Ryan White funds allocation.

Public Comment on this item.

XIX. **75/25 Waiver Discussion – VOTE** Group **4:40 pm**

Council Members will consider and vote on the use of the 75/25 waiver.

Public Comment on this item.

XX. **Next Meeting Date and Agenda Items** **4:55 pm**

There is a tentative follow-up Summit meeting scheduled for Monday, August 28th, 2009, from 4:30-7:30 pm at the Bayanihan Community Center, 1010 Mission Street, San Francisco, CA 94103.

XXI. **Adjournment** **5:00 pm**

HIV Health Services Planning Council

2009 PRIORITIZATION AND ALLOCATION SUMMIT

Andrew Spencer Ceremonial Room – 4th Floor
San Francisco LGBT Center- Charles M. Holmes Campus
1800 Market St
San Francisco, CA 94102
Friday, August 28th, 2009
9:00 AM – 5:00 PM

GOVERNMENT DOCUMENTS DEPT

OCT - 6 2009

SAN FRANCISCO PUBLIC LIBRARY

8/28/09 draft

Council Members Present: Allgaier, Andrews, Antonetty, Briones, Byers, Chandler, Emerson, Flores, Geltmaker, Guillen, Harris, Heath, Hicks, Hubbard, Hudson, Jewell, Margolis, Matillano, Miller, Molnar, Newell, Pearce, Penagos, Pillatzke, Scherich, Simmons, Siron, Soto, Thomas, Thomas, Young.

Council Members Absent: Agtane, Banks, Cooper (E), Frazier (LoA), Harrison (E), Manley (E), Ramos (LoA)

Others Present: Richard Bargetto (Public), Melanie Bien (SFSU MSW Student), Bill Blum (DPH-HHS), Celinda Cantu (DPH-HHS), Elaine Flores (Marin CM), Dean Goodwin (DPH-HHS), Colin Hegarty (Tenderloin Health), Bill Hirsch (ALRP), Michele Miffoun June (San Mateo Executive Board), Edmund Larry (ASA), Megan O'Day (ACRC), Tim Patriarca (Maitri), David Powell (Westside Community Services), Chad Upshaw (Westside Community Services)

Support Staff Present: Enrique Asis, Natalie Bryson, T.J. Lee

Proxy Votes: Laura Thomas for Jerrold Thomas, Mary Lawrence Hicks for Veronica Pillatzke, Randy Allgaier for Steve Manley.

DRAFT Minutes

I. Call to Order

The meeting was called to order at 9:12 am by Co-Chair Molnar.

II. **Roll Call**

Roll was called and quorum was established.

III. **Review and Approval of Agenda**

The agenda was reviewed and approved by consensus.

IV. **Review and Approval of *August 24, 2009* Minutes**

The August 24th, 2009 minutes were reviewed and approved by consensus.

V. **General Announcements**

- Council Support provided two quick updates regarding electronics and voting procedures.
- CM Allgaier clarified exactly how the Needs Assessments are planned and carried out, and how the final information is used by the Planning Council.
- Co-Chair Molnar announced that Greg Zhovreboff tendered his resignation as Planning Council Director and CM Allgaier has agreed to step-in as interim director beginning on September 21st.

VI. **Public Comment**

There was no public comment.

VII. **Introductions and Icebreaker**

The Council Co-Chairs introduced facilitator Susan Strong. There was an overview of activities of the meeting, ground rules and logistics were laid out, and there was a review of the Prioritization and Allocation process.

There was no Public Comment on this item.

VIII. **Conflict of Interest Disclosure**

Each individual declared their conflict of interest or lack thereof.

There was no Public Comment on this item.

IX. Goals of the Summit

CM Allgaier provided a review of the legislative mandate.

There was na Public Camment an this item.

X. Summary Sheets and Utilization Data

The Council was provided with an overview of Service Summary Sheets and Utilization Data by Bill Blum of DPH-HHS.

Public Camment:

David Powel from Westside Community Services spoke about formerly State funded AIDS Case Management.

Edmund Larry from ASA spoke about substance abuse money being used for mental health. He alsa spoke in favor of Proposition 63.

XI. Break

XII. Integrating Data into Decision Making

Co-Chair Thomas provided the Council with an overview of major data information that has been presented during the Ryan White year. This includes information from the Needs Assessment, Epidemiological information, Reggie/ARIES Data, Summary Sheets, etc. Council Members discussed data trends and how this will apply to their decision making process.

Things to consider at next meeting: The Council would like to work on increasing awareness and advocacy surrounding the Planning Council and the issues they work for. The Membership Committee will take ownership of this.

Public Camment:

Edmund Larry stated that he wants everyone to work together on this, but that there should be places specifically for African Americans to go far services where they can be comfortable.

XIII. Lunch

The Council broke for lunch at 12:05 and returned at 12:50.

XIV. **Marin and San Mateo Counties Funding Allocation – VOTE**

The Council voted on the allocation decisions from Marin and San Mateo Counties.

Vote by Roll Call on Marin's allocation decision passed with one abstention. See voting worksheet [1].

Vote by Roll Call on San Mateo's allocation decision passed with one abstention. See voting worksheet [2].

There was no Public Comment on this item.

XV. **Recommendations for Ryan White Priority Setting – VOTE**

The Council considered and voted on recommendations for the Prioritization of Ryan White Service Categories.

Original Motion: To keep the current priority order for CARE funded services for the next fiscal year.

Alternate Motion-Co-Chair Molnar/CM Miller: To move Early Intervention Services (46) to number 9 and Home and Community-based Health Services-AIDS Case Management Programs (47) to number 10. **Motion was withdrawn.**

Alternate Motion 2-Co-Chair Molnar/CM Penagos: For Early intervention services (TMP vouchers) which is currently at number 25 be moved to priority number 1 and for AIDS case management to become priority 9.

Public Comment:

Edmund Larry spake an Case Management wanting ta ensure that case management is available 24/7

Vote by Roll Call on the Alternate Motion 2 passed with one abstention. See voting worksheet [3]. Because of this, the original motion was not voted on.

Original Motion: To change the general fund priority order to be the same as the CARE funded priority order.

Vote by roll call on the original motion passed with one abstention. See voting worksheet [4].

XVI. **Minority AIDS Initiative Funding – VOTE**

The Council voted on recommendations for MAI funding.

MOTION-Co-Chair Thomas/Co-Chair Molnar: To continue to use MAI dollars to fund Centers of Excellence and to use any increase in dollars to fund the Therapeutic Monitoring Program.

CM Siron called the question with no objection.

Public Comment:

Edmund Lorry noted thot he believes thot everyone should be able ta get services no motter whot.

Vote by roll call on the original motion passed with one recusal. See voting worksheet [5].

XVII. **Break 2**

XVIII. **Recommendations for Ryan White Allocation – VOTE**

Council Members considered and voted on recommendations for Ryan White funds allocation. Bill Blum and Dean Goodwin from DPH-HHS provided the Council Members with information to help them make their decisions.

A. **Original Motion:** In the case of flat funding, current allocations would be reduced proportionally to fund the programs of Dental, Therapeutic Monitoring and Early Intervention, which have been affected by the State budget cuts.

Public Comment:

Bill Hirsch from ALRP thanked Dean Gaadwin for oll of his hord wark manipuloting numbers ond creoting documents thot ore eosy to reod. He also nated that he wauld suppart any matian that does nat cut services.

David Pawel from Westside Cammunity Services noted that the flot funding allacatian daes nat address AIDS Case Management and RALF, which taak big hits fram State reductians and RALF.

Tim Patriarca fram Maitri said that he appreciates the backfill, but the Cauncil still needs to make sure that far the next 8 manths things ore still funded.

Vote by roll call on original motion. The motion passed with one recusal. See voting worksheet [6].

B. **Original Motion:** In the event of an increase in funding, funding would be allocated proportionally to the following service categories according to their FY'09 levels:
   1) Therapeutic Monitoring Program
   2) Dental Services
   3) Early Intervention Program
   4) AIDS Case Management

C. **Motion Amendment-CM Byers/CM Siron:** To accept this proposal with the added language that any additional dollars above what is needed for the above categories be used with the intent of dealing with the elimination of the RALF program and its impact in San Francisco.

Public Comment:

Bill Hirsch spake in favar of the motian, os he would love to see these important services fully funded.

Edmund Lorry spake in fovor of the motion as he feels thot cose management is extremely impartont.

Vote by Roll Call on the Motion Amendment (C) passed with three recusals. See voting worksheet [7].

D. **Original Motion:** In the event of an increase over the amount needed for motion C, any amount over that would be allocated proportionally among all service categories.

George Simmons called the question with no objections.

Public Comment:

Bill Hirsch spake in fovar of the mation, os he would lave to maintain the current level of services.

Edmund Larry thinks thot extro maney should go to mental health and transpartatian as he feels thase are extremely impartant services...

Vote by Roll Call on the Original Motion passed with two nos. See voting worksheet [8].

E. **Original Motion:** In the event of a decrease in funding, the cut would be shared proportionally across all service categories.

F. **Alternate Motion Co-Chair Molnar/CM Allgaier:** In the event of a decrease in funding, fund dental services, the therapeutic monitoring program and the early intervention program. The cut would then be shared proportionally across all service categories.

Public Comment:

Edmund Lorry stoted that he feels that AIDS Case Management is truly the most important service.

Vote by Roll Call on Alternate Motion (F) passed with three nos. See voting worksheet [9].

XIX. **75/25 Waiver Discussion – VOTE**

Council Members considered and voted on the use of the 75/25 waiver.

MOTION-Co-Chair Thomas/CM Miller: That the Council will not need to apply for the 75/25 waiver this year.

There wos no Public Comment on this item.

Vote by Roll Call passed unanimously. See voting worksheet [10].

XX. **Nominations for Council Co-Chair**

Nominations were opened for two Co-Chair positions: the Female Co-Chair and the Person of Color Co-Chair.

CM Siron re-nominated both Co-Chair Thomas and Co-Chair Molnar, seconded by CM Byers. Elections will happen at the next Full Council meeting.

There wos no Public Comment on this item.

XXI. **Next Meeting Date and Agenda Items**

There is a tentative follow-up Summit meeting scheduled for Monday, August 28th, 2009, fram 4:30-7:30 pm at the Bayanihan Cammunity Center, 1010 Missian Street, San Francisca, CA 94103.

On October 8th, the HHSPC will have a joint meeting with the HPPC from 4:30-6 and from 6-7:30 the Council will conduct their own business. The Council deliberated on whether to cancel the September or October Full Council meeting.

The Council decided to cancel the September 28th meeting.

XXII. Adjournment

The meeting was adjourned at 4:40 pm by Co-Chair Molnar.

PRIORITIZATION AND ALLOCATION SUMMIT
HIV Health Services Planning Council
Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes]: **Y**=Yes; **N**=No; **B**=Abstain; **R**= Recused (deduct from quorum)

	August 28, 2009	roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
1.	**Mark Agtane*** **	A	-	-	-	-	-	-	-	-	-	-
2.	**Randy Allgaier**	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
3.	**John Andrews**	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	N
4.	Margot Antonetty	P	-	Y	Y	Y	Y	Y	Y	Y	Y	Y
5.	**Raymond Banks**	A	-	-	-	-	-	-	-	-	-	-
6.	**Noah Briones**	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
7.	**Jeff Byers**	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
8.	**Aaron Chandler**	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
9.	**Billie Cooper**	E	-	-	-	-	-	-	-	-	-	-
10.	Cicily Emerson	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
11.	**Wade Flores**	P	Y	Y	Y	Y	Y	Y	Y	Y	N	Y
	Donald Frazier	**LOA**										
12.	**Matt Geltmaker**	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
13.	**Jesus Guillen**	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
14.	Chris Harris	P	Y	Y	Y	Y	-	Y	Y	Y	Y	Y

15.	**Naim Harrison**	E	-	-	-	-	-	-	-	-	-	-
16.	**Anna Heath**	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
	August 28, 2009	roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
17.	Mary Lawrence Hicks	P	-	Y	Y	Y	Y	Y	Y	Y	Y	Y
18.	Cherrlynn Hubbard	P	Y	Y	Y	Y	Y	Y	R	Y	Y	Y
19.	**Carol Hudson**	P	B	B	B	B	Y	Y	Y	N	Y	Y
20.	**Lee Jewell**	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
21.	**Steve Manley** *(Proxy Randy Allgaier)*	E	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
22.	**Paul Margolis**	P	Y	Y	Y	-	Y	Y	Y	Y	Y	Y
23.	Rachel Matillana	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
24.	**Matthew Miller**	P	Y	Y	Y	Y	-	Y	Y	N	Y	Y
25.	Mark Molnar	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
26.	**Catherine Newell**	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
27.	**Ken Pearce**	P	Y	Y	Y	Y	Y	Y	Y	Y	N	Y
28.	Maritza Penagos	P	Y	Y	Y	Y	R	R	R	Y	Y	Y
29.	**Veronica Pillatzke** *(Proxy Mary Lawrence Hicks)*	P	-	Y	Y	Y	Y	Y	Y	Y	Y	Y
	Gerardo Ramos	**LOA**										
30.	**Stacia Scherich**	P	Y	Y	Y	Y	Y	-	-	Y	Y	Y
31.	George Simmons	P	Y	Y	Y	Y	Y	Y	R	Y	Y	Y
32.	**Charles Siron**	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
33.	Donald Sota	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
34.	**Jerrold Thomas** *(Proxy Laura Thomas)*	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
35.	Laura Thomas	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
36.	**Terry Young**	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

Ayes		28	31	31	30	29	30	28	30	29	32
Nayes		0	0	0	0	0	0	0	2	3	0
Abstain		1	1	1	1	0	0	0	0	0	0
Recusal		0	0	0	0	1	1	3	0	0	0
Total		29	32	32	31	30	31	31	32	32	32
***Pending Mayoral Appointment											

QUORUM (Needs to be ½ of Total Members: (36/ 2) +1 = 19 members, of which at least 25% of members present must be living with HIV. As of 8/24/2009, 66% of Council members are HIV positive.

SF
422
#1
10/8/09
draft

HIV Health Services Planning Council
HIV Prevention Planning Council
Joint Meeting

Baha'i Meeting Center
170 Valencia Street (Between Market and Duboce)
Thursday, October 8th, 2009
4:30 - 7:30 PM

HIV
GOVERNMENT DOCUMENTS DEPT
OCT - 6 2009
SAN FRANCISCO PUBLIC LIBRARY

DRAFT AGENDA

1.	**Call to Order**		4:30
2.	**Roll Call**		4:31
3.	**Review and Approval of Agenda - VOTE**		4:33
4.	**Joint Meeting Call to Order**		4:35
5.	**Roles, Mission & Vision of Councils Presentation**	Grant Colfax & Mark Molnar	4:35
	The Co-Chairs will welcome the two Councils and give a brief overview of the purpose of the joint meeting.		
6.	**Hepatitis C: Implications for HIV Care and Prevention - Presentation**	C. Bradley Hare, M.D.	4:45
	Council Members will be provided with a presentation on the impact of Hepatitis C on HIV Care and Prevention.		
7.	**Group Exercise on Hepatitis C**		5:15
	Council Members will be given an opportunity to use the information in the presentation to discuss implications for Care and Prevention.		
8.	**Report from Small Groups**		5:35
	The groups will have a chance to share their small group discussions.		
	Public Comment on this Item.		
9.	**Next Steps – VOTE**		5:55
	Council Members will discuss next steps for the two Councils to continue work together.		
	Public Comment on this Item.		
10.	**Summary, Evaluation and Closure of Joint Meeting and HPPC Meeting**		6:00
11.	**Joint Meeting Adjournment**		6:00
12.	**Dinner**		6:00
13.	**General Announcements**		4:37

14. **Public Comment** **4:42**

The Public has the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council

15. **Review and Approval of August 28, 2009 Minutes - VOTE** **6:15**

16. **Council Support Update** **6:18**

Public Comment on this Item.

17. **Co-Chair Update** **6:23**

- *Port A Grant reviewers*
- *Co-Chair Vote*

Public Comment on this Item.

18. **DPH Update** **6:28**

The Council will receive an update from a Representative of HIV Health Services.

Public Comment on this Item.

19. **Membership Update – VOTE** **6:33**

- *Renewals*
  - *John Andrews*
  - *Wade Flores*
- *Leave of Absence*
  - *Randy Allgaier*

Public Comment on this Item.

20. **Debrief of Joint Meeting** **6:45**

The Committee will discuss the outcomes of the Joint HHSPC-HPPC meeting.

Public Comment on this Item.

21. **Policy Regarding Tie Votes – VOTE** **7:05**

MOTION from Membership: *In the event of a tie for any election, a runoff vote will be held. If the outcome is still a tie after the runoff vote, the final decision will be made by the Steering Committee.*

Public Comment on this Item.

22. **Creation of Policy and Procedure Manual Work Group – VOTE** **7:15**

Public Comment on this Item.

23. **New Business/Next Agenda** **7:25**

The next full council meeting date is tentatively scheduled for Monday, October 26th, 2009 from 4:30-7:30 p.m. at the Bayanihan Community Center, 1010 Mission Street, San Francisco, CA 94103.

PARKING LOT:

-Non-Discrimination Policy

-Work Group Agreements

-Conflict Resolution Policy

-Discussion of Complaint Process and Procedure

-Discussion of Eligibility Criteria, Severe Need Definition and Special Populations

Public Comment on this item.

24. Adjournment **7:30**

Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , San Francisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Van Ness Avenue, 5th floor, San Francisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 and 71 all run within 5 blocks of the Center, many run within 1 block. Also, take BART to SF Civic Center, then transfer to Muni Metro or F lines.
For more information or to plan your transit door-to-door visit San Francisco Muni or the Bay Area Transit Trip Planner. For information on MUNI accessible services, call 923-6142.
The following services are available when requested
by Noon of the Friday before the Council meeting:
For American Sign Language interpreters, use of a reader during a meeting, or sound enhancement system, call (415) 674-4768. For a large print copy of agenda or minutes in alternative formats,
call (415) 674-4768.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public are urged to attend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens are encouraged to testify at Committee meetings and to write letters to the co-chairs of a Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, San Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

SF
H22
#2
10/8/09
joint
draft

HIV Health Services Planning Council
HIV Prevention Planning Council
Joint Meeting

Baha'i Meeting Center
170 Valencia Street (Between Market and Duboce)
Thursday, October 8th, 2009
4:30 - 7:30 PM

DRAFT Minutes

CARE Council Members Present: Agtane, Andrews, Antonetty, Briones, Chandler, Geltmaker, Guillen, Harris, Harrison, Heath, Hicks, Hubbard, Hudson, Jewell, Manley, Margolis, Molnar, Newell, Pearce, Penagos, Pillatzke, Ramos, Soto, Thomas, Young
CARE Council Members Absent: Allgaier (LoA), Byers, Cooper, Emerson, Flores, Matillano, Miller, Pillatzke, Scherich, Siron
Others Present: Celinda Cantu (DPH-HHS), Tyrone Spellman (Applicant), Melanie Bien (AIDS Education and Training Center, UCSF), Michael Scarce (Unaffiliated Consumer), Adam Ouderkirk (AIDS Healthcare Foundation)
Support Staff Present: Allgaier, Asis, Bryson

GOVERNMENT DOCUMENTS DEPT
OCT 26 2009
SAN FRANCISCO PUBLIC LIBRARY

1. **Call to Order**
   The meeting was called to order at 4:30 pm by Co-Chair Thomas.
2. **Roll Call**
   Roll was called and quorum was established.
3. **Review and Approval of Agenda - VOTE**
   The agenda was reviewed and approved by consensus.

4. **Joint Meeting Call to Order**
   The joint meeting was called to order at 4:32 pm by Co-Chair Thomas.
5. **Roles, Mission & Vision of Councils Presentation**
   The Co-Chairs welcomed the two Councils and give a brief overview of the purpose of the joint meeting.
6. **Hepatitis C: Implications for HIV Care and Prevention - Presentation**
   Both Councils were provided with a presentation on the impact of Hepatitis C on HIV Care and Prevention. Questions were asked, and the Councils split into small groups.
   There was no Public Comment on this Item.
7. **Group Exercise on Hepatitis C**
   Council Members were given an opportunity to use the information in the presentation to discuss implications for Care and Prevention.

8. **Report from Small Groups**

The groups rejoined the Full Council and had a chance to share their discussions. It was mentioned that there needs to be more funding to better understand modes of transmission, treatment options (including a vaccine), co-infection issues, and disparities in treatment and infections rates in African Americans. They also felt that there was a need for educational programs for high-risk "fringe communities" (i.e. those not normally targeted by Hep C messages) such as youth, women, trans and the fetish communities.

Public Comment:

Terry Young, an HHSPC Council Member noted that prevention messages should also be addressed to the youth.

Dominique Leslie, a newly appointed member of the Mayor's HCV Task Force wanted to thank everyone for all of their input.

9. **Next Steps – VOTE**

Council Members discussed next steps for the two Councils to continuing work together. Some suggestions included: meeting longer or having more frequent meetings to ensure linkages between the two councils.

There was no Public Comment on this Item.

10. **Summary, Evaluation and Closure of Joint Meeting and HPPC Meeting**

The meeting was summarized, an evaluation was passed out, and the meeting was officially closed.

11. **Joint Meeting Adjournment**

The joint meeting was adjourned at 6:00 pm by Co-Chair Thomas.

12. **Dinner**

Dinner began at 6:00 pm and ended at 6:15 pm.

13. **General Announcements**

- CM Guillen announced that an event is being planned to bring together providers and consumers of HIV services and aging services.
- CM Harris announced that the city is holding a free home ownership fair this weekend.
- CM Andrews provided the Council with information regarding the Global Access Project which works to ensure that all people have access to HIV treatment, here and abroad
- CM Geltmaker announced that on Friday October 16th, there will be an AIDS march in Palo Alto and that on Saturday October 17th, there will be a women's health conference. He also noted that the prevention side in San Mateo has been devastated and nine jobs have already been cut.
- Council Support Allgaier updated everyone on the Office of National AIDS Policy town hall meeting that will be taking place on Friday, October 16th at the UCSF Mission Bay Campus, Robertson Auditorium.
- Cm Briones announced that he is in the process of creating a bereavement support for the LGBT community.

14. **Public Comment**

There was no public comment.

15. **Review and Approval of August 28, 2009 Minutes - VOTE**

The August 28th minutes were reviewed, under "Others Present" a spelling error was fixed, and CM Andrews' votes were fixed to reflect his actual voting record. The minutes were then approved by consensus.

16. **Council Support Update**

- Council Support Director Allgaier announced that he is now officially interim Director.
- He also noted that there are two trainings coming up, one on November 16th to review the 2009 Prioritization and Allocation decisions. The other will be a facilitator training for the Steering Committee to be held on December 7th at Compass Point.
- He noted that the new membership assignments have been decided on, and an email will take effect starting in November.
- He also noted that in early 2010 there will be a training to help Council Members preview the work of the next year.
- He announced that the Needs Assessment on stigma will be happening soon.
- He also noted that on Wednesday, October 21st, there will be a meeting of the Joint Work Group on HIV/AIDS and Aging, and at this meeting, they will establish final membership.
- CS Allgaier also took time to thank the staff for helping to make his transition run smoothly.

There was no Public Comment on this Item.

17. **Co-Chair Update**

- *Part A Grant reviewers*
  - It was noted that the grant is currently being written, and beginning October 19th, Council Members will have the opportunity to provide feedback.
- *Co-Chair Vote*
  - The Co-Chairs noted that this vote will happen next at the October 26th meeting.

There was no Public Comment on this Item.

18. **DPH Update**

The Council received an update from Celinda Cantu, a Representative of HIV Health Services. She noted that Bill will be back from vacation next Tuesday. She also announced that the ARIES/Reggie transition is six weeks away from being done with conversion phase, and then they will begin to clean up database. She also noted that the request for proposals is out and due at the end of this month. The determination will be announced in November.

There was no Public Comment on this Item.

19. **Membership Update – VOTE**

- *Renewals*
  - *John Andrews*
    - *Renewed unanimously. See voting worksheet [1].*
  - *Wade Flores*
    - *Renewed unanimously. See voting worksheet [2].*

- *Leove of Absence*
  - *Rondy Allgoier*
    - *Approved unonimously. See voting worksheet [3].*

There was no Public Comment on this Item.

20. Debrief of Joint Meeting

The Committee discussed the outcomes of the Joint HHSPC-HPPC meeting. Most Council Members agreed that it should be longer. They also agreed that they need to make sure that they get on board with the Hep C, and that this is a pressing issue in the community.

Public Comment on this Item:

Michoel Scorce, on unoffilioted consumer noted thot he wos struck by difference in membership criterio between the two councils. He olso onnounced his interest in current prevention strotegies ond the problemotic use of stigmo.

21. Policy Regarding Tie Votes – VOTE

MOTION from Membership: *In the event of o tie for ony election, o runoff vote will be held. If the outcome is still o tie ofter the runoff vote, the finol decision will be mode by the Steering Committee.*

The Council passed this motion by consensus.

There was no Public Comment on this Item.

22. Creation of Policy and Procedure Manual Work Group – VOTE

This was moved to the meeting on October 26th.

There was no Public Comment on this Item.

23. New Business/Next Agenda

The next full council meeting date is tentatively scheduled for Monday, October 26th, 2009 from 4:30-7:30 p.m. at the Bayanihan Community Center, 1010 Mission Street, San Francisco, CA 94103.

PARKING LOT:

-Non-Discrimination Policy

-Work Group Agreements

-Conflict Resolution Policy

-Discussion of Complaint Process and Procedure

-Discussion of Eligibility Criteria, Severe Need Definition and Special Populations

-Creation of Policy and Procedure Manual Work Group

Public Comment on this item.

24. Adjournment

The meeting was adjourned at 7:07 pm by Co-Chair Thomas.

Joint Meeting HHSPC/HPPC
HIV Health Services Planning Council
Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence
Votes]: **Y**=Yes; **N**=No; **B**=Abstain; **R**= Recused (deduct from quorum)

October 8, 2009		roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
1.	Mark Agtane***	P	-	-	-	-	-	-	-	-	-	-
	Randy Allgaier	LOA										
2.	John Andrews	P	Y	Y	Y							
3.	Margot Antonetty	P	Y	Y	Y							
4.	Noah Briones	P	Y	Y	Y							
5.	Jeff Byers	A	-	-	-	-	-	-	-	-	-	-
6.	Aaron Chandler	P	Y	Y	Y							
7.	Billie Cooper	E	-	-	-	-	-	-	-	-	-	-
8.	Cicily Emerson	A	Y	Y	Y							
9.	Wade Flores *(Proxy Jesus Guillen)*	E	Y	Y	Y							
10.	Matt Geltmaker	P	Y	Y	Y							
11.	Jesus Guillen	P	Y	Y	Y							
12.	Chris Harris	P	Y	Y	Y							
13.	Naim Harrison	P	Y	Y	Y							
14.	Anna Heath	P	Y	Y	Y							
15.	Mary Lawrence Hicks	P	Y	Y	Y							
16.	Cherrlynn Hubbard	P	Y	Y	Y							
17.	Carol Hudson	P	Y	Y	Y							
18.	Lee Jewell	P	Y	Y	Y							
19.	Steve Manley	P	Y	Y	Y							
20.	Paul Margolis	P	Y	Y	Y							
21.	Rachel Matillano	A	-	-	-	-	-	-	-	-	-	-
22.	Matthew Miller	A	-	-	-	-	-	-	-	-	-	-
23.	Mark Molnar	P	Y	Y	Y							
24.	Catherine Newell	P	Y	Y	Y							

25.	**Ken Pearce**	P	Y	Y	Y							
26.	Maritza Penagos	P	Y	Y	Y							
27.	**Veronica Pillatzke** *(Proxy Mary Lawrence Hicks)*	E	Y	Y	Y							
	October 8, 2009	roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
28.	Gerardo Ramos	P	Y	Y	Y							
29.	**Stacia Scherich**	E	-	-	-	-	-	-	-	-	-	-
30.	**Charles Siron** *(Proxy Laura Thamas)*	E	Y	Y	Y							
31.	Donald Soto	P	Y	Y	Y							
32.	Laura Thomas	P	Y	Y	Y							
33.	**Terry Young**	P	Y	Y	Y							
	Ayes		27	27	27							
	Nayes		0	0	0							
	Abstain		0	0	0							
	Recusal		0	0	0							
	Total		27	27	27							
***Pending Mayoral Appointment												

QUORUM (Needs to be ½ of Total Members: (33/ 2) +1 = 17 members, of which at least 25% of members present must be living with HIV. As of 8/24/2009, 66% of Council members are HIV positive.

HIV Health Services Planning Council
Bayanihan Community Center
Barangay Hall
1010 Mission Street (6th and Mission)
San Francisco, CA 94102
Monday, October 26, 2009
4:30 - 7:30 PM

GOVERNMENT DOCUMENTS DEPT
OCT 26 2009
SAN FRANCISCO PUBLIC LIBRARY

DRAFT AGENDA

1.	Call to Order		4:30
2.	Roll Call		4:32
3.	Review and Approval of Agenda - VOTE		4:35
4.	Review and Approval of October 8, 2009 Minutes - VOTE		4:37
5.	General Announcements		4:40
6.	Public Comment		4:45
	The Public has the apportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council.		
7.	Council Support Update	Randy Allgaier	4:50
	Public Comment on this Item.		
8.	Co-Chair Update	Co-Chairs	4:55
	• Summit Evaluation • Steering Committee Retreat		
	Public Comment on this Item.		
9.	Membership Update	Wade Flores, Membership Co-Chair	5:05
	The Council will receive an update on Council membership.		
10.	HIV Health Services Update	Bill Blum, Interim Director, HIV Health Services, DPH	5:10
	The Council will receive on updote on Council membership		
11.	Request from Marin for one time exemption of 75/25 for county of Marin- VOTE	Cicily Emerson	5:15
	Public Comment on this Item.		
12.	Creation of Policy and Procedure Manual Review Work Group – VOTE	Co-Chair Manley	5:30
	MOTION FROM STEERING COMMITTEE: *A short term workgroup be estoblished to review the Policy ond Procedures monuol and will make recommendotions for non substontive changes for consistency and By-Law odherence ond will identify issues thot moy require substontive changes. This Workgroup will report to the Steering Committee*		
	Public Comment on this Item.		

13. **New Member Policy re: Membership Prior to Mayoral Letter – VOTE** **5:40**

MOTION FROM MEMBERSHIP AND STEERING COMMITTEES: *Thot Full Council opproved members, prior to receiving their Moyorol letter of opprovol, odhere to the some ottendonce requirements os current Council Members.*

Public Comment on this Item.

14. **Development of "Study Group" – VOTE** **Lee Jewell/Group 5:50**

MOTION FROM STEERING COMMITTEE (RECOMMENDATION FROM CMA Committee): *Council member driven "Study Group ovoiloble for oll Council Members" be formed with the purpose of peer support on Council work thot would odhere to the Sunshine Ordinonce ond would require only minimol support from Council Support stoff.*

Public Comment on this Item.

15. **Nominations for Council Co-Chair Closes and Distribution of Ballots – VOTE** **6:00**

Nominotions will be close for two Co-Choir positions: the Femole Co-Choir ond the Person of Color Co-Choir ond bollots for election for two Co-Choirs will be distributed.

Public Comment on this item.

16. **Dinner Break** **6:05**

Council Support will collect Co-Choir election bollots ot the end of the dinner breok

17. **Development of CAEAR Coalition Representative and Alternate Job Descriptions and Policies – VOTE**

Co-Chairs 6:20

MOTION FROM STEERING COMMITTEE: *The Job descriptions of the CAEAR Coolition Representotive ond the Alternote (see ottoched) sholl be odopted.*

Public Comment on this Item.

18. **Development of Needs Assessment Workgroup – VOTE** **6:25**

MOTION FROM STEERING COMMITTEE:

A short term workgroup be estoblished to help develop the octivities for focus groups ond individuol interviews (Needs Assessment) ond must include providers ond consumers. (This workgroup will report to the CMA Committee)

Public Comment on this item.

19. **HIV Positive Voices in America** **Randy Allgaier 6:35**

A presentotion on o joint project by the CAEAR Coolition PLWHA Coucus ond NAPWA releosed in Moy 2009

Public Comment on this item.

20. **November and December Council Meetings - VOTE** **Group 7:15**

November Council meeting from Mondoy, November 23rd to Mondoy, November 30 ond o recommendotion to concel the December Council meeting. ***(STEERING COMMITTEE ACTION)***

Public Comment on this Item.

21. **Co-Chair Election Results** **Council Support 7:25**

Council Support will annaunce the results of the Council Co-Choir Election

Public Comment on this item.

22. **Adjournment** **7:30**

The next full council meeting date is tentatively scheduled for Monday, November 23, 4:30-7:30 p.m. at Bayanihan Community Center, 1010 Mission Street, San Francisco, CA 94103.

Note: Agenda items ore subject to change, pastpanement, or removol. Meeting ogendos ore considered to be in DRAFT form until reviewed ond opproved by Committee attendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , Son Froncisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Von Ness Avenue, 5th floor, Son Francisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 ond 71 all run within 5 blacks of the Center, many run within 1 black. Also, take BART to SF Civic Center, then tronsfer ta Muni Metro or F lines.
For mare information or to plon your tronsit door-to-door visit Son Froncisco Muni ar the Bay Areo Transit Trip Plonner. Far infarmatian an MUNI accessible services, coll 923-6142.
The following services ore ovoiloble when requested
by Naan af the Friday before the Council meeting:
Far Americon Sign Longuoge interpreters, use of o reader during o meeting, or saund enhancement system, coll (415) 674-4768. For o lorge print copy of ogendo or minutes in olternotive formats, coll (415) 674-4768.

In arder to accommodate persans with severe allergies, environmentol illness, multiple chemical sensitivity ar related disabilities, attendees at public meetings are reminded thot other ottendees moy be sensitive ta variaus chemical bosed products.

Know Your Rights Under the Sunshine Ordinance

Gavernment's duty is ta serve the public, reoching its decisions in full view of the public. Commissians, baards, councils ond ather ogencies af the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people ond thot City operotions ore open ta the people's review. For informotion on your rights under the Sunshine Ordinonce (Chapter 67 af the San Froncisco Administrotive Cade) ar to repart o violotion of the ordinonce, contoct Fronk Dorby; by moil to Sunshine Ordinonce Tosk Farce, 1 Dr. Corltan B. Gaodlett Place, Room 409, by phone ot (415) 554-7724, by fax at (415) 554-7854 ar by email at Frank.Darby@sfgov.org Citizens moy obtain a free copy of the Sunshine Ordinonce by contacting Mr. Darby ar by printing Chopter 67 of the San Froncisco Administrotive Code on the Internet, at http://www.sfgav.org/bdsupvrs/sunshine.htm

The Plonning Cauncil hos several standing Committees where Council business ond creotion af motions for full-Cauncil actian occur, ond members of the public ore urged to ottend. Cauncil pracedures do not permit: 1) persans in the audience at Cauncil meeting to vocolly express support or opposition to stotements by Council members ar by ather persans testifying, autside of public camment; 2) ringing ond use of cell phones, pagers, ond similor sound-producing electronic devices; 3) signs ta be brought into the meeting or displayed in the room; 4) standing in the meeting room. Citizens ore encouroged to testify at Committee meetings ond to write letters to the co-choirs of o Committee or to Council members, c/a HIV Health Services Planning Cauncil, 730 Polk Street,

3rd Flaar, San Francisco, CA 94109. Agendas are available an the Internet at http://www.sfcarecouncil.arg. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Cauncil affices, 730 Palk Street, 3rd Floar, San Francisco, CA 94109.

HIV Health Services Planning Council
Bayanihan Community Center
Barangay Hall
1010 Mission Street (6th and Mission)
San Francisco, CA 94102
Monday, October 26, 2009
4:30 - 7:30 PM

Council Members Present: Agtane, Andrews, Briones, Chandler, Emerson, Flores, Geltmaker, Guillen, Harris, Heath, Hicks, Hubbard, Hudson, Jewell, Manley, Margolis, Matillano, Molnar, Newell, Pearce, Penagos, Pillatzke, Scherich, Siron, Soto, Thomas, Young
Council Members Absent: Antonetty, Byers, Cooper, Harrison, Miller, Ramos
Others Present: Elaine Flores (Marin HIV Care Council Member), Bill Blum (DPH-HHS), David C. Stachan (Public), Tyrone Spellman (Applicant), Norman Reeves (Public), Michael Scarce (Public), Edmund Juicy (Public)
Support Staff Present: Allgaier, Asis, Bryson

SF
HIV
#2
9/26/09
draft

GOVERNMENT DOCUMENTS DEPT
NOV 30 2009
SAN FRANCISCO PUBLIC LIBRARY

DRAFT Minutes

1. **Call to Order**
   The meeting was called to order at 4:35 pm by Co-Chair Molnar.

2. **Roll Call**
   Roll was called and quorum was established.

3. **Review and Approval of Agenda - VOTE**
   The agenda was reviewed and approved by consensus.

4. **Review and Approval of October 8, 2009 Minutes - VOTE**
   The October 8th minutes were reviewed, Palo Alto was changed to East Palo Alto in the announcements, and the minutes were then approved by consensus.

5. **General Announcements**
   - CM Flores announced that he has been re-elected as the Co-Chair of Marin's HIV Care Council.
   - He also noted that there will be a community forum soon discussing Obama's healthcare reform.
   - CM Guillen noted that there is a pilot program for seniors and disabled that he is working to put together with an HIV and Aging Group.
   - He also noted that he is working with HIV and Aging groups to put together and presentation for providers. He is also creating a document that lists all articles on HIV and Aging.
   - CM Soto noted that he will be leaving early.
   - CM Thomas thanked everyone who came to the ONAP Forum. She noted that San Francisco had the highest turnout of all the cities that they have worked with. She also announced that the East Bay forum will be taking place this Sunday at 2pm at Berkeley High School.
   - She also noted that she is organizing a workshop on Vocational Rehabilitation this Wednesday, November 4th.
   - Council Support Allgaier announced that the Ryan White extension for the reauthorization has passed the Senate.

- CM Hubbard announced that she'll be leaving at 6:30.
- CM Jewell announced that he will be leaving at 7pm.

6. **Public Comment**

There was no public comment.

7. **Council Support Update**

- CS Allgaier announced that the ballot for Co-Chair elections will be passed out prior to breaking for dinner.
- He also noted that a form will be passed out to determine if each Council Member still wants to receive the mailing.
- There are two trainings coming up:
  - Summit review on November 16th
  - Facilitator's training December 7th
- He also noted that Friday January 15th is the tentative date of the Steering Retreat.

There was no Public Comment on this Item.

8. **Co-Chair Update**

- Summit Evaluation
  - Co-Chair Manley noted that it went well and that the evaluation noted that. The only thing was requested was that a new meeting space be found for next year.
- Steering Committee Retreat
  - He suggested that Council Members tart thinking about topics that should be discussed at the reatreat.

There was no Public Comment on this Item.

9. **Membership Update**

The Council received an update on Council membership from Wade Flores, Membership Co-Chair. He noted that there have been a few changes to committees, although everyone did get their first choice. He also noted that Jerrold Thomas has resigned from the Council.

10. **HIV Health Services Update**

The Council received an update an update from Bill Blum, Interim Director for DPH-HHS. He gave a quick update on the Ryan White Part A application, which is due on October 30th. He also noted that the state found more money for the case management program which will carry it through end of November. He also announced that there may be some more dollars may be flowing in from MAI. He announced that the review of the RFP for council support will be done by the end of November, and after that, dental is next. Hospice and facility based care will also go under review soon, and a COE review will occur in six to eight months. He also noted that there are only six people left in HIV health Services, three of which are not full time.

11. **Request from Marin for one time exemption of 75/25 for county of Marin- VOTE**

Cicily Emerson provided the Council with information regarding the request for a 75/25 waiver for Marin County. See attachment #1.

There was no Public Comment on this Item.

A vote by Roll Call passed unanimously. See voting worksheet [1].

12. **Creation of Policy and Procedure Manual Review Work Group – VOTE**

MOTION FROM STEERING COMMITTEE: A short term workgroup will be established to review the Policy and Procedures manual and will make recommendations for non-substantive changes for consistency and By-Law adherence and will identify issues that may require substantive changes. This Workgroup will report to the Steering Committee.

There was no Public Comment on this Item.

The motion passed by unanimous consent.

13. New Member Policy re: Membership Prior to Mayoral Letter – VOTE

MOTION FROM MEMBERSHIP AND STEERING COMMITTEES: That Full Council approved members, prior to receiving their Mayoral letter of approval, must adhere to the same attendance requirements as current Council Members.

There was no Public Comment on this Item.

A vote by Roll Call passed with one Naye (Molnar). See voting worksheet [2].

14. Development of "Study Group" – VOTE

MOTION FROM STEERING COMMITTEE (RECOMMENDATION FROM CMA Committee): Council member driven "Study Group available for all Council Members" will be formed with the purpose of peer support on Council work that would adhere to the Sunshine Ordinance and would require only minimal support from Council Support staff.

A discussion ensued regarding topics to be discussed, the purview of the group and whether it will be an open meeting.

There was no Public Comment on this Item.

The motion passed by unanimous consent.

15. Nominations for Council Co-Chair Closes and Distribution of Ballots – VOTE

Nominations were closed for two Co-Chair positions: Female Co-Chair and Person of Color Co-Chair. Ballots for the election were distributed. CM Soto nominated Cathy Newell, but she did not accept.

There was no Public Comment on this item.

16. Development of CAEAR Coalition Representative and Alternate Job Descriptions and Policies – VOTE

MOTION FROM STEERING COMMITTEE: The Job descriptions of the CAEAR Coalition Representative and the Alternate Representative (see Attachment #2) shall be adopted.

A discussion ensued surrounding the cost of traveling to CAEAR events as well as who the actual alternate representatives are.

There was no Public Comment on this Item.

The motion passed by unanimous consent.

17. Development of Needs Assessment Workgroup – VOTE

MOTION FROM STEERING COMMITTEE:

A short term workgroup be established to help develop the activities for focus groups and individual interviews (Needs Assessment) and must include providers and consumers. (This workgroup will report to the CMA Committee).

A discussion ensued regarding the potential topics, which include stigma, hepatitis C co-infection, and seniors. The Co-Chairs encouraged a diverse group of consumers and providers to join the Work Group to ensure that a wide range of voices are heard. The group discussed whether this would replace community forums and outreach. It was noted that no, it would not, although the way the Council does outreach to the community will be drastically changed.

Public Comment on this item:

David C. Strachan asked whether Work Groups and Committees are open to the public.

A vote my Roll Call passed unanimously. See voting worksheet [3].

18. **Dinner Break**

Dinner began at 6pm and ended at 6:15pm.

Council Support collected Co-Chair election ballots at the end of the dinner break.

19. **HIV Positive Voices in America**

Interim Council Director, Randy Allgaier presented a joint project put together by the CAEAR Coalition PLWHA Caucus and NAPWA released in May 2009. A discussion ensued regarding certain data sets and collection methods.

Public Comment on this item:

Michael Scorce commended Allgaier for his work on this, and requested that he not call his work "unscientific." He is a firm believer that every day people can do and understand science, and wants to encourage Allgaier and CAEAR to keep this up.

Edmund Juicy noted that he is living proof of activism as a medical marijuana advocate. He believes that marijuana has helped him to fight aids so that now he can fight for medical marijuana.

20. **November and December Council Meetings - VOTE**

***MOTION from Steering Committee:** To move the November Council meeting from Monday, November 23rd to Monday, November 30 and to cancel the December Council meeting.*

The motion passed by unanimous consent.

There was no Public Comment on this Item.

21. **Co-Chair Election Results**

Council Support announced the results of the Council Co-Chair Election. Both Laura Thomas and Mark Molnar will resume their positions as Council Co-Chairs. CM Andrews took a moment to thank all three Co-Chairs for the work they've done.

There was no Public Comment on this item.

22. **Adjournment**

The meeting was adjourned at 7:23 pm by Co-Chair Molnar.

The next full council meeting date is tentatively scheduled for Monday, November 30, 4:30-7:30 p.m. at Bayanihan Community Center, 1010 Mission Street, San Francisco, CA 94103.

Attachment #1

Briefing for Council on Marin Motion for Exemption from 75/25 for FY 09-10

For many years, Marin has received part of the Ryan White Part B award as Part A through the SF EMA. This year, our original San Francisco award was 937, 638 (75, 749 as a placeholder for the Part B which SF had yet to receive at the time). Marin County received this award in late April, and the (Marin) Council allocated this amount according to the 75/25. Marin started contracts with CBO's in May based on this amount.

Meanwhile, the State of California decided to award the Part B funding using the Single Allocation Model so all of the Part B funds go directly through Marin County. So, Marin's Part A award was reduced in mid September by 75, 749 dollars to 861, 889. Marin County decided to replace this 75, 749 with Part B, keeping the system of care whole.

Because we were already 6 months into the contract year, administratively it was simplest to reduce the Ryan White Part A allocation for Primary Medical Care since this an internal MOU within HHS (as opposed to modifying an outside contract).

As a result, Marin's newest allocations come in at about 73.5% for Core (about $12,280 short: $617,261 Core of $839,388 Total Services Dollars = 73.54 %.). The EMA will still meet the 75/25 and we are asking for a one time exemption due to timing and coordination issues. Next year we will work within the 75/25.

Attachment #2

CAEAR Coalition Representative

The CAEAR Coalition Representative will be the primary representative of the San Francisco HIV Health Services Planning Council in the CAEAR Coalition. The Planning Council representative should be a person living with HIV/AIDS.
The CAEAR Coalition Representative must be an HIV Positive Consumer of Services
The CAEAR Coalition Representative will represent the HHSPC at all business meetings of the CAEAR Coalition and participate in the Coalition's advocacy days, given appropriate funding for membership dues and travel expenses.
THE CAEAR Coalition Representative will regularly brief the Council with updates from Coalition meetings and will inform the Council of relevant issues regarding Ryan White in a timely manner.
THE CAEAR Coalition Representative will participate in the CAEAR Coalition PLWHA Caucus monthly calls.
The CAEAR Coalition Representative will keep alternate representatives up to date on all CAEAR related activities.

CAEAR Coalition Alternate Representatives

The CAEAR First Alternate Representative will represent the HHSPC, when the primary representative is unavailable, at business meetings of the CAEAR Coalition and participate in the Coalition's advocacy days, given appropriate funding for membership dues and travel expenses.
Secondary and Tertiary Alternate Representatives will, in order, represent the HHSPC at business meetings of the CAEAR Coalition and participate in the Coalition's advocacy days when the representative and secondary representative are unavailable, given appropriate funding for membership dues and travel expenses.
The CAEAR Coalition Alternate Representatives must be an HIV Positive Consumer of Services
THE CAEAR Coalition Alternate Representatives will participate in the CAEAR Coalition PLWHA Caucus monthly calls.
The CAEAR Coalition Alternate Representatives will make themselves available to the representative for updates on all CAEAR related activities.

Votes]: Y=Yes; N=No; B=Abstain; R= Recused (deduct from quorum)

October 26, 2009		roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
1.	Mark Agtane***	P	-	-	-							
	Randy Allgaier	LOA										
2.	John Andrews	P	Y	Y	Y							
3.	Margot Antonetty	A	-	-	-							
4.	Noah Briones	P	Y	Y	Y							
5.	Jeff Byers	A	-	-	-							
6.	Aaron Chandler	P	Y	Y	Y							
7.	Billie Cooper	E	-	-	-							
8.	Cicily Emerson	P	Y	Y	Y							
9.	Wade Flores	P	Y	Y	Y							
10.	Matt Geltmaker	P	Y	Y	Y							
11.	Jesus Guillen	P	Y	Y	Y							
12.	Chris Harris	P	Y	Y	Y							
13.	Naim Harrison	A	-	-	-							
14.	Anna Heath	P	Y	Y	Y							
15.	Mary Lawrence Hicks	P	Y	Y	Y							
16.	Cherrlynn Hubbard	P	Y	Y	Y							
17.	Carol Hudson	P	Y	Y	Y							
18.	Lee Jewell	P	Y	Y	Y							
19.	Steve Manley	P	Y	Y	Y							
20.	Paul Margolis	P	Y	Y	Y							
21.	Rachel Matillano	P	Y	Y	Y							
22.	Matthew Miller	A	-	-	-							
23.	Mark Molnar	P	Y	Y	Y							
24.	Catherine Newell	P	Y	Y	Y							
25.	Ken Pearce	P	Y	Y	Y							
26.	Maritza Penagos	P	Y	Y	Y							
27.	Veronica Pillatzke	P	Y	Y	Y							
28.	Gerardo Ramos	A	-	-	-							

	roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
29. **Stacia Scherich**	P	Y	Y	Y							
30. **Charles Siron**	P	Y	Y	Y							
31. Donald Soto	P	Y	Y	Y							
32. Laura Thomas	P	Y	Y	Y							
33. **Terry Young**	P	Y	Y	Y							

Ayes		23	24	24							
Nayes		0	1	0							
Abstain		0	0	0							
Recusal		0	0	0							
Total											
***Pending Mayoral Appointment											

HIV Health Services Planning Council
Bayanihan Community Center
Barangay Hall
1010 Mission Street (6th and Mission)
San Francisco, CA 94102
Monday, November 30, 2009
4:30 - 7:30 PM

GOVERNMENT DOCUMENTS DEPT
NOV 30 2009
SAN FRANCISCO PUBLIC LIBRARY

DRAFT *AGENDA*

1.	Call to Order		4:30
2.	Remembering Council Member Terry Young		4:31
3.	Roll Call		4:40
4.	Review and Approval of Agenda - VOTE		4:42
5.	Review and Approval of October 26, 2009 Minutes - VOTE		4:43
6.	General Announcements		4:45
7.	Public Comment		5:00
	The Public has the opportunity to comment on items not on the Agenda and within the jurisdiction of the Planning Council.		
8.	Council Support Update	Randy Allgaier	5:05
	Public Comment on this Item.		
9.	Co-Chair Update	Co-Chairs	5:10
	Public Comment on this Item.		
10.	HIV Health Services Update	Bill Blum, Interim Director, HIV Health Services, DPH	5:15
	The Council will receive an update from HIV Health Services.		
11.	Open Nominations for At-Large Steering Member	Co-Chairs	5:20
	The Council will open nominations for the At-Large Steering Member seat being vacated by Gerardo Ramos who is the new co-chair for the Consumer and Minority Affairs Committee		
	Public Comment on this Item.		
12.	California State Update	Courtney Mulhern-Pearson, SFAF	5:25
	The Council will receive an update on current California state budget issues.		
	Public Comment on this Item.		
13.	Dinner Break		6:00
	Public Comment on this Item.		
14.	Ryan White Treatment Extension Act of 2009	Randy Allgaier	6:15

The Council will be updoted obout chonges in Ryon White legislotion.

15. **Part A and Stop Loss Carry Forward Funds Allocation – VOTE** **Co- Chairs 6:25**

The Council will decide on how to ollocote the Port A ond Stop Loss Corry Forword Funds.

Public Comment on this Item.

16. **Non-Discrimination Policy - VOTE** **Co-Chairs 6:45**

The Council will vote on approving the Non-Discriminotion Policy

17. **Council Member's Rights and Responsibilities Policy- VOTE** **Co-Chairs 7:00**

The Council will vote on opproving the Council Member's Rights ond Responsibilities Policy

Public Comment on this Item.

18. **Conflict Resolution Policy - VOTE** **Co-Chairs 7:15**

The Council will vote on opproving the Conflict Resolution Policy

Public Comment on this Item.

19. **Adjournment** **7:30**

The next full council meeting date is tentatively scheduled for Monday, January 25th, 2009, 4:30-7:30 p.m. at Bayanihan Community Center, 1010 Mission Street, San Francisco, CA 94103.

REMINDER: THE DECEMBER FULL COUNCIL MEETING HAS BEEN CANCELLED.

Note: Agendo items ore subject to chonge, postponement, or removol. Meeting ogendos ore considered to be in DRAFT form until reviewed ond opproved by Committee ottendees.

HIV Health Services Planning Council
730 Polk Street 3rd Floor , Son Froncisco, CA 94109
San Francisco Department of Public Health HIV Health Services
25 Von Ness Avenue, 5th floor, Son Froncisco, CA 94102

The MUNI METRO LINES J,K,L,M,N, the F STREETCAR, or MUNI BUS LINES 6,7,9, 10, 14, 21, 26, 47, 49, 66 ond 71 oll run within 5 blocks of the Center, mony run within 1 block. Also, toke BART to SF Civic Center, then tronsfer to Muni Metro or F lines.

For more informotion or to plon your tronsit door-to-door visit San Francisco Muni or the Bay Areo Transit Trip Plonner. For informotion on MUNI occessible services, coll 923-6142.

The following services ore ovoilable when requested by Noon of the Fridoy before the Council meeting:

For Americon Sign Longuoge interpreters, use of o reoder during o meeting, or sound enhoncement system, coll (415) 674-4768. For o lorge print copy of ogendo or minutes in olternotive formots, coll (415) 674-4768.

In order to occommodote persons with severe ollergies, environmentol illness, multiple chemicol sensitivity or reloted disobilities, ottendees ot public meetings ore reminded thot other ottendees moy be sensitive to vorious chemicol bosed products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reoching its decisions in full view of the public. Commissions, boords, councils ond other ogencies of the City ond County exist to conduct the people's business. The Sunshine

Ordinance assures that deliberations ore conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violotion of the ordinance, contact Frank Darby; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 409, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Frank.Darby@sfgov.org Citizens may obtain a free copy of the Sunshine Ordinance by contacting Mr. Darby or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/bdsupvrs/sunshine.htm

The Planning Council has several standing Committees where Council business and creation of motions for full-Council action occur, and members of the public ore urged to ottend. Council procedures do not permit: 1) persons in the audience at Council meeting to vocally express support or opposition to statements by Council members or by other persons testifying, outside of public comment; 2) ringing ond use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or disployed in the room; 4) standing in the meeting room. Citizens are encouroged to testify at Committee meetings and to write letters to the co-chairs of o Committee or to Council members, c/o HIV Health Services Planning Council, 730 Polk Street, 3rd Floor, Son Francisco, CA 94109. Agendas are available on the Internet at http://www.sfcarecouncil.org. THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT HIV Health Services Planning Council offices, 730 Polk Street, 3rd Floor, San Francisco, CA 94109.

GOVERNMENT
DOCUMENTS DEPT

JAN 21 2010

SAN FRANCISCO
PUBLIC LIBRARY

HIV Health Services Planning Council
Bayanihan Community Center
Barangay Hall
1010 Mission Street (6th and Mission)
San Francisco, CA 94102
Monday, November 30, 2009
4:30 - 7:30 PM

Council Members Present: Andrews, Antonetty, Briones, Byers, Emerson, Flores, Geltmaker, Guillen, Harrison, Heath, Hubbard, Hudson, Jewell, Manley, Matillano, Miller, Molnar, Newell, Pearce, Penagos, Pillatzke, Ramos, Scherich, Siron, Thomas
Council Members Absent: Agtane, Chandler, Cooper, Harris, Hicks, Margolis, Soto
Others Present: Bill Blum (DPH-HHS), Liz Gatewood (Lyon-Martin), Michael Scarce (Community Member), Gwen Smith (Applicant), Ann Smogur-Saldivar (SFAF), Tyrone Spellman (Applicant), David Strachan (Community Member), Lara Tannenbaum (LSYS)
Support Staff Present: Allgaier, Bryson, Lee

DRAFT Minutes

01-21-10P05:17 RCVD

1. **Call to Order**

   The meeting was called to order at 4:35 pm by Co-Chair Manley.

2. **Remembering Council Member Terry Young**

   The Council took a moment to recognize the passing of Council Member Terry Young and remember his contributions.

3. **Roll Call**

   Roll was called and quorum was established.

4. **Review and Approval of Agenda - VOTE**

   The agenda was reviewed and approved by consensus.

5. **Review and Approval of October 26, 2009 Minutes - VOTE**

   The October 26th minutes were reviewed, one correction was made to the voting record, and were then approved by consensus.

6. **General Announcements**

   - Interim Council Director Allgaier noted that CM Billie Cooper has had her eye removed due to cancer, and that she will be taking a leave of absence for the next two months.
   - He also noted that Joe Lynn, the former Consumer Rights Advocate has been admitted to hospice care at Maitri.
   - He also announced that former CM George Stevens is not doing well.
   - He announced that in lieu of flowers, Terry Young's partner Greg Boyd has requested that donations be made to Shanti in Terry's name.

- He noted that the Coalition for National AIDS Strategy is planning to deliver a letter to the White House asking that President Obama meet with HIV community leaders—this would be the first time this has happened.
- CM Emerson noted that the County of Marin is putting out an RFA on AIDS Case Management as Hospice by the Bay has closed their program (which was the only one running in Marin).
- CM Geltmaker noted that San Mateo County will be holding three events to commemorate world AIDS day.
- CS Lee noted that tomorrow the API Wellness Center will be hosting panel lunch covering the right to access for emerging populations
- He also announced that Shanti will be hosting a World AIDS Day event at Triptych Restaurant and Bar —50% of proceeds will go towards Shanti.
- He also noted that his gay men's cancer support group is still meeting on Thursdays.
- CM Guillen announced that he has been selected to be part of "HIV Story" a film that will be released in 2011.
- He noted that he has also been accepted to the ACRIA training in New York on HIV and Aging.
- CM Thomas announced that the board that she sits on for WORLD is looking for new board members
- CM Andrews announced that there will be a World AIDS day vigil on the Berkeley campus.
- CM Briones announced that he is beginning an LGBT bereavement support group, which will begin January 14th and last for eight weeks.
- CM Flores announced that on November 12th the HIV Care Council of Marin held a community forum to get input on services, and noted that it was a success.

7. **Public Comment**

There was no public comment.

8. **Council Support Update**

Interim Council Director Allgaier provided the Council with a quick update.

- He noted that the Summit Decisions 2009 Workshop was a great success, and thanked John Andrews, Steve Manley, Dean Goodwin and Enrique Asis for their hard work.
- He announced that the Facilitators Training will be held Monday, December 7th at 1 South Van Ness, 5th Floor. Refreshments will be available beginning at 8:30am, and the training will begin promptly at 9am.
- He announced that the Steering Retreat will be held on Friday December 15th from 10am-4pm at the Zen Center. CMA and Steering have brainstormed topics to discuss, and GPA and Membership will go through this process in December. The Co-Chairs and Allgaier will meet in mid-January to develop a preliminary agenda that will be brought to Steering at its December meeting.
- He noted that there will be Robert's Rules of Order training at the January Full Council meeting.
- There is a tentative presentation on Project Inform scheduled for the January meeting.
- He announced that two emails will be sent out soon—one regarding the policy and procedure work group, and on regarding the needs assessment work group.

There was no Public Comment on this Item.

9. **Co-Chair Update**

Co-Chair Manley noted that the Council Support contract review has been delayed until mid January. And that CAEAR support funds from the AIDS Foundation have been withdrawn, and the Council is currently looking to find funding from other sources.

There was no Public Comment on this Item.

10. **HIV Health Services Update**

The Council received an update from Bill Blum, Interim Director of HIV Health Services. He noted that they are in the process of doing renewals and mods for contracts under the purview of DPH. He also announced that flat funding should continue through the next year.

He noted that they have been holding quite a few provider and community meetings. He noted that the Therapeutic Monitoring Program is being looked at, as well as AIDS Case Management and that they are looking at Prevention with Positives-Best Practices. Bill Blum announced that they will be looking at medical objectives at COEs as well as Planning Council Support, Dental and Hospice and Residential Care Facilities. He also noted that the State office of AIDS gave San Francisco money for the Bridge project.

11. **Open Nominations for At-Large Steering Member**

The Council opened nominations for the At-Large Steering Member seat which has been vacated by Gerardo Ramos (he is the now the co-chair for the Consumer and Minority Affairs Committee).

CM Molnar nominated CM Miller—he declined. CM Molnar nominated CM Guillen—he declined. CM Antonetty nominated CM Briones—he declined. CM Newell nominated CM Antonetty—she accepted. CM Antonetty nominated CM Matillano—she declined.

There was no Public Comment on this Item.

12. **California State Update**

The Council received an update on current California state budget issues from Courtney Mulhern-Pearson of the San Francisco AIDS Foundation.

Public Comment:

David Strachan-Cammunity Member: He asked what the Federal paverty level is. It was nated that it is $10,500.

13. **Dinner Break**

The Council broke for dinner at 6:05 pm and came back at 6:15 pm.

14. **Ryan White Treatment Extension Act of 2009**

The Council was updated about changes in Ryan White legislation by Interim Council Director, Randy Allgaier.

There was no Public Comment on this Item.

15. **Part A and Stop Loss Carry Forward Funds Allocation – VOTE**

The Council decided on how to allocate the Part A and Stop Loss Carry Forward Funds.

Motion from the Steering Committee:

Part A and Stop Loss Carry Forward Funds will be allocated as follows:

1) Up to $25,000 be allocated to Prevention with Positives Best Practices and
2) The remaining funds to be divided equally between vouchers and direct financial assistance, up to $450,000.

The motion passed unanimously by roll call vote. See voting worksheet [1].

There was no Public Comment on this Item.

16. **Non-Discrimination Policy - VOTE**

The Council voted on the Non-Discrimination Policy as developed by the Council Member's Rights and Responsibilities Work Group.

MOTION from CMRR, Membership and Steering: It is the policy of the San Francisco EMA HIV Health Services Planning Council to hire employees, subcontract with consultants/contractors, recruit members (not withstanding HRSA requirements for mandated seats and representations by demographics of epidemiological data) without regard to race, color, religion, creed, age, national origin, gender, gender identity, marital status, domestic partnership status, sexual orientation, pregnancy, childbirth or other related medical condition, disability, HIV/AIDS status, mode of transmission, veteran status or physical disability.

MOTION AMENDMENT-CM Heath/CM Molnar: To change "medical condition" to "circumstance"

The motion amendment passed by show of hands with one naye (Siron).

The original motion passed unanimously by show of hands.

Public Comment:

David Strachan: He noted that "sex" was not included in the non-discrimination policy.

17. **Council Member's Rights and Responsibilities Policy- VOTE**

The Council voted on the Council Member's Rights and Responsibilities Policy as developed by the Council Member's Rights and Responsibilities Work Group.

MOTION from CMRR, Membership and Steering:

The Policy and Procedure Manual addresses the rights and responsibilities of Council Members in several sections, which include but are not limited to the following:

All Local, State and Federal laws and ordinances
2.6-EMA Job Description
4.4-Robert's Rules of Order
4.6-Rules of Respectful Engagement
5.1-Council By-Laws (which are HRSA mandated) and the Council Policies and Procedures
7-Meeting attendance requirements/Policy regarding use of proxy
10.14-Model for resolving conflict

The motion passed unanimously by show of hands.

There was no Public Comment on this Item.

18. **Conflict Resolution Policy - VOTE**

The Council voted on the Conflict Resolution Policy as developed by the Council Member's Rights and Responsibilities Work Group.

MOTION from CMRR, Membership and Steering:

"Conflict resolution is a multi-step process between Council Members:

Step 1. Both parties meet to informally resolve conflict. If a resolution does not occur, then the parties will move on to step 2.

Step 2. Mediation: A mediator may be one person selected by both parties, or a panel of three, with each party choosing a mediator, and these two mediators choosing a third. The decision by the mediator(s) will be the conclusion of the conflict resolution process at the Council Level.

Step 3. If the conflict between the parties escalates and/or persists and leads to disruptive behavior in the course of Council activities, then the Discipline and Removal Policy will apply. Disruptive behavior includes anything that violates the Council's core values as defined in the Council Member's Rights and Responsibilities.

The motion passed unanimously by show of hands.

There was no Public Comment on this Item.

19. Adjournment

The meeting was adjourned at 7:01 pm by Co-Chair Manley.

The next full council meeting date is tentatively scheduled for Monday, January 25th, 2009, 4:30-7:30 p.m. at Bayanihan Community Center, 1010 Mission Street, San Francisco, CA 94103.

REMINDER: THE DECEMBER FULL COUNCIL MEETING HAS BEEN CANCELLED.

Joint Meeting HHSPC/HPPC
HIV Health Services Planning Council
Roll Call: P=Present; A=Absent; E=Excused; L=Leave of Absence
Votes]: Y=Yes; N=No; B=Abstain; R= Recused (deduct from quorum)

			[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
1.	Mark Agtane***	E	-	-	-	-	-	-	-	-	-	-
	Randy Allgaier	LOA										
2.	John Andrews	P	Y									
3.	Margot Antonetty	P	Y									
4.	Noah Briones	P	Y									
5.	Jeff Byers	P	Y									
6.	Aaron Chandler	E	-									
7.	Billie Cooper	E	-									
8.	Cicily Emerson	P	Y									
9.	Wade Flores	P	Y									
10.	Matt Geltmaker	P	Y									
11.	Jesus Guillen	P	Y									
12.	Chris Harris	A	-									

November 30, 2009	roll	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]
13. Naim Harrison	P	-									
14. Anna Heath	P	Y									
15. Mary Lawrence Hicks	A	-									
16. Cherrlynn Hubbard	P	Y									
17. Carol Hudson	P	Y									
18. Lee Jewell	P	Y									
19. Steve Manley	P	Y									
20. Paul Margolis	A	-									
21. Rachel Matillano	P	Y									
22. Matthew Miller	P	Y									
23. Mark Molnar	P	Y									
24. Catherine Newell	P	Y									
25. Ken Pearce	P	Y									
26. Maritza Penagos	P	Y									
27. Veronica Pillatzke	P	-									
28. Gerardo Ramos	P	Y									
29. Stacia Scherich	P	Y									
30. Charles Siron	P	Y									
31. Donald Soto	A	-									
32. Laura Thomas	P	Y									

Ayes		25								
Nayes		0								
Abstain		0								
Recusal		0								
Total		23								
***Pending Mayoral Appointment										

QUORUM (Needs to be [illegible] Total Members. (36, 2) +1 = 15 members, of which at least 25% of members present must be living with HIV. As of 8/24, 2009, 66% of Council members are HIV positive.

87882

Houchen
Bindery Ltd